

**Minutes of the BOXFORD BOARD OF SELECTMEN
BOXFORD TOWN HALL MEETING ROOM #1
September 15, 2014 7:00PM**

Present: Mary Anne Nay, Chuck Costello, Peter Perkins, Charlie Killam, Bill Cargill

*Others Present: Administrative Assistant to the Town Administrator Susan Inman,
Minutes Sec'y Judi Stickney, Kathy O'Brien, Chief Michael Murphy*

7:00PM Meeting Called to Order/Pledge of Allegiance

With a quorum present, Selectwoman Nay called the meeting to order and requested all in attendance to recite the Pledge of Allegiance.

7:00PM ANNOUNCEMENTS

- **Apple Festival:** Selectman Costello announced that the annual Apple Festival will be held on Saturday, September 20, 10AM-3:30PM, in the East Boxford Village, sponsored by the Boxford Historical Society.
- **Community Blood Drive:** Selectman Perkins announced that there will be a community blood drive on Thursday, September 25, from 2PM-7PM at Lincoln Hall.
- **School's Open:** Selectman Costello reminded all that school is open and to be aware of children near the roads.
- **Presentation for the Nason Land:** Selectwoman Nay provided an update on the event that took place on the Nason Land on Sunday. She and Selectman Perkins were in attendance.

7:03PM MEETING WITH POLICE DEPARTMENT: Chief Michael Murphy appeared before the Board of Selectmen to provide updates and information on the following:

- **Update on Police Activity:**
 - **Traffic Issues:** Murphy provided an update on the traffic issues at the intersection of Main and Elm Streets. New "Slow Dangerous Intersection" signs will be posted at the intersection.
On a **MOTION** made by **Cargill**, second by **Killam**, the Board of Selectmen **VOTED** unanimously to install two "Slow Dangerous Intersection" signs at both ends of the intersection of Main and Elm Streets.
 - **Statistics:** Murphy provided the Board with statistics on Year-to-Date Incidents by Type and a comparison of citations issued by year.
 - **Neighborhood Crime Watch:** Selectman Costello suggested that the Police Department may want to look into a Neighborhood Crime Watch program or, at a minimum, post signs near the Route 95 exits. Murphy will look into it.

- **Letter to Maple Ave. Residents:** Murphy provided a copy of a letter he sent out to the residents of Maple Ave., inviting them to a meeting at the police station in an effort to alleviate some of the residents' concerns regarding speeding traffic on that road.
- **Update on Tasers:** Murphy advised that the implementation of the tasers is temporarily on hold, while they wait for policy clearance from the State Secretary of Public Safety.
- **Other Business with the Police Department:**
 - **Call to Honor Triathlon:** Murphy advised that 8 of his police officers volunteered their time for that event.
 - **COA Cookout:** Murphy advised that the Boxford Police Association sponsored last week's COA cookout and there were 7-8 officers who volunteered for that event as well.
 - **Apple Festival Traffic:** Murphy advised that Elm Street will be closed for the event on Saturday.
 - **American Legion Raffle:** Murphy put in a plug for the American Legion who will be holding a raffle at the Apple Festival on Saturday.
 - **Back to School:** Murphy reminded residents that school is back in session and passing a stopped school bus will yield a hefty fine. He reminded all to be aware of all traffic safety issues, including bicyclists, runners, walkers, etc.
 - **Telephone Scams:** Murphy provided an update on recent telephone scams for everyone to be aware of.
 - **Narcotics Training:** Murphy provided an update on the department's Narcotics training.
 - **Update on Last Night's Accident:** At the request of Selectman Perkins, Murphy provided an update on a motorcycle accident that occurred the evening before.
 - **Police Department Certification:** At the request of Selectman Costello, Murphy provided a brief update on the department's quest to be certified. He is hopeful they will receive their certification in a year.

