

**Minutes of the BOXFORD BOARD OF SELECTMEN  
BOXFORD TOWN HALL MEETING ROOM #1  
June 2, 2014 7:00PM**

*Present: Chuck Costello, Mary Anne Nay, Peter Perkins, Charlie Killam, Bill Cargill*

*Others Present: Town Administrator Alan Benson, Minutes Secretary Judi Stickney, Kathy O'Brien, Chief Michael Murphy, Tyler Paul, Matthew Chadwick, John Moshos, Evan Steniford, Steve Merriam, Officer Michele Nowak, Lt. Jim Riter, Jamie E. Johnson, Jan Silva, Tina De la Cruz, Karen De la Cruz, and others*

**7:00PM Meeting Called to Order**

With a quorum present, Selectman Costello called the meeting to order at 7:00PM.

**7:00PM ANNOUNCEMENTS**

- **Cole Kingdom Ribbon Cutting Ceremony:** Selectwoman Nay announced there will be a Cole Kingdom Ribbon Cutting Ceremony at Cole School on Tuesday, June 10, 2014 at 10AM.
- **Arbor Day Ceremony:** Selectman Costello announced that Spofford School will hold their annual Arbor Day ceremony on Friday, June 13, at 9AM, at Spofford School.

**7:02PM REORGANIZATION OF THE BOARD:** Selectman Costello thanked Steve Davis for his service on the Board of Selectmen and welcomed incoming Selectman Bill Cargill to the Board. He added that the Board now needs to reorganize.

**7:03PM** On a **MOTION** made by **Killam**, second by **Perkins**, the Board of Selectmen **VOTED** unanimously by roll call vote to appoint Mary Anne Nay as chairman of the Board of Selectmen.

**7:03PM** On a **MOTION** made by **Killam**, second by **Nay**, the Board of Selectmen **VOTED** unanimously by roll call vote to appoint Peter Perkins as the clerk of the Board of Selectmen.

All in attendance recited the Pledge of Allegiance and the meeting commenced:

**7:05PM EAGLE SCOUT CANDIDATES:** Selectwoman Nay introduced Eagle Scout candidates: Tyler R. Paul, Matthew Jelly Chadwick, John Anthony Moshos, and Evan Sinclair Steniford. Each Scout provided a brief presentation on their Eagle Scout projects.

At the conclusion of the presentations, Selectman Perkins read aloud a proclamation, proclaiming Monday, June 23 as Tyler R. Paul Day, Tuesday, June 24 as Matthew Jelly Chadwick Day, Wednesday, June 25 as John Anthony Mosho Day, and Thursday, June 26 as Evan Sinclair Steniford Day in the Town of Boxford.

Selectwoman Nay announced that on Saturday, June 14, the Eagle Scout Court of Honor will be held at the Family Life Center.

**7:21PM MEETING WITH POLICE DEPARTMENT:** Chief Michael Murphy met with the Board of Selectmen to discuss the following:

- **Candidate for Open Reserve Officer Position:** Murphy introduced Jamie E. Johnson to the Board, as his selection to fill the open reserve officer position and provided information to the Board on her experience and background.
  - 7:26PM On a **MOTION** made by **Perkins**, second by **Costello**, the Board of Selectmen **VOTED** unanimously by roll call vote to appoint Jamie E. Johnson as a Reserve Police Officer.
- **Reappointments of Reserve Officers:**
  - 7:28PM On a **MOTION** made by **Costello**, second by **Nay**, the Board of Selectmen **VOTED** unanimously by roll call vote to appoint the following as Reserve Police Officers:
    - Attilio Paglia**
    - Peter Cheverie**
    - Tyler Dechene**
    - Michelle Nowak**
    - Garry Abraham**
    - Brian Hertel**
    - Brook Dechene**
    - Kurtis Anderson**
    - Michael Ferraro**
    - Eric Renda, Jr.**
- **Update on Recent Town Events:** The Chief advised the Board of a recent death on Baldpate Pond and a serious accident involving a drunk driver vs. a bicyclist. He spoke briefly on the Memorial Day parade and related activities.
- **Upcoming Essex Country Chiefs Golf Tournament:** The Chief invited the Board to participate in the upcoming golf tournament or to contribute as a sponsor.
- **Update on Department Training:** The Chief advised the Board that training is ongoing. He thanked the Board for their support on obtaining the Tasers.
- **Telephone Scams:** The Chief advised the Board of a recent incident involving a telephone scam and warned viewers of the scam.
- **Numerous Communications from Residents:** The Board briefly reviewed the letters provided by the Chief with kudos for the officers.

