

**Minutes of the BOXFORD BOARD OF SELECTMEN
BOXFORD TOWN HALL MEETING ROOM #1
March 31, 2014 7:00PM**

Present: Steve Davis, Chuck Costello, Mary Anne Nay, Peter Perkins, Charlie Killam

Absent: None

Others Present: Town Administrator Alan Benson, Minutes Secretary Judi Stickney, State Rep. Jim Lyons, State Rep. Len Mirra, Heather Vaz, David Rivers, Carole Davis, Chief Michael Murphy, DPW Superintendent/Town Engineer John Dold, Heidi Ellard, Pauline Jenkins, Julian Troake, Heather Reid, Jane Moody, Margaret Chow-Menzer

7:02PM Meeting Called to Order

With a quorum present, Chairman Steve Davis called the meeting to order at 7:02PM.

7:03PM ANNOUNCEMENTS

- **Burning Permits:** Selectman Perkins announced that burning permits are available online and burning season is January 15-May 1.
- **Earth Day:** Selectman Costello announced Boxford will be celebrating Earth Day on April 26, 10AM-3PM, sponsored by the Boxford Village Garden Club and the Boxford Recycling Committee.

7:05PM MEETING WITH STATE REPRESENTATIVES: State Reps. Jim Lyons and Len Mirra met with the Board of Selectmen to discuss updates on the following:

- **FY2015 State Budget Overview:** Rep. Lyons reviewed the Local Aid Estimates with the Board, noting that the FY2015 Funding Resolution, as passed, included \$2,058,310, for combined Chapter 70 and unrestricted aid. He added that they are asking for an 8% increase in each of the next five years.
- **Current State Initiatives:** Rep. Lyons detailed the plans the Republicans are proposing and asked for the Board's support and letters to the Governor, in support of their proposed amendment to increase local aid.

7:20PM MEETING WITH DEPARTMENT OF PUBLIC WORKS: John Dold, DPW Superintendent/Town Engineer, met with the Board of Selectmen to discuss the following:

- **Presentation of Plans for Culvert Replacement: Main Street at Glendale:** Dold provided a PowerPoint presentation for the Board, with details on the proposed culvert replacement on Main Street at Glendale Road.

- **Consideration of Proposed Construction Detour Plan:** Upon completion of the description of the proposed project, Dold reviewed the plans to close Main Street for a 3-day weekend in August, adding that there was input and cooperation from the Police and Fire Departments.
- **Consideration and Vote on Culvert Warrant Article: Estimate: \$300,000:**
Upon completion of the presentations, the Board took the following action:
7:49PM On a **MOTION** made by **Nay**, second by **Costello**, the Board of Selectmen **VOTED** unanimously to support the Town Meeting Warrant Article to see if the Town will vote to appropriate the sum of \$300,000 to pay costs for the construction engineering oversight, traffic safety plan and other expenses related to the repair, reconstruction and replacement of a storm water culvert on Main Street at Glendale Road, in accordance with the documents that were provided to the Board of Selectmen by the DPW Superintendent tonight.

7:51PM DELIBERATION ON TOWN MEETING WARRANT: Town Administrator Benson advised that the Finance Committee met last week and voted on several articles and the FinCom will continue their discussion and voting on warrant articles at their meeting Tuesday night. The Board reviewed the draft Town Meeting Warrant and discussed sequencing of the articles and took the following action:

8:02PM On a **MOTION** made by **Costello**, second by **Davis**, the Board of Selectmen **VOTED 4-1 (Killam: NO)** for the sequencing of the first 8 articles, as follows:

1. To Receive and Place on File Reports of Town Officers and Committees
2. Establishment of Revolving Accounts
3. Adoption of the Expanded Classification Plan and Compensation Plan
4. Act on the Proposed Budget
5. New Library Construction
6. Cummings House Renovation
7. Masconomet School Budget Override
8. Elementary School Budget Override

The Board continued to discuss the order of the remaining articles and, at the conclusion of the review of the warrant articles and sequencing, Selectman Costello advised the Board that he spoke with Senator Tarr's office regarding the process involved in keeping the present fire chief beyond age 65. He was told that it would involve an initiative petition and a vote on the Town Meeting floor, as well as a vote by the legislature, which has been done in the past. There ensued a discussion of whether to pursue putting the question on the Town Meeting Warrant. The Town Administrator will discuss the wording of such a warrant article with Town Counsel and provide information for the Board before next week's meeting.

8:25PM APPOINTMENTS TO RECREATION COMMITTEE: The Board interviewed Heather Reid, a candidate for the Recreation Committee. After discussion, the Board took the following action:

8:31PM On a **MOTION** made by **Nay**, second by **Costello**, the Board of Selectmen **VOTED** unanimously by roll call vote to appoint Heather Reid to the Recreation Committee for a term ending June 30, 2016.

8:31PM REPORT OF THE TOWN ADMINISTRATOR: Town Administrator Alan Benson reviewed the following items with the Board:

- **Nomination of Inspection of Animals**

8:32PM On a **MOTION** made by **Davis**, second by **Nay**, the Board of Selectmen **VOTED** unanimously by roll call vote to nominate Alison Hayes as the Animal Inspector and Nancy Drago as the Alternate Animal Inspector for the year ending April 30 2015.

