

**Minutes of the BOXFORD BOARD OF SELECTMEN
BOXFORD POLICE STATION MEETING ROOM
May 16, 2016 7:00PM**

Present: Peter Perkins, Chuck Costello, Mary Anne Nay, Bill Cargill, Al Vaz

Absent: None

Others Present: Town Administrator Alan Benson, Minutes Sec'y Judi Stickney, Paula Fitzsimmons, Barbara Jessel, Kathy O'Brien, Salvatore LaGrassa, Mrs. LaGrassa, Michael Enes, Nate Hopping, Anthony Lieto, Alexander Paul, Daniel Buckley, Lance Cluster, and others

7:00PM PLEDGE OF ALLEGIANCE

7:00PM ANNOUNCEMENTS

- **Boxford Common Closed to the Public:** Selectman Vaz reminded residents that the Boxford Common playing fields and conservation land off Middleton Road is closed to the public during construction.
- **Undaunted Courage and Sacrifice, North Andover:** Selectwoman Nay announced the veterans of North Andover and Boxford are hosting an event to honor the memory of the Fallen on Sunday, May 29, at Relief's Inn, Lawrence, Mass.
- **Tick Tubes for Sale:** Selectman Costello announced that it is tick season and the Board of Health is selling tick tubes for \$41.25 for a box of 24, which will cover approximately ½ acre.
- **Large Metal Pick Up Day:** Selectman Cargill announced that large metal items will be picked up on May 23 and 24, your regular trash day. Have items out at the curb by 7AM.
- **Trash and Recycling Delay Due to Holiday:** Selectman Perkins announced that that trash pickup will be delayed one day, due to the Memorial Day holiday on May 31. Trash scheduled to be picked up on Monday, will be picked up on Tuesday. Trash scheduled to be picked up on Tuesday, will be picked up on Wednesday.

7:05PM MEETING WITH EAGLE SCOUT CANDIDATES, TROOP 57: The Board met with four Boy Scouts from Troop 57, who will be advancing to the Eagle Scout status at a Court of Honor on June 5. The Eagle Scout candidates who met with the Board were:

- **Nate Hopping:** Nate Hopping introduced himself to the Board and advised that his Eagle Scout project consisted of constructing a board walk, bridge and other improvements on the Shaven Crown property, part of the BTA/BOLT trail system. The Board asked a few questions and congratulated Nate on his accomplishment.

- **Anthony J. Lieto:** Anthony Lieto introduced himself to the Board and advised that his Eagle Scout project consisted of coordinating with the DPW and Killam Construction to excavate and improve the Wildcat parking lot on Herrick Road. The Board made comments and asked questions and congratulated Anthony on his accomplishment.
- **Alexander Bryan Paul:** Alexander Paul introduced himself to the Board and advised his Eagle Scout project consisted of leading a group in building, painting, and installing 12 bat houses in the Wildcat conservation area. The Board made comments and asked questions and congratulated Alexander on his accomplishment.
- **Daniel Buckley:** Daniel Buckley introduced himself to the Board and advised that his Eagle Scout project consisted of building a 10'x12' shed behind the St. Rose of Lima Church in Topsfield to store chairs and other equipment. Daniel provided photos of his project for the Board to view. The Board asked questions and made comments and congratulated Daniel on his accomplishment.

After the Scouts made their presentations, the Board discussed who would attend the Court of Honor. Selectmen Perkins, Vaz, Costello, and Nay will attend the Court of Honor on June 5. Perkins noted that Troop 51 also has four Scouts advancing to Eagle Scout status and their Court of Honor will take place on May 22. Selectmen Nay will be attending that Court of Honor.

7:37PM MEETING WITH ABUTTERS TO BOXFORD COMMON: The Board met with Michael Enes and Salvatore LaGrassa, abutters to the Boxford Common project, to discuss the following:

- **Sound Attenuation Barrier:** Salvatore LaGrassa advised that the new fields at Boxford Common are being built right next to his property, as well as Bovardi's and Enes' property. They are requesting a sound barrier be installed to try and preserve the quiet, peaceful neighborhood where they purchased their homes. Michael Enes described the barriers they are requesting. The Board discussed at length, noting that the town is installing 8' fencing and plantings for the first two abutters and extensive plantings along the boundary of the field. They asked several questions of the abutters. Paula Fitzsimmons and Barbara Jessel of the Zoning Board of Appeals were in attendance and provided information to the Board on the fencing request that their Board heard for this project. After a lengthy discussion, the Board agreed to consider sound attenuation buffers when the project is nearing completion.

8:04PM REPORT OF THE TOWN ADMINISTRATOR: Town Administrator Benson provided the Board with updates or questions on the following:

- **Coast to the Cure Bicycle Ride, September 10:** Benson advised the Board that the Neurofibromatosis Northeast is seeking permission to include Boxford on the route for the 6th annual Coast to the Cure bike ride.
On a **MOTION** made by **Cargill**, second by **Costello**, the Board of Selectmen **VOTED** unanimously to approve the bike ride as presented.

