

**Minutes of the BOXFORD BOARD OF SELECTMEN  
BOXFORD TOWN HALL MEETING ROOM #1  
June 6, 2016 7:00PM**

*Present: Peter Perkins, Mary Anne Nay, Bill Cargill*

*Absent: Chuck Costello, Al Vaz*

*Others Present: Assistant to the Town Administrator Susan Inman, Minutes Sec'y Judi Stickney, Kathy O'Brien, Greg Netland, Zach Farkas, Nolan Houston, Matt Richards, Austin McCourt, Drew Robinson, Al Nierenberg*

**7:00PM PLEDGE OF ALLEGIANCE**

**7:00PM ANNOUNCEMENTS**

- **Beach Party at Stiles Pond:** Selectwoman Nay announced that the Council on Aging is sponsoring a community beach party at Stiles Pond on June 8, 5PM, barbecue menu. \$5 adult, \$3 under 12. Tickets are available from the Council on Aging or the Boxford Community Store.
- **Eagle Scout Court of Honor:** Chairman Perkins reported that he, Selectman Vaz and Selectwoman Nay attended an Eagle Scout Court of Honor on Sunday, with many dignitaries present. He added that it was a great afternoon.

**7:04PM RECOGNITION OF BOY SCOUT TROOP 51 EAGLE SCOUTS:** Eagle Scouts Nolan Houston, Matt Richards, Austin McCourt, and Drew Robinson met with the Board of Selectmen to provide information on their Eagle Scout projects. Selectman Costello and Selectman Nay attended their Court of Honor.

- **Nolan Houston:** Nolan Houston reported that his Eagle Scout project was the children's community garden behind the Town Hall/Library, noting that funding came in the form of a grant from NE BioLabs foundation to the library. The Board asked questions and provided comments and congratulated Houston on his accomplishment.
- **Matt Richards:** Matt Richards reported that for his Eagle Scout project, he designed and constructed a lifeguard bench and message board for the Boxford Town Beach at Stiles Pond. The Board asked questions and provided comments and congratulated Richards on his accomplishment.
- **Austin McCourt:** Austin McCourt reported that for his Eagle Scout project, he designed and led the building of four wheelchair-accessible outdoor garden boxes to benefit Northeast ARC's adult day habilitation program in Danvers, Mass. The Board asked questions and provided comments and congratulated McCourt on his accomplishment.
- **Drew Robinson:** Drew Robinson reported that for his Eagle Scout project, he designed and built a roof training structure for the Boxford Fire Department,

located at the West Boxford Fire Station. The Board asked questions and provided comments and congratulated Robinson on his accomplishment. After the scouts made their presentations, the Board congratulated the group, shook their hands, and posed for photos.

**7:39PM PRESENTATION OF DOCUMENTS FOR BORREGO SOLAR**

**PROJECT:** Greg Netland, Chair of the Sustainability Committee, and Zach Farkas of Borrego Solar Systems, met with the Board of Selectmen to discuss the progress of the solar project and the contract documents needed to move forward. Netland added that they have provided an addendum to the official documents which the Board of Selectmen need to approve. After a brief discussion, the Board took the following action:

On a **MOTION** made by **Cargill**, second by **Nay**, the Board of Selectmen **VOTED** unanimously to accept the amendments as proposed to the March 2015 Power Purchase Agreement and Lease Agreement between the Town of Boxford and Borrego Solar Systems, Inc.; and, further, to authorize the execution of said amendments upon notification of successful review by the Massachusetts Department of Energy Resources as required by M.G.L. Chapter 25A.

Zach Farkas provided the Board with a summary of the vote that just took place, which he requested that the Board sign, so he can provide it to the financing agency.

**7:52PM REPORT ON THE B TO B TEMPORARY ON-ROAD BYPASS: AI**

Nierenberg of the Border to Boston Committee, met with the Board to Selectman to discuss signage for the trail, where it is closed temporarily. Nierenberg described where they are proposing to put up "arrow" signs, directing users to the on-road portion of the trail, reconnecting to the trailhead at Pye Brook Lane. A lengthy discussion ensued on liability and other issues. After discussion, the Assistant to the Town Administrator will follow-up with the Town Administrator to see if there are any areas of concern.

**8:05PM REPORT OF THE ASSISTANT TO THE TOWN ADMINISTRATOR:**

Assistant to the Town Administrator, Susan Inman, provided the Board with information on the following:

- **Draft Conservation Restrictions:** Inman provided the Board with draft copies of the Conservation Restriction for Boxford Common, noting that any comments and/or proposed edits should be submitted by 6/20.
- **Common Victualler's License: West Boxford General Store, DBA West Village Provisions:**

On a **MOTION** made by **Cargill**, second by **Nay**, the Board of Selectmen **VOTED** unanimously to approve the Common Victualler's License for the West Boxford General Store, DBA West Village Provisions.
- **Common Victualler's License: Boxford Community Store:**

On a **MOTION** made by **Nay**, second by **Cargill**, the Board of Selectmen **VOTED** unanimously to approve the Common Victualler's License for the Boxford Community Store.

