

**Minutes of the BOXFORD BOARD OF SELECTMEN
BOXFORD TOWN HALL MEETING ROOM #1
January 20, 2015 7:00PM**

Present: Mary Anne Nay, Peter Perkins, Charlie Killam, Bill Cargill, Chuck Costello

Others Present: Town Administrator Alan Benson, Minutes Sec'y Judi Stickney, John Dold, Louise Kress, Bob Gore, Judy Gore, Heidi Ellard, Julian Troake, Jane Moody, Kendell Longo, Ross Povenmire, Natasha Grigg, Mike White, Richard Shaw, John Adams, Kathy O'Brien, Bob Hazelwood, Bob Aldenberg, Karen Troake, Linda Greenstein, Miika Ebbrell, Margaret Chow-Menzer, Garth Tolman, Steve Davis, Carole Davis, Ellen Guerin, Ann Davies, George Fischer, Suzy Feirman, Pauline Jenkins, Suzanne Malach, and others

Meeting Called to Order/Pledge of Allegiance

With a quorum present, Selectwoman Nay called the meeting to order and requested all in attendance to stand and recite the Pledge of Allegiance.

7:00PM ANNOUNCEMENTS

- **Burning Permits Available:** Selectman Perkins announced that brush burning season is January 15-May 1. Burning permits are available online at a cost of \$20 for the season.
- **2015 Dog Licenses Available:** Selectman Costello announced that the 2015 dog licenses are available at the Town Clerk's office, or online.
- **Annual Town Meeting and Election:** Selectman Cargill announced that the annual Town Meeting will take place on Tuesday, May 12 and the annual town election will take place on Tuesday, May 19. He read aloud all positions which will appear on the ballot.

7:05PM DISCUSSION OF SHORT-TERM LIBRARY RELOCATION OPTIONS:

Selectman Chair Mary Anne Nay began the discussion with a brief history of what's taken place to date to resolve the short-term library issues. She added that there will be no comments from the public at this meeting, and that only board members and department heads would be discussing the options tonight. Those who added to the discussion included:

- **Chuck Costello, Board of Selectmen:** He expressed his view that the Town Hall is the best choice for the short-term library relocation, citing information from the executive summary on the Boxford Library Facility Evaluation, provided by Tappe Associates in March 2007.
- **Julian Troake, Chair of the Library Trustees:** He provided a brief presentation in favor of the Town Hall location.

- **Miika Ebbrell, Vice-Chair, Permanent Building Committee:** She spoke briefly on the Permanent Building Committee's meetings regarding the short-term, medium-term, and long-term library relocation options. She added that through all of their meetings and information they reviewed, they support moving the library to Town Hall on a short-term basis.
- **Charlie Killam, Board of Selectmen:** He feels the town does not have enough information to make a decision by Thursday, the deadline set by the Board of Library Commissioners, before accreditation is rescinded. He added that he supports moving the library to the 188 Washington Street location and that can't be done before Thursday, but they can be told that they are in the process of moving.
- **Bill Cargill, Board of Selectmen:** He expressed his view that the Town Hall should be a medium-term solution to the library relocation, citing possible issues with combining departments, which could be in violation of the law. He would also like to fix up the 188 Washington Street location for a long-term solution.
- **Mary Anne Nay, Board of Selectmen Chair:** She advised that there will be no issues with departments being combined as they will be in separate offices. Selectman Costello confirmed that the move would be more acceptable to DOR than the current configuration of the offices.
- **Peter Perkins, Board of Selectmen:** He explained how he came to his decision that the Town Hall is the best location in the short-term, but added he will be working diligently to make sure that 188 Washington Street is not neglected further.

At the conclusion of the discussion, the Board took the following action:

MOTION: Perkins made a **MOTION**, seconded by **Costello**, that the library move into the Town Hall, along with all of their services, immediately, and have further discussions later as to the future relocation of the library.

Killam: Point of Order: Killam pointed out that the Board had already voted a motion to move the library to the 188 Washington Street location and reminded the Board that they cannot vote on the current motion until that vote is rescinded. There was a brief discussion and the Board took the following action:

MOTION: Perkins made a **MOTION**, seconded by **Cargill**, to withdraw his previous motion and further made a **MOTION** to rescind the Board's prior vote to move the library to 188 Washington Street.

