

**Minutes of the BOXFORD BOARD OF SELECTMEN  
BOXFORD TOWN HALL MEETING ROOM #1  
September 28, 2015 7:00PM**

*Present: Peter Perkins, Mary Anne Nay, Bill Cargill, Al Vaz, Chuck Costello*

*Others Present: Assistant to the Town Administrator Susan Inman, Minutes Sec'y Judi Stickney, Tyler Demetrious Brown, Mrs. Brown, Tim O'Brien, Robin Phelan, Ellen Guerin, Chief Michael Murphy, Kathy O'Brien, Michael Enes, Natasha Grigg, Lisa Holt, Jessica Grigg, and others*

**7:00PM PLEDGE OF ALLEGIANCE**

**7:02PM ANNOUNCEMENTS**

- **Household Hazardous Waste Collection Day:** Selectman Cargill announced there will be a household hazardous waste collection day at Masconomet Regional High School on November 14, 2015, from 9AM-1PM.
- **Large Metal Item Pick-Up Day:** Selectman Costello announced that there will be a large metal item pick-up day on Monday & Tuesday, October 19<sup>th</sup> and 20<sup>th</sup>. Items should be out at the curb by 7AM.
- **Flu Clinic:** Selectwoman Nay announced there will be a flu clinic on Wednesday, October 21, at the Town Hall, from 1PM-4PM, for all Boxford residents. Health insurance cards need to be presented or payment is expected at the flu clinic.

**7:06PM EAGLE SCOUT CANDIDATE PROCLAMATION:** Tyler Demetrious Brown, Eagle Scout candidate, met with the Board of Selectmen to provide some background on his scouting career with Troop 51. Selectman Cargill provided a brief report on the Court of Honor that was held Sunday for Tyler Brown, where he was awarded the Eagle Scout designation. Selectwoman Nay asked Tyler to provide a brief summary of his Eagle Scout project. He built a hay shelter at Windrush Farm in North Andover. Brown was presented with a proclamation, signed by all Selectmen and read aloud by Selectman Vaz.

**7:17PM MEETING WITH TOWN TREASURER:** Ellen Guerin, Town Treasurer/Tax Collector, met with the Board of Selectmen to discuss the following:

- **Award and Approval of \$1.2M Multi-purpose Municipal Bond:** Guerin provided details on the bond and advised that the best bid for the bonds came from Morgan Stanley, at a rate of 1.83%. She went on to explain the interest costs and other details of the bonds.
- **Execution of Bonds:** Guerin provided the Board members with the Bonds for their signature and the Town Clerk's certification, as well as accompanying documents for the Board members' signatures and Town Clerk certification. After the Bonds were signed, she asked the Board to vote on the approval and confirmation of the Bonds, as required.

On a **MOTION** made by **Costello**, second by **Nay**, the Board of Selectmen **VOTED** unanimously by roll call vote that all actions as described in the document entitled **Vote of the Board of Selectmen** (attached herein), prepared by Bond Counsel, for the sale of the \$1,202,000 General Obligation Municipal Purpose Loan of 2015 Bonds of the Town, dated September 28, 2015 to Morgan Stanley & Co. LLC at the price of \$1,260,707.87, is hereby approved and confirmed, and he made that motion as the Clerk of the Board of Selectmen.

**7:32PM MEETING WITH POLICE DEPARTMENT:** Michael J. Murphy, Chief of Police, met with the Board of Selectmen to discuss the following:

- **Request for Approval and Support for Officer at Academy:** Murphy asked the Board to support and approve the warrant article for \$30,000 to send an officer to the academy, with five months of salary.

On a **MOTION** made by **Nay**, second by **Vaz**, the Board of Selectmen **VOTED** unanimously to sponsor and support an article to see if the Town will vote to raise and appropriate, or transfer from available funds to amend FY2016 budget appropriations adopted as Article #4 of the May 23, 2015 Annual Town Meeting and Increase the Police Salaries department line item by \$30,000, or take any other action thereon.

- **Recommendation of New Reserve Officer:** The Chief requested that the Board support the appointment of Peabody resident, Peter Olson, to the Police Department as a reserve officer.

On a **MOTION** made by **Cargill**, second by **Nay**, the Board of Selectmen **VOTED** unanimously by roll call vote to appoint Peter Olson to the Boxford Police Department as a reserve officer.

- **Police/Town Communications:** The Chief reported the following to the Board:
  - **Generous Donation:** Murphy reported that a town resident sent a generous donation to the Police Relief fund.
  - **Call to Honor Thank You:** Murphy advised they got a very nice thank you from the Cashin family for the department's participation in the Call to Honor triathlon.
- **Essex Technical High School:** Murphy reported that the Essex Technical High School painted one of the police cars and did an excellent job at a very reasonable cost.
- **Signage Road Markings Update:** Murphy reported that the sign on Main Street has been changed and appears to be more in keeping with the surrounding area. He added that there was a request to paint fog lines on Maple Avenue. A brief discussion ensued and it was determined that there are no plans to paint the lines at this time. The Board will discuss with the DPW Superintendent the next time he's scheduled to meet with them.
- **Additional Surplus Vehicle:** The Chief advised there is an additional vehicle to be declared as surplus. The Assistant to the Town Administrator provided more information on the 2011 Crown Victoria.

- **Bus Routes/Traffic:** Selectman Vaz reported he has gotten calls on the traffic lines and bus routes. He asked the Chief if there might be more patrols out at the bus pick-up/drop-off times.

