

**Minutes of the BOXFORD BOARD OF SELECTMEN  
BOXFORD TOWN HALL MEETING ROOM #1  
June 17, 2013 7:00PM**

*Present: Peter Perkins, Mary Anne Nay, Charlie Killam, Chuck Costello, Steve Davis*

*Absent: None*

*Others Present: Town Administrator Alan Benson, Minutes Secretary Judi Stickney, Kathryn O'Brien, Chief Michael Murphy, Claire Faddis, Officer Borodawka, Officer Corliss, Lt. James Riter, Christine Bolzan, David Rivers, Marc Mercier*

**7:01PM Meeting Called to Order**

Chairman Steve Davis called the meeting to order at 7:01PM.

**7:01PM ANNOUNCEMENTS:**

- **Special U.S. Senate Election:** Selectman Costello announced there will be a special U.S. Senate Election on June 25 and urged all voters to vote.
- **Pancake Breakfast:** Selectman Killam announced that the West Boxford Grange will be holding a pancake breakfast on Saturday, June 22 at Lincoln Hall, from 8AM-10AM.
- **COA Kick-Off Barbecue:** Selectwoman Nay announced that the COA will be holding their kick-off barbecue on Wednesday, June 19 from 11:15AM-1PM.
- **Relay for Life:** Selectwoman Nay announced that there was a Relay for Life Fundraiser held at Masconomet last Saturday, where approximately \$73,000 was raised.
- **Capt. Stickney Retirement Party:** Selectman Costello announced there are still tickets available for Capt. Stickney's retirement party on Saturday, 6/22 at 5PM. Tickets can be obtained at East Store, West Store or East Station.

**7:03PM MEETING WITH CHIEF OF POLICE:** Chief Murphy met with the Board of Selectmen to publicly acknowledge outstanding police work by Officer Robert Corliss and Officer Joseph Borodawka. Chief Murphy advised the Board of two recent harrowing incidents that were handled admirably by the two officers. The Board publicly thanked the two officers on behalf of the town.

Selectman Perkins advised the Chief of a parking issue in the area of the dam on Stiles Pond Road. The Chief was aware of the problem and will be having the patrols keep an eye on it.

46 **7:15PM MEETING WITH CANDIDATE FOR GIRL SCOUT GOLD AWARD:** Claire  
47 Faddis appeared before the Board of Selectmen to report on her Gold Award Project.  
48 Faddis coordinated a rain barrel purchase program for Boxford residents. She also  
49 educated the first and second graders of the tri-town schools on the importance of water  
50 conservation and the rain barrel program. Board members had a couple of questions  
51 about the Gold Award for Faddis, which she answered with aplomb. Selectman Costello  
52 read the Proclamation for Claire Faddis Day on July 9, 2013.

54  
55 **7:23PM FY2014 PERSONNEL COMPENSATION ACTIONS:** Town Administrator  
56 Alan Benson provided a list of pay rates for the Board to approve and explained where  
57 the rates came from. After reviewing the pay rates, the Board took the following actions:  
58 On a **MOTION** made by **Killam**, seconded by **Costello**, the Board of Selectmen  
59 **VOTED** unanimously to approve the Fire Department rates as printed.

60  
61 On a **MOTION** made by **Killam**, seconded by **Nay**, the Board of Selectman  
62 **VOTED** unanimously to approve the pay rates for the Inspector of Buildings,  
63 Alternate Building Inspector, Electrical Inspector, Alternate Electrical Inspector,  
64 Plumbing/Gas Inspector, and Alternate Plumbing/Gas Inspector.

65 The Board signed the salary and pay rates either previously approved/negotiated by the  
66 Board of Selectmen, or approved by a vote at the Annual Town Meeting for the ACO,  
67 Communications Director, Director of Municipal Finance, DPW Superintendent, Tree  
68 Warden, Treasurer/Collector of Taxes, Administrative Assistant.

69  
70  
71 **7:33PM PROCLAMATIONS:** Selectman Chairman Davis read proclamations for:  
72  
73 • **Robert Conroy:** Selectman Chairman Davis read the proclamation for Robert  
74 Conroy for outstanding volunteer service on various boards for over 37 years and  
75 proclaimed June 27, 2013 as Robert W. Conroy Day in the Town of Boxford.  
76 • **Capt. Shawn Stickney:** Selectman Perkins read the proclamation for Capt.  
77 Shawn Stickney for over 40 years of service on the Boxford Fire Department and  
78 proclaimed Saturday, June 22, 2013 as Shawn Stickney Day in the Town of  
79 Boxford.

80  
81 The Board members signed the proclamations and they will be presented at the next  
82 Zoning Board of Appeals meeting for Robert Conroy and at the retirement party for  
83 Capt. Shawn Stickney.