PASSED: The **MOTION** carried with a 3-2 vote. **Killam/Cargill: NO**

MOTION: Perkins made a **MOTION**, second by **Costello**, that the Board of Selectmen authorize the Boxford Library Trustees to move all their library functions and operations to the proposed area at the Boxford Town Hall, with further discussions of other possible relocations in the future.

DISCUSSION: There ensued a lengthy discussion by the Board members regarding the move of the library to the Town Hall.

PASSED: The **MOTION** carried with a 3-2 vote. **Killam/Cargill: NO**

7:55PM The Chair called for a short recess.

8:03PM ANY OTHER BUSINESS TO COME BEFORE THE BOARD:

- **Gift Fund for Cleaveland Farm Administration:** The Town Administrator provided the Board with information on the proposed gift fund creation for Cleaveland Farm. The Board took the following action:
On a **MOTION** made by **Killam**, second by **Cargill**, the Board of Selectmen **VOTED** unanimously to authorize the establishment of the dedicated gift fund for the sole use of the administration of the historic preservation agreement of Cleaveland Farm, as approved by the Historic Districts Commission/Historical Commission of the Town of Boxford, as authorized by M.G.L. c. 44, Section 53A of the Massachusetts General Laws.
- **Meeting Next Week:** Benson advised the Board they will be talking about solar panels next week, and the Town Clerk will be coming in to remind everyone to get their dog licenses, as they will be enforcing the late fees this year.

8:11PM ROUTINES:

- **Treasury Bills:**
On a **MOTION** made by **Cargill**, second by **Nay**, the Board of Selectmen **VOTED** unanimously to approve Accounts Payable Warrant #15-29, in the amount of \$84,113.21.

On a **MOTION** made by **Cargill**, second by **Nay**, the Board of Selectmen **VOTED** unanimously to approve Accounts Payable Warrant #15-29S, in the amount of \$155,704.98.

8:14PM ADJOURN

On a **MOTION** made by Cargill, and seconded Perkins, the Board of Selectmen **VOTED** unanimously to return to open session and adjourned.

Respectfully submitted,

Judith A. Stickney

Minutes Secretary

Documents either distributed to the Board of Selectmen before the meeting in a packet or at the meeting:

1. Agenda
2. Announcement: Dog Licenses Available
3. Announcement: Annual Town Meeting and Town Elections
4. Announcement: Burning Season
5. Letter from Board of Library Commissioners to Town Administrator, Re: Library Closure, 1/15/15
6. Library Short-Term Option 1: 188 Washington Street
7. Library Short-Term Option 2: Town Hall
8. Floor Plan: Library Short-Term Option 2: Town Hall
9. Letter from Library Director to Town Administrator, Re: Resignation, 1/13/15
10. Letter from Board of Assessors to Board of Selectmen, Re: Assessor's Office Relocation, 1/14/15
11. Memo from Town Treasurer/Tax Collector to Director of Finance & Town Administrator, Re: Office Relocation Considerations, 1/13/15
12. Letters to the Board of Selectmen from Residents, Re: Library Relocation
 - Jennifer Leidner
 - R. Lisa DiLuna
 - Briana Posanka
 - Laura A. Tolaro & John Green
 - Ann P. Davies
 - Susan Malatesta
 - Marianne Rutter
 - Sara Pedersen
 - Bernadette Girasek
 - Treacey & Jeremy Sudak
 - Marni Gallagher
 - Lorraine Dox
 - Leah Dillon
 - Jessica Grigg
 - Jeanette Glesmann
 - Sandy Karcher
 - Karen Collari Troake
 - Natasha Grigg
 - Charles Provenzano
 - Suzanne Malach
 - Julie McGee

Final, Approved 2/3/15

13. Memo and supporting information from Town Administrator to Board of Selectmen, Re: Gift Fund for Cleaveland Farm Administration, 1/20/15
14. Boxford Library Facility Evaluation Executive Summary, Tappe Associates, Inc., March 15, 2007
15. Packet of 84 letters from residents regarding the library relocation