**7:52PM SPECIAL TOWN MEETING – OCTOBER 27, 2015 – 7:00PM**

- **Review of the Latest Draft of the Warrant:** The Board reviewed the order of the articles and determined the order is fine the way it is.  
On a **MOTION** made by **Nay**, second by **Cargill**, the Board of Selectmen **VOTED** unanimously by roll call vote to accept the sequence of the articles in the Warrant for the Special Town Meeting for October 27, 2015, as printed.
- **Request of Selectman Cargill:** Selectman Cargill requested that the Board's vote on support of the Haynes article (3-2) be included in the warrant. There was a brief discussion and the Board took the following action:  
**MOTION** made by **Cargill**, second by **Vaz**, to include the vote on support for the Haynes article in the warrant.

The **MOTION** was defeated by a 3-2 vote. (**NO: Nay, Costello, Perkins**)

- **Vote to Include the Masco School Committee Survey in the Warrant:** Inman advised the School Committee has requested to include their survey in the Town Meeting Warrant and the Town Administrator has requested that the Board take a vote on it. After a brief discussion, the Board took the following action:  
On a **MOTION** made by **Nay**, second by **Vaz**, the Board of Selectmen **VOTED** unanimously to include the Masconomet survey statement in the Special Town Meeting warrant, as requested.
- **Vote to Close the Warrant:** Michael Enes, 12 Georgetown Road, asked if the CPC funding and the bonding should be included in the Haynes article, or if they should be separate articles. Cargill explained it is one article, but will require a 2/3 majority vote. After discussion, the Board took the following action:  
On a **MOTION** made by **Cargill**, second by **Nay**, the Board of Selectmen **VOTED** unanimously to close the warrant for the Special Town Meeting, October 27, 2015.

**8:21PM REPORT OF THE ASSISTANT TO THE TOWN ADMINISTRATOR:** Susan Inman, Assistant to the Town Administrator, provided the Board with updates and information on the following:

- **Surplus Disposition:** Inman advised the Police Department has requested that a 2011 Crown Victoria be declared surplus.  
On a **MOTION** made by **Costello**, second by **Nay**, the Board of Selectmen **VOTED** unanimously to declare the 2011 Crown Victoria as surplus, per Robert Hazelwood's request.
- **Request to Clear Trails Behind Spofford School:** Inman advised the Board that BTA-BOLT has requested to clear the old trails behind Spofford Pond School, that lead to the open air classroom. Natasha Grigg, BTA-BOLT, Lisa Holt, a 3<sup>rd</sup> grade teacher at Spofford Pond School, and Jessica Grigg, a member of BTA-BOLT, was in attendance and provided more details for the Board.

On a **MOTION** made by **Cargill**, second by **Costello**, the Board of Selectmen **VOTED** unanimously to approve the clearing of the trails, as requested.

**8:30PM ROUTINES**

• **Treasury Bills:**

On a **MOTION** made by **Vaz**, second by **Nay**, the Board of Selectmen **VOTED** unanimously to approve Accounts Payable Warrant #16-13, in the amount of \$795,737.95, of that, \$617,760 is debt service.

**8:31PM OTHER BUSINESS**

- **Report on Alleged Health Issues, 30 Lawrence Road:** Selectman Cargill reported that he has received calls from neighbors regarding possible health issues due to many dead animals on the property at 30 Lawrence Road, the site of a house fire and vehicle fire in May. He is requesting that the Board of Selectmen request that the Board of Health and Conservation Commission make a site visit and issue a letter stating that all is in good order. After a lengthy discussion, the Board decided not to take any action at this time, because the appropriate department heads are already dealing with this matter.

**8:42PM ADJOURN**

On a **MOTION** made by **Cargill**, second by **Nay**, the Board of Selectmen **VOTED** unanimously to adjourn at 8:42PM.

Respectfully submitted,



Minutes Secretary

Documents either distributed to the Board of Selectmen before the meeting in a packet or at the meeting:

1. Agenda: September 28, 2015
2. Announcement: Flu Clinic, October 21, Town Hall
3. Announcement: Household Hazardous Waste Day
4. Announcement: Large Metal Item Pick-Up Day
5. Proclamation: Tyler Demetrious Brown Day, October 5, 2015
6. Boxford \$1,202,000 General Obligation Municipal Purpose Loan of 2015 Bonds
7. Report on Investments
8. Letter from Chief Murphy to Susan Inman, Re: 9/28 Agenda, 9/25/15
9. Letter from Chief Murphy to Town Administrator, Re: Warrant Article for Police Academy Training and Salary, 9/10/15
10. Letter from Peter Olson to Chief Murphy, Re: Reserve Officer Application, 7/9/15

11. Letter from Police Department to Town Resident, Re: Thank You, 9/23/15
12. Thank You to Police Department from Cashin Family, 9/18/15
13. Thank You to Police Department from Danielle Holmes Yagjian Foundation, 9/23/15
14. Copy of Letter from Chief Murphy to Essex Technical High School, Re: Thank You, 9/14/15
15. E-Mail from Resident to Chief Murphy, Re: fog lines on Maple Avenue, 9/24/15
16. Draft Special Town Meeting Warrant, 9/23/15
17. Initiative Petition: Proposal for Ingaldsby Land Purchase
18. Motion to close the warrant
19. Letter from MMA to Board of Selectmen, Re: Fall Conference, 9/16/15
20. Letter from Association of Town Finance Committees to Board of Selectmen, Re: 2015 Annual Meeting, September 2015
21. Letter from DAR to Town Administrator, Re: DAR's 125<sup>th</sup> Birthday Celebration, 9/1/15
22. E-Mail from Police Department to Board of Selectmen, Re: Surplus Vehicle, 9/23/15
23. E-Mail from BTA-BOLT to Board of Selectmen, Re: Trail Clearing, 9/18/15
24. Memo from Town Administrator to Board of Selectmen, Re: Outstanding Appointments, 9/25/15