7:34PM REPORT OF THE ASSISTANT ADMINISTRATOR TO THE TOWN ADMINISTRATOR:

- **Surplus Materials List:** The Board briefly reviewed the list of surplus equipment that needs to be disposed of according to the Town of Boxford's Disposition of Surplus Policy.
On a **MOTION** made by **Nay**, second by **Killam**, the Board of Selectmen **VOTED** unanimously to declare the surplus vehicles and equipment on the provided memo, dated September 15th, be declared Surplus to be disposed of according to the Town's Disposition of Surplus policy.

7:38PM ROUTINES:

- **Review Correspondence:** The Board briefly reviewed correspondence as follows:

- **COA Letter for Funding of Study:** Selectman Killam suggested that the Board of Selectmen state their position on the assessment before they go to the Finance Committee.
MOTION made by **Killam**, second by **Cargill**, to support the assessment on the needs of the Council on Aging, based on the discretion of the Finance Committee.
After discussion, the motion **FAILED**, 3-2 (YES: Killam/Cargill – NO: Perkins, Costello, Nay)
- **Letter from Resident of Maple Avenue**
- **Note from Resident of 47 Spofford Road**
- **Response Letter to Maple Ave. from Selectman Costello**
- **Board Openings:** Selectman Cargill read aloud the list of openings on various boards and committees.
Approval of Minutes: The Board reviewed the minutes available and, after an amendment proposed by Costello, took the following action:
On a **MOTION** made by **Perkins** second by **Cargill**, the Board of Selectmen **VOTED** to accept the minutes of September 8, 2014 as amended. (**Costello abstained**)
- **Treasury Bills:**
On a **MOTION** made by **Cargill**, second by **Perkins**, the Board of Selectmen **VOTED** unanimously to approve Accounts Payable Warrant 15-11, in the amount of \$95,540.24.

7:54PM OTHER BUSINESS:

- **Open Space and Recreation Plan Meeting:** Selectman Killam provided an update on the meeting of the Open Space and Recreation Plan meeting he attended on Sunday. He suggested that the Board take a look at some of the ponds in town that are turning into wet meadows.

8:02PM ADJOURN

On a **MOTION** duly made and seconded, the Board of Selectmen **VOTED** unanimously to adjourn at 8:02PM.

Respectfully submitted,

Judith A. Stickney

Minutes Secretary

Documents either distributed to the Board of Selectmen before the meeting in a packet or at the meeting:

1. Agenda
2. Announcement: 2014 Apple Festival
3. Announcement: Community Blood Drive
4. Letter from Chief Murphy to Town Administrator, Re: Agenda Items, 9/10/14
5. Letter from Chief Murphy to Board of Selectmen, Re: Main/Elm Intersection, 9/10/14

6. Boxford Police Department: Incidents by Type, 1/1/14-9/9/14
7. Boxford Police Department: Distinct Count of Incidents by Type, 1/1/14-9/9/14
8. Boxford Police Department: Citations by Year Comparison
9. Copy of Letter from Chief Murphy to Residents of Maple Avenue, Re: Speeding on Maple Avenue, 9/11/14
10. Memo from Administrative Assistant to Town Administrator to Board of Selectmen, Re: Surplus Equipment, 9/11/14
11. E-Mail from COA Board Chair to Board of Selectmen, Re: Senior Needs Assessment, 9/11/14
12. Letter from Maple Avenue Residents to Board of Selectmen, Re: Maple Avenue Resurfacing and Traffic Calming, 9/9/14
13. E-Mail from 47 Spofford Road Resident to Board of Selectmen, Re: Spofford Road Land Situation, 9/9/14
14. Copy of Letter from Charles J. Costello to Maple Avenue Residents, Re: Paving Maple Avenue, 9/10/14
15. Memo from Town Administrator to Board of Selectmen, Re: Outstanding Appointments, 9/11/14
16. Motion for Declaration of Surplus Equipment
17. Meeting Minutes:
 - September 8, 2014