- **Boxford Park Program Sign Request:**

On a **MOTION** made by **Nay**, second by **Cargill**, the Board of Selectmen **VOTED** unanimously to approve the signs as requested.

- **Surplus: 1987 International Diesel Red Truck:**

On a **MOTION** made by **Cargill**, second by **Nay**, the Board of Selectmen **VOTED** unanimously to declare the 1987 International Diesel Red Truck as surplus.

## **8:09PM      ROUTINES**

- **Correspondence:** The Board briefly reviewed the following correspondence:
  - **Letter from Boxford Permanent Building Committee:** Selectman Chair Perkins asked that this information on crumb rubber be put on the agenda for the next meeting, and the Board of Health should also be invited to that meeting.
  - **iFarm Designation:** Perkins noted that the iFarm on Towne Road has received a 2016 State Preservation award, as well as a Landscape Preservation and Rehabilitation and Restoration award.
- **Minutes Approval:** After a brief discussion on edits proposed by Nay:  
On a **MOTION** made by **Nay**, second by **Cargill**, the Board of Selectmen **VOTED** unanimously to approve the minutes of May 23, 2016, as submitted.

On a **MOTION** made by **Nay**, second by **Cargill**, the Board of Selectmen **VOTED** unanimously to approve the Executive Session minutes of May 23, 2016, as submitted.

- **Sign School and Non-School Warrants**

**After Selectman Perkins removed himself from the meeting**, on a **MOTION** made by **Nay**, second by **Cargill**, the Board of Selectman **VOTED** to approve Payroll Warrant #16-24, for non-school payroll in the amount of \$170,756.08, school payroll in the amount of \$344,798.11. **Perkins abstained.**

On a **MOTION** made by **Nay**, second by **Cargill**, the Board of Selectman **VOTED** unanimously to approve Accounts Payable Refund Warrant #16-387, in the amount of \$21,875.05.

On a **MOTION** made by **Nay**, second by **Cargill**, the Board of Selectman **VOTED** unanimously to approve Accounts Payable Refund Warrant #16-387, in the amount of \$3,288.95.

On a **MOTION** made by **Nay**, second by **Cargill**, the Board of Selectman **VOTED** unanimously to approve Accounts Payable Warrant #16-49, in the amount of \$398,812.38.

**8:18PM ADJOURN**

On a **MOTION** made by **Cargill**, and seconded by **Nay**, the Board of Selectmen **VOTED** unanimously to adjourn at 8:18PM.

Respectfully submitted,



Minutes Secretary

Documents either distributed to the Board of Selectmen before the meeting in a packet or at the meeting:

1. Agenda: June 6, 2016
2. Memo from Town Administrator to Board of Selectmen, Re: Borrego Solar Project, 6/3/16
3. Amendment to the Power Purchase Agreement
4. Amendment to Lease Agreement
5. Agreement for Payment in Lieu of Taxes Under MGL c. 28H(b)
6. Memo from Town Administrator to Board of Selectmen, Re: On Road Trail Bypass, 6/1/16
7. Memo from Town Administrator to Board of Selectmen, Re: Boxford Common CR's, 6/1/16
8. Map: Conservation Restriction and Use Area Plan, Boxford, Mass., Donohoe and Parkhurst, Inc., 4/8/16
9. Map: Conservation Restriction and Use Area Plan, Boxford, Mass., Donohoe and Parkhurst, Inc., 4/8/10
10. Conservation Restriction, Haynes Conservation Land
11. Conservation Restriction, Boxford Common Recreational Fields
12. Common Victualler's License: West Boxford General Store LLC, DBA West Village Provisions
13. Common Victualler's License: Boxford Community Store, Inc.
14. E-Mail from Park Program Director to Assistant to the Town Administrator, Re: Sign Approval, 6/2/16
15. E-Mail from DPW Superintendent to Assistant to the Town Administrator, Re: Red Truck for Auction, 6/2/16
16. Photo of surplus truck
17. Letter from Board of Health to Boxford Permanent Building Committee, Re: Crumb Rubber, Boxford Common, 5/28/16
18. E-Mail from Historic Districts Commission to Board of Selectmen, Re: MA Historical Commission Preservation Award, 4/26/16
19. Minutes:
  - May 23, 2016
  - May 23, 2016 Executive Session
20. Eagle Scouts and their Projects