

**Minutes of the BOXFORD BOARD OF SELECTMEN
BOXFORD TOWN HALL MEETING ROOM #1
April 14, 2014 7:00PM**

Present: Chuck Costello, Mary Anne Nay, Peter Perkins, Charlie Killam

Absent: Steve Davis

Others Present: Town Administrator Alan Benson, Minutes Secretary Judi Stickney, Kathy O'Brien

7:03PM Meeting Called to Order

With a quorum present, Selectman Costello called the meeting to order at 7:03PM.

7:03PM ANNOUNCEMENTS

- **Burning Permits:** Selectman Perkins announced that burning permits are available online and burning season is January 15-May 1.
- **Earth Day:** Selectman Killam announced Boxford will be celebrating Earth Day on April 26, 10AM-3PM, sponsored by the Boxford Village Garden Club and the Boxford Recycling Committee.
- **Boxford Community Blood Drive:** Selectwoman Nay announced there will be a blood drive at the Second Congregational Church on April 26, 9AM-2PM.
- **Moderator's Forum:** Selectman Costello announced there will be a Moderator's Forum at Town Hall on May 6, 2014, at 7PM.
- **Candidates Night:** Selectman Costello announced there will be a Candidates Night on Thursday, May 8, 7:30PM, at Town Hall.
- **Passing of Atty. Don Scutiére:** Selectman Costello announced the recent passing of Atty. Don Scutiére, Boxford's former Town Counsel.

7:09PM WARRANT FOR ANNUAL TOWN MEETING, MAY 13, 2014:

- **Updates on Any Articles:** Benson advised there were no updates. They will be opening bids for the library and the solar proposals, as well as the culvert at the end of the month and will have updates at Town Meeting.
- **Assignments of Articles:** Referring to an e-mail provided by absent Chair Davis, Selectman Costello announced assignments for warrant articles as follows:
 - **Davis:** Article 1, Article 2, Article 22, Article 26
 - **Killam:** Article 18
 - **Costello:** Article 9
 - **Perkins:** Article 10, Article 13, Article 14
 - **Nay:** Article 12, Article 19

7:15PM REPORT OF THE TOWN ADMINISTRATOR: Town Administrator Alan Benson reviewed the following items with the Board:

- **Renewal of Far Corner Farm Golf Course Liquor Permit:** Request to reissue the club license to include the extension of premises approved 2/28/14.
 - 7:16PM** On a **MOTION** made by **Perkins**, second by **Killam**, the Board of Selectmen **VOTED** unanimously to issue the Club License for the Far Corner Farm Golf Course, expiring December 31, 2014, to expose, keep for sale, and to sell all kinds of alcoholic beverages to be drunk on the premises, including the extension of premises approved 2/28/14, which includes 27 holes of golf course, hot dog stand, new pro shop and two beverage carts.
- **Update on Legal Budget:** Benson provided a monthly report of FY2014 legal expenses for the year, to date. There ensued a brief discussion on the DPW roof claims line item.
- **Update on Zoning Law Changes:** Benson advised the Board that the State has changed some of the zoning laws across the state, the largest change to the zoning law in 40 years. He noted that one of the changes includes that site permits will require a unanimous vote, rather than a majority vote.
- **Report from Inspector of Buildings:** The Board acknowledged the report from the Inspector of Buildings.
- **Request for MACC Use of Lincoln Hall:** The Board reviewed the request for the elimination of the rental fee of Lincoln Hall for the Mass. Association of Conservation Commissions meeting in June.
 - **7:27PM** On a **MOTION** made by **Nay**, second by **Perkins**, the Board of Selectmen **VOTED** unanimously to waive the rent for Lincoln Hall for the MACC's meeting scheduled for June 19, 2014, as requested.
- **Award of Chapter 90 Funds:** The Board briefly reviewed the letter from MassDOT regarding the corrected amount of Boxford's Chapter 90 apportionment, from \$423,885 to \$417,522.
- **Winter Rapid Recovery Road Program:** There was a brief discussion on MassDOT's letter regarding the Winter Rapid Recovery Road Program.
- **Request for Temporary Commercial Banners:** The Board reviewed the request for commercial banners on the Koster Park baseball fields in town. A brief discussion ensued on whether to allow it or not.
 - 7:36PM** On a **MOTION** made by **Perkins**, second by **Nay**, the Board of Selectmen **VOTED** unanimously to approve the request for commercial banners, as requested, for one season, with the exclusion of alcohol and tobacco products.