84  
85  
86 **7:38PM APPOINTMENTS:** Selectman Chairman Davis and Town Administrator  
87 Benson advised the Board of the many reappointments the Board needs to take action  
88 on. There was a brief discussion and the Board took the following actions:

90 On a **MOTION** made by **Nay**, seconded by **Costello**, the Board of Selectmen  
91 **VOTED** unanimously by roll call vote to reappoint the following:

92 Helen Phillips, Animal Control Officer, 3 year term ending June 30, 2016

93 Reed Wilson, Animal Control Officer (Alternate), 1 year term ending June 30,  
94 2014

95 Warren Gould, Communications Director, 3 year term ending June 30, 2016

96 Douglas Small, Electrical Inspector, 1 year term ending June 30, 2014

97 Peter Murphy, Electrical Inspector (Alternate), 1 year term ending June 30,  
98 2014

99 Robert Camacho, Inspector of Buildings, 1 year term ending June 30, 2014

100 Robert Aldenberg, Inspector of Buildings (Alternate), 1 year term ending June  
101 30, 2014

102 Stephen Galinsky, Plumbing/Gas Inspector, 1 year term ending June 30,  
103 2014

104 Ray Abbott, Plumbing/Gas Inspector (Alternate), 1 year term ending June 30,  
105 2014

106 Robert Cronin, Sealer of Weights & Measures, 1 year term ending June 30,  
107 2014.

108 On a **MOTION** made by **Costello**, seconded by **Killam**, the Board of Selectmen  
109 **VOTED** unanimously by roll call vote to reappoint the following:

110 Dr. Changnong Liu, Agricultural Commission, 3 year term ending June 30,  
111 2016

112 Louis Athanas, Agricultural Commission, 3 year term ending June 30, 2016

113 Stephen Davis, Border to Boston Trail Committee, 1 year term ending June  
114 30, 2014

115 Nancy Merrill, Border to Boston Trail Committee, 1 year term ending June 30,  
116 2014

117 Carole Davis, Border to Boston Trail Committee, 1 year term ending June 30,  
118 2014

119 Andrzej Plucinski, Border to Boston Trail Committee, 1 year term ending June  
120 30, 2014

121 Anthony Brogna, Border to Boston Trail Committee, 1 year term ending June  
122 30, 2014

123 Joseph C. Hill, Boxford Housing Partnership Committee, 1 year term ending  
124 June 30, 2014

125 Peter Delaney, Boxford Housing Partnership Committee, 1 year term ending  
126 June 30, 2014

127 Louise Kress, Boxford Housing Partnership Committee, 1 year term ending  
128 June 30, 2014

129 Barbara Jessel, Boxford I95 Salt Study, 1 year term ending June 30, 2014

130 John Antczak, Boxford I95 Salt Study, 1 year term ending June 30, 2014

131 Bradley Sweet, Cable Television Advisory Committee, 1 year term ending  
132 June 30, 2014

- 134 Richard Rivers, Cable Television Advisory Committee, 1 year term ending  
June 30, 2014
- 136 James Barnes, Cable Television Advisory Committee, 1 year term ending  
June 30, 2014
- 138 Matt Ellis, Cable Television Advisory Committee, 1 year term ending June 30,  
2014
- 140 Barbara Jessel, Community Preservation Act Committee, 1 year term ending  
June 30, 2014
- 142 Barbara Shade, Community Preservation Act Committee, 1 year term ending  
June 30, 2014
- 144 F. Richard Shaw, Community Preservation Act Committee, 1 year term  
ending June 30, 2014
- 146 Gerard Papin, Community Preservation Act Committee, 1 year term ending  
June 30, 2014.

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On a **MOTION** made by **Perkins**, seconded by **Killam**, the Board of Selectmen  
**VOTED** unanimously by roll call vote to reappoint the following:

150

Diane Annunziato, Cummings House Study, 1 year term ending June 30,  
2014

152

Michael E. White, Finance Committee, 3 year term ending June 30, 2016  
Kelly Blanchette, Friends of the Ackerman Playground Committee, 3 year  
term ending June 30, 2016

154

Peter Delaney, Haynes Land Advisory Committee, 1 year term ending June  
30, 2014

156

Joseph Callahan, Haynes Land Advisory Committee, 1 year term ending June  
30, 2014

158

Martin Jessel, Haynes Land Advisory Committee, 1 year term ending June  
30, 2014

160

William Brown, Haynes Land Advisory Committee, 1 year term ending June  
30, 2014

162

Nancy N. Merrill, Historic Districts Commission (Alternate), 3 year term ending  
June 30, 2016

164

Brooks Tingle, Lakes, Ponds & Streams, 2 year term ending June 30, 2015

Karen Melanson, Lakes, Ponds & Streams, 2 year term ending June 30, 2015

Natasha Grigg (at large), Land Committee, 3 year term ending June 30, 2016.

