

**Minutes of the BOXFORD BOARD OF SELECTMEN
BOXFORD TOWN HALL MEETING ROOM #1
November 17, 2014 7:00PM**

Present: Mary Anne Nay, Chuck Costello, Peter Perkins, Charlie Killam, Bill Cargill

Others Present: Town Administrator Alan Benson, Minutes Sec'y Judi Stickney, Kathy O'Brien, Michael Trepanier, Linda Walsh, Pam Marquis, Judy Gore, Bob Gore, Randell Kennedy, Nancy Merrill, Officer Jim Riter, Laurie Rowen, Alicia Cargill, Laura Sapienza-Grabski, Andy Gori, Pat Morris, Chris Everest, Marc Mercier, Peter Delaney, Natasha Grigg, Amber Haywood, Rick Haywood, Steve Davis, Carole Davis, Ross Povenmire, Stuart Saginor, Peter Bernardin, Loren Wood, Virginia Havey, and others.

7:00PM Meeting Called to Order/Pledge of Allegiance

With a quorum present, Selectwoman Nay called the meeting to order and requested all in attendance to recite the Pledge of Allegiance.

7:00PM ANNOUNCEMENTS

- **Winter Festival 2014:** Selectman Perkins announced that West Boxford Improvement Society will be holding their Winter Festival in the West Village and Lincoln Hall on Saturday, December 6, from 9AM to 3PM.
- **Passing of Lauren Laplante Rottman's Husband:** Selectman Perkins announced that the husband of Sustainability Committee member Lauren Laplante Rottman, Joey Rottman, passed away unexpectedly on Saturday morning.

7:01PM MEETING WITH BOARD OF ASSESSORS: Benson advised the Board that approval from the Department of Revenue has not yet been received and the Board of Assessors has requested to hold the public hearing and set the residential factor at the next meeting on December 1.

On a **MOTION** made by **Cargill**, second by **Perkins**, the Board of Selectmen **VOTED** unanimously to adjourn the hearing to December 1, 2014 at 7PM at Boxford Town Hall to continue deliberation on the question of setting the residential factor for the classification of property.

7:03PM REPORT OF THE TOWN ADMINISTRATOR

- **Liquor License Renewal:** Benson provided the Board with a copy of the liquor license renewal application and supporting material for Far Corner Farm Golf Course.

On a **MOTION** made by **Costello**, second by **Cargill**, the Board of Selectmen **VOTED** unanimously to approve the renewal application for Far Corner Farm Golf Course to the year 2015.

- **Eagle Scout Court of Honor:** Benson provided the Board with an invitation to the Eagle Scout Court of Honor and asked the Board who would be attending. Selectwoman Nay will attend the function on Saturday, November 29, at the Family Life Center.
- **Eagle Scout Proclamations:** Benson provided the Board with proclamations to honor the Eagle Scouts for the Board members to sign.
- **Building Permits Monthly Report:** Benson provided the Board with the monthly report from the Building Inspector. A brief discussion ensued.

7:10PM ROUTINES:

- **Review Correspondence:**
 - **Administration Reveals \$325M Budget Deficit:** Benson provided the Board with information on the expected State budget shortfalls.
 - **MMA's 2015 Annual Meeting:** Benson provided the Board with information on the MMA's 2015 Annual Meeting on January 23 and 24, 2015.
- **Board Openings:** The Board briefly reviewed the list of Board openings and Selectman Perkins advised that Brian Shea would like to volunteer on the Town Forest Committee:

On a **MOTION** made by **Perkins**, second by **Costello**, the Board of Selectmen **VOTED** unanimously by roll call vote, to appoint Brian Shea to the Town Forest Committee for a term ending 6/30/2016.

7:15PM MEETING WITH REPRESENTATIVES OF MassDOT: Michael Trepanier, Pam Marquis, and Linda Walsh, of MassDOT, met with the Board of Selectmen to discuss the status of the Boston to Border Multi-Modal trail. Trepanier provided the Board with information on the regulations they work with when working with communities to build out federally funded trail systems. They also discussed right-of-way acquisition, as well as exploring alternative routes. He noted, in particular, that MassDOT is looking into ways to avoid the property at 20 Kelsey Road. :

- **Status: Border to Boston Multi-Modal Trail:** Trepanier provided the Board with the regulations they work with when working with communities to build out funded trail systems and the Right-of-Way requisition process, as well as exploring alternative routes. Marquis explained that MassDOT is looking into ways to avoid the property at 20 Kelsey Road.