- **Common Victualler's License:**

8:33PM On a **MOTION** made by **Costello**, second by **Nay**, the Board of Selectmen **VOTED** unanimously to issue a Common Victualler's License and a license for the sale of frozen desserts, ice cream mix, confectionery, soda water or fruit on Sunday to Benson's homemade Ice Cream, Inc., 181 Washington Street, West Boxford.

8:34PM ROUTINES

- **Correspondence:** The Board briefly reviewed correspondence as follows:

- **Boxford Village Garden Club:** Sign request:

8:35PM On a **MOTION** made by **Perkins**, second by **Killam**, the Board of Selectmen **VOTED** unanimously to approve the signs, as requested.

- **Packet of Letters from BEST:** The Board briefly reviewed a packet of letters in support of the elementary school override.

- **Thank You Letter from Betty Wright**

- **Minutes:** The Board briefly reviewed the minutes of March 24, 2014 and the minutes of March 24, 2014 Executive Session and, after an amendment by Killam, took the following action:

On a **MOTION** made by **Perkins**, second by **Davis**, the Board of Selectmen **VOTED** unanimously to accept the minutes of March 24, 2014 as amended.

On a **MOTION** made by **Perkins**, second by **Davis**, the Board of Selectmen **VOTED** unanimously to accept the minutes of March 24, 2014 Executive Session as submitted.

- **Treasury Bills:**

On a **MOTION** made by **Killam**, second by **Costello**, the Board of Selectmen **VOTED** unanimously to approve Accounts Payable Warrant 14-40, in the amount of \$406,530.36.

On a **MOTION** made by **Killam**, second by **Costello** the Board of Selectmen **VOTED** unanimously to approve Accounts Payable Warrant 14-40S, in the amount of \$1,839.27.

On a **MOTION** made by **Killam**, second by **Perkins**, the Board of Selectmen **VOTED** unanimously to approve Accounts Payable Refund Warrant 14-354, in the amount of \$1,515.34.

On a **MOTION** made by **Killam**, second by **Perkins**, the Board of Selectmen **VOTED** unanimously to approve Accounts Payable Warrant 14/40S, in the amount of \$19,411.15.

8:41PM Other Business

- **Boxford v. MassDOT:** Costello advised the Board that the Town received a decision on the salt shed case, *Boxford v. MassDOT*. The Judge decided to permanently close the salt shed, but left the door open for the State, at some future date, to apply for the construction of a state-of-the-art facility, and the Town would have only 30 days to respond to that request, but the shed will remain closed until that time. Neither the State nor the Town of Boxford appealed the decision.

8:44PM Executive Session

On a **MOTION** duly made by **Davis**, second by **Perkins**, the Board of Selectmen **VOTED** unanimously by roll call vote to go into Executive Session for the purpose of discussing strategy on employment contract negotiations with Teamsters Police Patrol Officers and strategy on land acquisition – Border to Boston Trail Project, and declared that an Executive Session was necessary since an open public discussion may have a detrimental effect on the negotiating, bargaining or litigating position of the Board of Selectmen, and upon completion of the Executive Session to return to open session and immediately adjourn without conducting any further business.

9:42PM ADJOURN

On a **MOTION** made by **Killam**, second by **Nay**, the Board of Selectmen **VOTED** unanimously by roll call vote to return to open session and adjourn at 9:42PM.

Respectfully submitted,

Judith A. Stickney
Minutes Secretary

Documents either distributed to the Board of Selectmen before the meeting in a packet or at the meeting:

1. Agenda
2. Announcement: Burning Permits
3. Announcement: Earth Day
4. Commonwealth of Massachusetts House of Representatives FY2015 Local Aid Estimates Town of Boxford
5. Packet of Photos of the Glendale Road culvert
6. Packet of Information from Haley & Ward Re: Glendale Road culvert
7. Packet of plans from Bayside Engineering Re: Glendale Road culvert
8. Glendale Road Culvert Construction Detour Plan, Bayside Engineering, March 2014
9. E-Mail from Heather Reid, candidate for Recreation Committee, 3/5/14
10. Draft Warrant for Annual Town Meeting
11. Motion to close the warrant for Annual Town Meeting
12. Nomination of Inspector of Animals: Alison Hayes
13. Nomination of Inspector of Animals: Nancy Drago
14. Common Victualler's License & License for the sale of frozen desserts, ice cream mix, confectionery, soda water or fruit on the Lord's Day
15. Sign Request: Boxford Village Garden Club, 3/21/14
16. Packet of Information and Letters of Support for the Elementary School Override
17. Thank You Letter from Betty Wright, 3/25/14
18. Memo from Town Administrator to Board of Selectmen, Re: Outstanding Appointments, 3/26/14
19. Meeting Minutes:
 - March 24, 2014
 - March 24, 2014 Executive Session
20. Motion to go into Executive Session
21. PowerPoint Presentation: Main Street-Glendale Road Culvert Replacement, 3/31/14