7:37PM ROUTINES

- **Correspondence:** The Board briefly reviewed correspondence as follows:
 - **Resident Request:** Resident requests that there be a hand count on library votes at Town Meeting.
 - **Resident Thank You:** The Board briefly reviewed a letter from former Selectman Don Behrens thanking the Town for dedicating last year's Town Report to his wife, Joan.

- **MACC Certificate of Achievement:** The Board acknowledged the achievement of Natasha Grigg, Conservation Commission.
- **Outstanding Appointments:** Selectman Perkins read aloud the list of vacancies on town committees and boards.
- **Minutes:** The Board briefly reviewed the minutes of April 7, 2014 and, after an amendment by Nay, took the following action:
 - On a **MOTION** made by **Nay**, second by **Killam**, the Board of Selectmen **VOTED** unanimously to accept the minutes of April 7, 2014 as amended.
- **Treasury Bills:**
 - On a **MOTION** made by **Killam**, second by **Perkins**, the Board of Selectmen **VOTED** unanimously to approve Accounts Payable Warrant 14-42, in the amount of \$72,826.12.

On a **MOTION** made by **Killam**, second by **Perkins**, the Board of Selectmen **VOTED** unanimously to approve Accounts Payable Warrant 14-355, in the amount of \$5,062.96.

On a **MOTION** made by **Killam**, second by **Nay**, the Board of Selectmen **VOTED** unanimously to approve Accounts Payable Warrant 14-42S, in the amount of \$128,735.91.

On a **MOTION** made by **Killam**, second by **Perkins**, the Board of Selectmen **VOTED** unanimously to approve Accounts Payable Warrant 14-356, a refund warrant, in the amount of \$3,029.86.

7:52PM Other Business

- **No Meeting Next Week:** Benson advised they not be meeting next week, due to the Patriot's Day holiday. They will need to stop by the Town Hall next Tuesday to sign the payroll warrant.
- **Board of Selectmen Meeting Monday, May 12:** Benson asked the Board if they would be willing to meet with the FinCom on Monday, May 12, for a short meeting regarding funding for the Glendale Road culvert and the solar field project, rather than meeting the night of the Town Meeting. The Board agreed to meet on Monday, May 12.

7:53PM ADJOURN

On a **MOTION** made by **Killam**, second by **Perkins**, the Board of Selectmen **VOTED** unanimously by roll call vote to return to open session and adjourn at 7:53PM.

Respectfully submitted,

Judith A. Stickney
Minutes Secretary

Documents either distributed to the Board of Selectmen before the meeting in a packet or at the meeting:

1. Agenda
2. Announcement: Burning Permits
3. Announcement: Earth Day
4. Announcement: Boxford Community Blood Drive
5. Announcement: Moderator's Forum
6. Announcement: Candidates Night
7. Warrant for Annual Town Meeting
8. License Alcoholic Beverages: Far Corner Farm Golf Club
9. FY2014 Legal Expenses for Year
10. Report of the Inspector of Buildings, 4/1/14
11. Lincoln Hall Rental Agreement
12. Letter from MassDOT to Town Administrator, Re: Chapter 90 Apportionment, 4/3/14
13. Information from MassDOT Re: Winter Rapid Recovery Road Program, 4/9/14
14. E-Mail from Boxford Baseball Board, Re: Baseball Sponsorship Banners, 3/31/14
15. Letter from Resident to Board of Selectmen, Re: Hand Count at Town Meeting, 4/7/14
16. Letter from Resident to Board of Selectmen, Re: Thank You, 2/27/14
17. Letter from MACC to Board of Selectmen, Re: Certificate of Achievement for Natasha Grigg, 3/17/14
18. Memo from Town Administrator to Board of Selectmen, Re: Outstanding Appointments, 4/10/14
19. Meeting Minutes:
 - April 7, 2014
20. E-Mail from Selectmen Chairman to Town Administrator, Re: Warrant Article Assignments, 4/8/14