After a lengthy discussion, with questions from the Board members, the floor was opened to public comments/questions. The following residents participated:

Nancy Merrill, Cross Road
Andy Gori, Gunnison Road
Steve Davis, Kimball Road
Chris Everest, 20 Kelsey Road
Pat Morris, 62 Topsfield Road
Laura Sapienza-Grabski, Brookview Road
Randell Kennedy, 21 Cross Road

Chairwoman Nay closed the discussion to further public comment by advising that the Town Administrator will be in touch with MassDOT for the report of the scope of the work that FST will perform for the alternative route study. She thanked the reps for clarifying the questions the Board and the public had on the project and for considering alternative routes, as the town had suggested two years ago. The Board continued to discuss the issue amongst themselves. At the conclusion of the discussion:

Cargill made a **MOTION** that the Boxford Board of Selectmen take the following action: That we reverse any prior written or verbal statements made regarding any acquisition of the Everest property. Furthermore it is the position of this board that it will not entertain any use of the Everest property for use of the Rail Trail and will not seek any land taking for such use. **There was no second and no action taken.**

8:59PM ROUTINES:

- **Approval of Minutes:** The Board reviewed the minutes available, and after amendments proposed by Cargill, took the following action:
On a **MOTION** made by **Cargill** second by **Killam**, the Board of Selectmen **VOTED** unanimously to accept the minutes of November 3, 2014, as amended.
- **Treasury Bills:**
On a **MOTION** made by **Cargill**, second by **Perkins**, the Board of Selectmen **VOTED** unanimously to approve Accounts Payable Warrant 15-20, in the amount of \$12,442.40.

After Selectmen Perkins removed himself from the meeting, on a **MOTION** made by **Cargill**, second by **Nay**, the Board of Selectmen **VOTED** to approve Payroll Warrant 15-10, for non-school payroll, in the amount of \$152,243.04. **Perkins abstained.**

On a **MOTION** made by **Cargill**, second by **Nay**, the Board of Selectmen **VOTED** unanimously to approve Payroll Warrant 15-10, for school payroll, in the amount of \$319,278.99, for a total payroll of \$471,522.03.

- **Upcoming Meetings:** Benson advised the Board they will not be meeting next Monday, November 24. The next regular meeting of the Board of Selectmen will be Monday, December 1.

9:03PM OTHER BUSINESS:

- **Elevator Fine Regulations Hearing:** Perkins asked Benson if he was aware of the Elevator Fine Regulations hearing. Benson explained that he is following the issue, but will not be testifying or attending the hearing. He will respond to it.
- **Boxford Village Historic District Signs:** Cargill advised the Board that he spoke with John Dold regarding the "Entering Boxford Historic District" signs. Dold suggested that Cargill speak with Ross Povenmire, who suggested they file an application with CPC for the project and possibly make it an Eagle Scout project, subject to Troop and Council approval. Virginia Havey, member of the Historic Districts Commission, who was in attendance, advised the Board that they had been contacted by someone about the signs project some time ago, but they never heard back from them. Benson suggested that if this does not become an Eagle Scout project, he could submit an application with the CPC to have the signs replaced.

9:16PM ADJOURN

On a **MOTION** duly made and seconded, the Board of Selectmen **VOTED** unanimously to adjourn at 9:16PM.

Respectfully submitted,

Judith A. Stickney

Minutes Secretary

Documents either distributed to the Board of Selectmen before the meeting in a packet or at the meeting:

1. Agenda
2. Announcement: Winter Festival
3. Memo from Town Administrator to Board of Selectmen, Re: Classification of Property, 11/14/14
4. Notice of Public Hearing: Tax Classification Hearing FY2015
5. Department of Revenue, Bureau of Accounts, Classification Tax Allocation, Boxford, FY2015
6. Commonwealth of Massachusetts Alcoholic Beverages Control Commission, On Premises License Renewal Application: Far Corners Farm Golf Course, Inc.

7. E-Mail from Boxford Boy Scout Troop 51 to Board of Selectme, Re: Boxford Boy Scouts Troop 51 Eagle Court of Honor, 11/11/14
8. Eagle Scout Proclamation
9. Memo from Inspector of Buildings to Board of Selectmen, Re: October Monthly Report, 11/3/14
10. Massachusetts Municipal Association Article: Administration reveals \$325M budget deficit, pans mid-year cuts, 11/14/14
11. Letter from Massachusetts Municipal Association to Board of Selectmen, Re: MMA's 2015 Annual Meeting, 10/27/14
12. Memo from Town Administrator to Board of Selectmen, Re: Outstanding Appointments, 11/14/14
13. Meeting Minutes:
 - November 3, 2014
14. Petition: Neighbors of Boxford say NO to Eminent Domain, iPetitions.com, 11/16/14