**7:42PM MEETING WITH THE WEST BOXFORD IMPROVEMENT SOCIETY:** Jan Silva, President of the West Boxford Improvement Society, met with the Board of Selectmen to request signage for the Colby property and to name it Colby Park. She provided information on the parking lot and her group's involvement in keeping the lot clean and maintained, as well as their plans to provide picnic tables at some point. The Board briefly discussed the proposals presented and took the following action:

**7:48PM** On a **MOTION** made by **Perkins**, second by **Costello**, the Board of Selectmen **VOTED** unanimously to approve the name of "Colby Park" for the property that was acquired from the Colby family.

**7:49PM** On a **MOTION** made by **Nay**, second by **Costello**, the Board of Selectmen **VOTED** unanimously to allow the placement of a sign "Colby Park Acquired 2011" on Colby Park.

**7:50PM APPOINTMENTS:** Town Administrator Benson provided the Board with a comprehensive list of appointments, as well as those who have already asked to be reappointed. The Board took the following action:

**7:54PM** On a **MOTION** made by **Costello**, second by **Killam**, the Board of Selectmen **VOTED** unanimously by roll call vote, to appoint the following:

- **Reed Wilson**, Animal Control Officer Alternate, 1 year term, ending June 30, 2015
- **Douglas Small**, Electrical Inspector, 1 year term, ending June 30, 2015
- **Peter Murphy**, Electrical Inspector Alternate, 1 year term, ending June 30, 2015
- **Ellen Guerin**, Parking Clerk, 1 year term, ending June 30, 2015
- **Stephen Galinsky**, Plumbing/Gas Inspector, 1 year term, ending June 15, 2015
- **Ray Abbott**, Plumbing/Gas Inspector Alternate, 1 year term, ending June 30, 2015

**7:55PM** On a **MOTION** made by **Costello**, second by **Perkins**, the Board of Selectmen **VOTED** unanimously by roll call vote, to appoint the following:

- **Mary Anne Nay**, ADA Coordinator, 3 year term, ending June 30, 2017
- **Randy Johnson**, Agricultural Commission, 3 year term, ending June 30, 2017
- **Chuck Kornely**, Agricultural Commission, 3 year term, ending June 30, 2017
- **Paula Fitzsimmons**, Board of Appeals, 3 year term, ending June 30, 2017
- **Stephen Davis**, Border to Boston Trail Committee, 1 year term, ending June 30, 2015
- **Carole Davis**, Border to Boston Trail Committee, 1 year term, ending June 30, 2015

- **Anthony Brogna**, Border to Boston Trail Committee, 1 year term, ending June 30, 2015
- **Judy Miller Bailey**, Boxford Cultural Arts Council, 3 year term, ending June 30, 2017
- **Barbara Jessel**, Boxford I95 Salt Study Committee, 1 year term, ending June 30, 2015

**7:55PM** On a **MOTION** made by **Costello**, second by **Perkins**, the Board of Selectmen **VOTED** unanimously by roll call vote, to appoint the following:

- **Barbara Jessel**, Community Preservation Act Committee, 1 year term, ending June 30, 2015
- **F. Richard Shaw**, Community Preservation Act Committee, 1 year term, ending June 30, 2015
- **Gerard Papin**, Community Preservation Act Committee, 1 year term, ending June 30, 2015
- **F. Richard Shaw**, Council on Aging, 4 year term, ending June 30, 2018
- **Judith Andersen**, Council on Aging, 4 year term, ending June 30, 2018
- **Martin Jessel**, Haynes Land Advisory Committee, 1 year term, ending June 30, 2015
- **Gwendolen E. Perkins**, Historic District Commission, 3 year term, ending June 30, 2017
- **Peter Morbeck**, Lakes, Ponds & Streams Committee, 2 year term, ending June 30, 2016
- **Gregory Murrer**, Lakes, Ponds & Streams Committee, 2 year term, ending June 30, 2016
- **Timothy Smith**, Lakes, Ponds & Streams Committee, 2 year term, ending June 30, 2016
- **Stuart Saginor**, Land Committee, 3 year term, ending June 30, 2017

**7:56PM** On a **MOTION** made by **Costello**, second by **Perkins**, the Board of Selectmen **VOTED** unanimously by roll call vote, to appoint the following:

- **Diane E. Gori**, Masconomet Scholarship Committee, 1 year term, ending June 30, 2015
- **Garth G. Tolman**, Permanent Building Committee, 1 year term, ending June 30, 2015
- **Miika Ebbrell**, Permanent Building Committee, 1 year term, ending June 30, 2015
- **Georgia Cameron**, Recycling Committee, 3 year term, ending June 30, 2017
- **Karen Sheridan**, Registrar of Voters, 3 year term, ending June 30, 2017
- **Kimberly Clemson**, Registrar of Voters Assistant, 1 year term, ending June 30, 2015

**7:57PM** On a **MOTION** made by **Costello**, second by **Perkins**, the Board of Selectmen **VOTED** unanimously by roll call vote, to appoint the following:

- **Gregory Netland**, Sustainability Committee, 1 year term, ending June 30, 2015
- **Thomas Nentwig**, Weigher of Commodities, 1 year term, ending June 30, 2015
- **Brian Williams**, Weigher of Commodities, 1 year term, ending June 30, 2015
- **Robert Corliss**, Weigher of Commodities, 1 year term, ending June 30, 2015

**7:58PM REPORT OF THE TOWN ADMINISTRATOR:** Town Administrator Alan Benson reviewed the following items with the Board:

- **Upcoming Events:** Benson advised the Board that they need to decide who will attend the Arbor Day ceremony, the Cole Kingdom Ribbon Cutting and the Eagle Scout Court of Honor. The Board briefly discussed and decided who would go to each event.
- **Arbor Day Proclamation:** Benson provided an Arbor Day Proclamation for the Board to review and sign.
- **Request to Build Soccer Wall:** Benson advised the Board that the BAA has requested to build a soccer wall on Chadwick Field to enhance the soccer training for the soccer players. The Board briefly discussed and decided they would like to talk to the BAA more about the proposal. Benson will invite them in to an upcoming meeting.
- **Summer Meeting Schedule:** Benson provided the Board with the meeting schedule for the summer.

## ROUTINES

- **Correspondence:** The Board reviewed correspondence as follows:
  - **Thank You:** The Board acknowledged a letter from the Tour de Cure for allowing the recent bike ride through Boxford.
  - **Resident Letter Re: Town-Owned Land:** The Board acknowledged a letter from Steve Merriam regarding land off of Spofford Road.
- **Minutes:** The Board reviewed the minutes of May 19, 2014 and took the following action:

On a **MOTION** made by **Killam**, second by **Costello**, the Board of Selectmen **VOTED** unanimously to accept the minutes of May 19, 2014 as presented. **Cargill** abstained.
- **Treasury Bills:**

On a **MOTION** made by **Cargill**, second by **Perkins**, the Board of Selectmen **VOTED** unanimously to approve Accounts Payable Warrant 14-49, in the amount of \$368,711.60.

After Selectmen Costello removed himself from the meeting, on a **MOTION** made by **Cargill**, second by **Perkins**, the Board of Selectmen **VOTED** to approve Adjustment Payroll Warrant for Medicare Tax Adjustment Quarter 1, 2014, in the amount of \$2,390.50. **Costello abstained.**

On a **MOTION** made by **Cargill**, second by **Perkins**, the Board of Selectmen **VOTED** unanimously to approve Payroll Warrant PY1425, for non-school payroll, in the amount of \$164,258.90.

After Selectmen Costello removed himself from the meeting, on a **MOTION** made by **Cargill**, second by **Nay**, the Board of Selectmen **VOTED** to approve Payroll Warrant PY1425, for school payroll, in the amount of \$298,886.83. **Costello abstained.**

#### **8:15PM EXECUTIVE SESSION**

**8:15PM** On a **MOTION** made by **Nay**, second by **Costello**, the Board of Selectmen **VOTED** unanimously by roll call vote to go into Executive Session for the purpose of: discussing overall strategy on employment contract negotiations with Boxford Police Patrol Officers, Teamsters Local #25 and represented and non-represented employees and declared that an Executive Session is necessary since an open public discussion may have a detrimental effect on the negotiating, bargaining or litigating position of the Board of Selectmen, and upon completion of the Executive Session to return to open session and immediately adjourn without conducting any further business.

#### **9:31PM ADJOURN**

On a **MOTION** made by **Killam**, second by **Nay**, the Board of Selectmen **VOTED** unanimously by roll call vote to return to open session and adjourn at 9:31PM.

Respectfully submitted,

Judith A. Stickney  
Minutes Secretary

Documents either distributed to the Board of Selectmen before the meeting in a packet or at the meeting:

1. Agenda
2. Announcement: Cole Kingdom Ribbon Cutting Ceremony
3. Announcement: Arbor Day
4. Letter from Boy Scout Troop 57 to Board of Selectmen, Re: Eagle Scouts, 5/1/14

5. Letter from Police Chief to Board of Selectmen, Re: Reserve Officer Candidate, 5/29/14
6. Packet of Letters to the Police Department, Re: Kudos
7. Letter from West Boxford Improvement Society to Board of Selectmen, Re: Colby Property, 5/29/14
8. Appointment Schedule FY2015, Revised 6/2/14
9. Arbor Day Proclamation
10. E-Mail from Resident to Board of Selectmen, Re: Soccer Wall, 5/22/14
11. Board of Selectmen Summer Meeting Calendar
12. Letter from Resident to Board of Selectmen, Re: Land off of Spofford Road 5/21/14
13. E-Mail from Tour de Cure to Board of Selectmen, Re: Thank You, 5/22/14
14. Meeting Minutes:
  - May 19, 2014
15. Motion for Executive Session