

**Minutes of the BOXFORD BOARD OF SELECTMEN
BOXFORD TOWN HALL MEETING ROOM #1
January 5, 2015 7:00PM**

Present: Mary Anne Nay, Peter Perkins, Charlie Killam, Bill Cargill, Chuck Costello

Others Present: Town Administrator Alan Benson, Minutes Sec'y Judi Stickney, Boxford Fire Department members: Chief Kerry Stickney, Captain Rich Hertel, Captain Peter Holland, Lieutenant Tammy Aghoian, Lieutenant Jack Leary, Lieutenant Michael Soltys, Lieutenant Brian Geiger, Tom Nee, Warren Gould, Paul Grossman, Mike Ferraro, John Rowan, and Brian Hertel; Ted Riter, Al Vaz, Kathy O'Brien, Jim Sterio, Georgetown Fire Chief Al Beardsley, Minot ND Fire Captain Daniel Fuller (via Skype), North Cumberland Fire District RI Deputy Chief Fred Mitchell, Topsfield Fire Captain Jen Collins-Brown, Police Chief Michael Murphy, Deborah Murphy, and others

Meeting Called to Order/Pledge of Allegiance

With a quorum present, Selectwoman Nay called the meeting to order and requested all in attendance to stand and recite the Pledge of Allegiance.

7:00PM ANNOUNCEMENTS

- **2015 Dog Licenses Available:** Selectman Costello announced that the 2015 dog licenses are available at the Town Clerk's office, or online.
- **Christmas Tree Recycling:** Selectman Killam announced that residents can drop off their trees, stripped of all ornaments and decorations, at the Recycling Center every Saturday when the Center is open, between 8AM and 3:30PM.
- **Trash Disposal and Recycling Information:** Selectman Cargill announced that due to Martin Luther King Day on January 19, Boxford trash and recycling residential collection will be delayed one day.
- **Census Forms:** Town Administrator Alan Benson announced that the census forms were mailed out last week. Some residents received other census forms for other residents in error. If you received someone else's form, please call the Town Clerk's office and let them know.

7:04PM INTERVIEWS OF FIRE CHIEF FINALIST CANDIDATES: Selectman Chair Nay provided a brief summary of the process of choosing a new fire chief and advised that the interviews tonight is the final step before announcing the Board's choice for fire chief, which could be as early as the next meeting. The Board interviewed the following candidates:

- **Captain Daniel Fuller, Minot Fire Department, Minot, ND (via Skype):** Captain Fuller provided the Board with his background information and relevant

experience for the position. Fuller then answered questions from each Board member.

- **Deputy Chief Fred Mitchell, North Cumberland Fire District, Cumberland, RI:** Deputy Chief Mitchell provided the Board with his background information and relevant experience for the position. Mitchell then answered questions from each Board member.
- **Lieutenant Brian Geiger, Boxford Fire Department, Boxford, MA:** Lt. Geiger provided the Board with his background information and relevant experience for the position. Geiger then answered questions from each Board member.
- **Captain Jen Collins-Brown, Topsfield Fire Department, Topsfield, MA:** Captain Collins-Brown provided the Board with her background information and relevant experience for the position. Collins-Brown then answered questions from each Board member.
- **Lieutenant John (Jack) Leary, Boxford Fire Department, Boxford, MA:** Lt. Leary provided the Board with his background information and relevant experience for the position. Leary then answered questions from each Board member.

At the conclusion of the interviews, the Board recessed for 10 minutes, and upon return, took the following action:

9:16PM On a **MOTION** by **Costello**, second by **Nay**, that the Board of Selectmen **VOTED** unanimously to instruct the Town Administrator to send thank you notes to all the Fire Chief Screening Committee members.

9:17PM **REPORT OF THE TOWN ADMINISTRATOR:** Town Administrator Alan Benson discussed the following with the Board and the Board took action, as follows:

- **Appointment of Michael J. Murphy as Chief of Police:**
On a **MOTION** made by **Killam**, second by **Cargill**, the Board of Selectmen **VOTED** unanimously by roll call vote to appoint Michael J. Murphy as the Chief of Police, for a term ending December 31, 2017.
- **Junk License Application:** Benson provided the Board with a Junk License application for David Noyes, 212 Main Street:
On a **MOTION** made by **Costello**, second by **Cargill**, the Board of Selectmen **VOTED** unanimously to renew the Junk License to David Noyes, 212 Main Street.
- **Declare Surplus Equipment:** Benson advised the Board that the Fire Chief has requested that the old Engine 6 be declared as surplus:
On a **MOTION** made by **Cargill**, second by **Costello**, the Board of Selectmen **VOTED** unanimously to declare the 1984 International, old Engine 6, as surplus.

9:20PM ROUTINES:

- **Appointments:** The Board briefly reviewed the list of outstanding appointments.
- **Approval of Minutes:** The Board reviewed the minutes available and took the following actions:
 - On a **MOTION** made by **Perkins** second by **Cargill**, the Board of Selectmen **VOTED** unanimously to accept the minutes of December 8, 2014, as printed.

There was considerable discussion on the minutes of 12/22/14. After discussion, and amendment proposed by Perkins:

On a **MOTION** made by **Cargill** second by **Perkins**, the Board of Selectmen **VOTED** unanimously to accept the minutes of December 22, 2014, as amended.

On a **MOTION** made by **Cargill** second by **Perkins**, the Board of Selectmen **VOTED** unanimously to accept the minutes of December 22, 2014 Executive Session, as printed.

- **Treasury Bills:**
 - On a **MOTION** made by **Cargill**, second by **Perkins**, the Board of Selectmen **VOTED** unanimously to approve Accounts Payable Warrant #15-27, in the amount of \$396,860.75.

9:34PM EXECUTIVE SESSION

On a **MOTION** duly made and seconded, the Board of Selectmen **VOTED** unanimously by roll call vote to go into Executive Session for the purpose of discussing a request for release of Executive Session minutes pursuant to M.G.L. c30A§22(g)(2), and upon completion of the Executive Session to return to open session and immediately adjourn without conducting any further business.

9:55PM ADJOURN

On a **MOTION** duly made and seconded, the Board of Selectmen **VOTED** unanimously to return to open session and adjourn at 9:55PM.

Respectfully submitted,
Judith A. Stickney
Minutes Secretary

Documents either distributed to the Board of Selectmen before the meeting in a packet or at the meeting:

1. Agenda
2. Announcement: Dog Licenses Available
3. Announcement: Christmas Tree Recycling
4. Announcement: Trash Disposal and Recycling Information
5. Schedule for Interviews of Fire Chief Finalist Candidates
6. Fire Chief Classified Ad
7. Fire Chief Job Description
8. Fire Chief Application Packet: Daniel Fuller
9. Fire Chief Application Packet: Fred Mitchell, Jr.
10. Fire Chief Application Packet: Brian Geiger
11. Fire Chief Application Packet: Jenifer Collins-Brown
12. Fire Chief Application Packet: Jack Leary
13. Junk License: David A. Noyes, 212 Main Street
14. E-Mail from Fire Chief to Administrative Assistant, Re: Old Engine 6 Surplus, 11/19/14
15. Memo from Town Administrator to Board of Selectmen, Re: Outstanding Appointments, 12/30/14
16. Meeting Minutes:
 - December 8, 2014
 - December 22, 2014
 - December 22, 2014 Executive Session
17. Motion to go into Executive Session