- **Signs for Annual Toy Sale:** Benson advised the Board that the Community Giving Tree is requesting to post signs for their upcoming toy sale.
On a **MOTION** made by **Costello**, second by **Cargill**, the Board of Selectmen **VOTED** unanimously to approve the signs as requested.
- **Tri-Town Carnival by Tri-Town SEPAC, May 22:** Benson advised the Board that the Tri-Town SEPAC group is requesting to post signs for their upcoming carnival. Because their request came in late, he authorized the request to post the signs.
On a **MOTION** made by **Nay**, second by **Costello**, the Board of Selectmen **VOTED** unanimously to approve the signs as requested.
- **Relay for Life Bake Sale, May 21:** Benson advised the Board that team Walk Around the Block for Relay for Life is seeking permission to host a bake sale at the Chadwick Soccer Field on Saturday, May 21.
On a **MOTION** made by **Nay**, second by **Cargill**, the Board of Selectmen **VOTED** unanimously to approve the event as requested.

8:10PM ROUTINES

- **Correspondence:** The Board briefly reviewed the following correspondence:
 - **Letter from Verizon:** Re: Fios TV programming change update.
 - **Girl Scout Troop 66398 Monarch Butterfly Project:** Re: Their effort to bring back the monarch butterflies to earn a Silver Star award.

8:12PM OTHER BUSINESS

- **Arbor Day Update:** Selectman Perkins provided the Board with a report on the Arbor Day activities he and Selectwoman Nay attended at the Cole School.

8:17PM ROUTINES (Cont'd)

- **Minutes Approval:** After a brief discussion on edits proposed by Nay:
On a **MOTION** made by **Nay**, second by **Cargill**, the Board of Selectmen **VOTED** unanimously to approve the minutes of May 2, 2016, as written.

On a **MOTION** made by **Cargill**, second by **Nay**, the Board of Selectmen **VOTED** unanimously to approve the minutes of May 2, 2016, Executive Session, as written.
- **Sign School and Non-School Warrants**
After Selectman Perkins removed himself from the meeting: On a **MOTION** made by **Vaz**, second by **Nay**, the Board of Selectman **VOTED** unanimously to approve Payroll Warrant #16-23, for non-school payroll in the amount of \$171,429.95, school payroll in the amount of \$376,573.75, for a total payroll of \$548,003.70. **Perkins abstained.**

On a **MOTION** made by **Vaz**, second by **Nay**, the Board of Selectman **VOTED** unanimously to approve Accounts Payable Warrant #16-46S, in the amount of \$111,544.02.

On a **MOTION** made by **Vaz**, second by **Nay**, the Board of Selectman **VOTED** unanimously to approve Accounts Payable Warrant #16-46, in the amount of \$95,279.48.

- **Signature Folder:** The Board reviewed the items in the signature folder and passed the paperwork around for all to sign.

8:23PM ADJOURN

On a **MOTION** made by **Cargill**, and seconded by **Nay**, the Board of Selectmen **VOTED** unanimously to adjourn at 8:23PM.

Respectfully submitted,



Minutes Secretary

Documents either distributed to the Board of Selectmen before the meeting in a packet or at the meeting:

1. Agenda: May 16, 2016
2. Memo from Town Administrator to Board of Selectmen, Re: Eagle Scout Awards, 5/12/16
3. Announcement: Tick Tubes Available
4. Announcement: Undaunted Courage and Sacrifice Memorial Day Event, 5/29/16
5. Announcement: Boxford Common Construction Project Reminder to Residents
6. E-Mail from Georgetown Road Resident to Town Administrator, Re: Request for Agenda Item, 4/20/16
7. Memo from Town Administrator to Board of Selectmen, Re: Abutters to Boxford Common, 5/12/16
8. Map of Samuel Bixby Way
9. E-Mail from Neurofibromatosis Northeast to Town Administrator, Re: Coast to the Cure – Boxford, 4/22/16
10. Letter from Community Giving Tree to Board of Selectmen, Re: Sign Request, 5/10/16
11. E-Mail from Tri-Town SEPAC to Assistant to the Town Administrator, Re: Yard Sign, 5/9/16
12. E-Mail from Team Walk Around the Clock to Assistant to the Town Administrator, Re: Approval for Fundraising Bake Sale, 5/10/16
13. Notice from Verizon, Re; Fios TV Programming Change, effective July 1, 2016
14. E-Mail from Girl Scout Troop 66398 to Town Administrator, Re: Planting Milkweed Plants, 4/26/16

15. Memo from Town Administrator to Board of Selectmen, Re: Outstanding Appointments, 5/12/16

16. Minutes:

- May 2, 2016
- May 2, 2016, Executive Session