

**Minutes of the BOXFORD BOARD OF SELECTMEN
BOXFORD POLICE STATION MEETING ROOM
May 18, 2015 7:00PM**

Present: Mary Anne Nay, Peter Perkins, Charlie Killam, Bill Cargill, Chuck Costello

Others Present: Town Administrator Alan Benson, Minutes Secretary Judi Stickney, Lance Cluster

7:00PM MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE

7:00PM ANNOUNCEMENTS

- **Arbor Day:** Selectman Perkins announced that Spofford Pond School will hold an Arbor Day ceremony on Friday, June 12, 2PM.
- **Memorial Day Activities:** Selectman Killam announced the Memorial Day activities planned by the James L. Melvin American Legion Post and invitation for the residents to join in the ceremonies.
- **Memorial Day Trash & Recycling Information:** Selectman Costello reported that trash and recycling will be delayed one day due to the Memorial Day holiday.
- **Detective Borodawka Resigning:** Selectwoman Nay announced that Detective Borodawka will be moving on to the Lowell Police Department.
- **Results of Annual Town Meeting:** Selectwoman Nay announced the results of the annual Town Meeting, where 223 voters were in attendance.

7:06PM PERSONNEL UPDATES:

- **Collective Bargaining Agreement:** Town Administrator Alan Benson provided the Board with copies of the Collective Bargaining Agreement with Boxford Communication Dispatchers and Police Secretary Association, for a one-year contract for FY2016. After a brief review:
On a **MOTION** made by **Nay**, second by **Perkins**, the Board of Selectmen **VOTED** unanimously to approve the collective bargaining agreement for the Boxford Communications Dispatchers and Police Secretarial Employees Association Contract for the term of July 1, 2015 through June 30, 2016.

7:12PM REPORT OF THE TOWN ADMINISTRATOR

- **Results of Health Insurance Bid:** Benson provided the Board with the three companies he heard from for health insurance bids, and explained that out of the three companies that responded, two did not provide quotes, as they could not be competitive.

- **Review of Summer Meeting Schedule:** Benson provided the Board with a schedule for meetings through the summer months.
- **Report of the Inspector of Buildings:** The Board briefly reviewed the Inspector of Buildings' monthly report for April.
- **Park Program Sign Request:** Benson provided the Board with a request from the Park Program Director to post lawn signs advertising the Park Program for the summer.

On a **MOTION** made by **Killam**, second by **Perkins**, the Board of Selectmen **VOTED** unanimously to approve the signs, as requested.

- **No Spray Signs:** Selectman Cargill asked if there was ever any decision on the posting of the NO SPRAY signs he has seen in town. Benson explained the process for properties not getting sprayed and added that the signs are considered as political commentary and allowed under free speech.
- **Neon Signs:** Selectman Costello asked if there were any sign requests received for those neon signs he saw last week. Benson explained they were advertising an estate sale at Lincoln Hall and all signs should be down now.
- **Varsity Wireless Civil Action:** Benson provided the Board with a copy of the suit brought by Varsity Wireless v. Town of Boxford, et al, regarding the town's denial of a special permit and variances for the construction of a multi-user monopine wireless communications facility at 12 Mortimer Road.

7:45PM ROUTINES: The Board reviewed the following routine agenda items:

- **Review Correspondence:** The Board reviewed the following items of correspondence:
 - **Cleaveland Farm Historic Preservation Restriction:** The Board reviewed the letter from the Trustees of Reservations and acknowledged receipt of a check for \$15,000.
 - **Tri-Town Council Annual Reception:** The Board briefly reviewed the invitation from the Tri-Town Council to their annual reception on 5/28.
 - **Masconomet High School Graduation:** The Board briefly reviewed the invitation from the Class of 2015 to attend their graduation ceremony on 6/5.
- **Outstanding Appointments:** The Board briefly reviewed the outstanding appointments.
- **Personnel Board Discussions:** Benson advised the Board that the Personnel Board has invited the Board of Selectmen to attend their meeting next Thursday, 5/28, at 7:30PM, in Executive Session.
- **Approval of Minutes:** The Board briefly reviewed the available minutes and, after amendments proposed, took the following action:

On a **MOTION** made by **Cargill**, second by **Perkins**, the Board of Selectmen **VOTED** unanimously to approve the minutes of May 4, 2015, as amended.

On a **MOTION** made by **Costello**, second by **Cargill**, the Board of Selectmen **VOTED** unanimously to approve the Executive Session minutes of May 4, 2015, as printed.

- **Treasury Bills:**

After Selectman Perkins removed himself from the meeting, and on a **MOTION** made by **Cargill**, second by **Nay**, the Board of Selectmen **VOTED** to approve Payroll Warrant #15-23, for non-school payroll, in the amount of \$154,003.34. **Perkins abstained.**

On a **MOTION** made by **Cargill**, second by **Nay**, the Board of Selectmen **VOTED** to approve Payroll Warrant #15-22, for school payroll, in the amount of \$365,405.04, for a total payroll of \$519,408.38. **Perkins abstained.**

On a **MOTION** made by **Cargill**, second by **Perkins**, the Board of Selectmen **VOTED** unanimously to approve Accounts Payable Warrant #15-46, in the amount of \$53,372.44.

On a **MOTION** made by **Cargill**, second by **Nay**, the Board of Selectmen **VOTED** unanimously to approve Accounts Payable Vendor Warrant #15-46S, in the amount of \$170,534.05.

7:53PM OTHER BUSINESS:

- **Dog License Issue:** Selectman Cargill advised the Board that he received an e-mail regarding a late fee for a dog license and he would like to discuss it with the Board. After a brief discussion, the Board decided no action by the Board was needed, as they would not be waiving policy.
- **Vote Tomorrow:** Select Chair Nay encouraged viewers to get out to vote tomorrow.

7:57PM ADJOURN

On a **MOTION** made by **Costello**, second by **Cargill**, the Board of Selectmen **VOTED** unanimously by roll call vote to return to open session and adjourn at 7:57PM.

Respectfully submitted,



Judith A. Stickney
Minutes Secretary

Documents either distributed to the Board of Selectmen before the meeting in a packet or at the meeting:

1. Agenda: May 18, 2015
2. Announcement: Reminder: Arbor Day
3. Announcement: Memorial Day Activities
4. Announcement: Trash and Recycling Schedule
5. Announcement: Town Meeting Results
6. Boxford Communications Dispatchers and Police Secretarial Employees Association Contract, July 1, 2015-June 30, 2016
7. Packet of Letters from Insurance Providers, Re: Insurance Bids, 5/12/15
8. Board of Selectmen Summer Meeting Schedule
9. Memo from Inspector of Buildings to Board of Selectmen, Re: April Monthly Report, 5/4/15
10. E-Mail from Park Program to Board of Selectmen, Re: Sign Request, 5/4/15
11. United States District Court of District of Massachusetts, Varsity Wireless LLC, Plaintiff v. Town of Boxford et al, 5/12/15
12. Letter from The Trustees of Reservations to Town Administrator, Re: Historic Preservation Restriction: Cleaveland Farm, 5/7/15
13. Invitation from Tri-Town Council to the Board of Selectmen, Re: Annual Reception, 5/13/15
14. Invitation from the Masconomet Class of 2015 to the Board of Selectmen, Re: Graduation, 5/5/15
15. Memo from Town Administrator to Board of Selectmen, Re: Outstanding Appointments, 5/14/15
16. Meeting Minutes:
 - May 4, 2015
 - May 4, 2015 Executive Session