168

170 Nay started a discussion on attendance issues with Mark Mitsch on the  
Conservation Commission. After a brief discussion, the Board took the following  
action:

172

On a **MOTION** made by **Killam**, seconded by **Costello**, the Board of  
Selectmen **VOTED** unanimously by roll call vote to appoint the following:

174

Natasha Grigg, Conservation Commission, 3 year term ending June 30,  
2016

176

Mark P. Mitsch, Conservation Commission, 3 year term ending June 30,  
2016.

178

180 Nay started a discussion on whether Matthew Juros was eligible to serve on the  
Historic Districts Commission if he is not a resident of Boxford. Chairman Davis  
182 confirmed that he did not need to be a resident. After the discussion, the Board  
took the following action:

184 On a **MOTION** made by **Perkins**, seconded by **Killam**, the Board of  
Selectmen **VOTED** unanimously by roll call vote to appoint the following:  
186 Matthew Juros, Historic Districts Commission, 3 year term ending June  
30, 2016  
188 Andrew F. Gori, Historic Districts Commission, 3 year term ending June  
30, 2016.

190 On a **MOTION** made by **Killam**, seconded by **Costello**, the Board of Selectmen  
**VOTED** unanimously by roll call vote to reappoint the following:

192 Diane E. Gori, Masconomet Regional Scholarship, 1 year term ending June  
30, 2014  
194 Jane R. Ferrara, Masconomet Regional Scholarship, 1 year term ending June  
30, 2014  
196 Barbara G. Jessel, Masconomet Regional Scholarship, 1 year term ending  
June 30, 2014  
198 Martha Maysek, Masconomet Regional Scholarship, 1 year term ending June  
30, 2014  
200 Carole I. Davis, Masconomet Regional Scholarship, 1 year term ending June  
30, 2014  
202 Frank Quackenbush, Permanent Building Committee, 1 year term ending  
June 30, 2014  
204 Margaret Chow-Menzer, Permanent Building Committee, 1 year term ending  
June 30, 2014  
206 Robert Hazelwood, Permanent Building Committee, 1 year term ending June  
30, 2014  
208 Garth G. Tolman, Permanent Building Committee, 1 year term ending June  
30, 2014  
210 F. Richard Shaw, Permanent Building Committee *For Community Center  
COA Building Project*, 1 year term ending June 30, 2014  
212 Judith A. Andersen, Permanent Building Committee *For Community Center  
COA Building Project*, 1 year term ending June 30, 2014  
214 Lt. Robert Hazelwood, Police Department Lieutenant, 3 year term ending  
June 30, 2016  
216 Brian Neeley, Full Time Officer, Permanent Status  
Attilio Paglia, Reserve Officer, 1 year term ending June 30, 2014  
218 Peter Cheverie, Reserve Officer, 1 year term ending June 30, 2014  
Tyler Deschene, Reserve Officer, 1 year term ending June 30, 2014  
220 Michele Nowak, Reserve Officer, 1 year term ending June 30, 2014  
Garry Abraham, Reserve Officer, 1 year term ending June 30, 2014  
222 Brian Hertel, Reserve Officer, 1 year term ending June 30, 2014  
Brooke Deschene, Reserve Officer, 1 year term ending June 30, 2014

224 Kurtis Anderson, Reserve Officer, 1 year term ending June 30, 2014  
Michael Ferraro, Reserve Officer, 1 year term ending June 30, 2014  
226 Eric Renda, Jr., Reserve Officer, 1 year term ending June 30, 2014  
Karen L. Sheridan, Recycling Committee, 3 year term ending June 30, 2016  
228 Linda H. Shea, Recycling Committee, 2 year term ending June 30, 2015.

230 Costello started a discussion on whether the Library Advisory Committee should  
still be in operation and why there are appointments to the Permanent Building  
232 Committee for the COA Building Project when there are no plans currently in  
place to build a new COA building. Town Administrator Benson provided an  
234 explanation as to why we need the COA members on the Permanent Building  
Committee. After a brief discussion, the Board took the following action:

236 On a **MOTION** made by **Perkins**, seconded by **Costello**, the Board of  
Selectmen **VOTED** unanimously by roll call vote to reappoint the following:  
238 Peter Bernardin, Library Advisory Committee, 1 year term ending June 30,  
2014  
240 Heidi Ellard, Library Advisory Committee, 1 year term ending June 30,  
2014  
242 Pauline Jenkins, Library Advisory Committee, 1 year term ending June 30,  
2014  
244 Charles E. Killam, Library Advisory Committee, 1 year term ending June  
30, 2014  
246 Holly Langer, Library Advisory Committee, 1 year term ending June 30,  
2014.

248 On a **MOTION** made by **Davis**, seconded by **Costello**, the Board of Selectmen  
250 **VOTED** unanimously by roll call vote to reappoint the following:  
Robin Phelan, Registrar of Voters, 3 year term ending June 30, 2016  
252 Bradley A. Sweet, Registrar of Voters, 3 year term ending June 30, 2016  
Kimberly Clemson, Registrar of Voters, Assistant, 1 year term ending June  
254 30, 2014  
Mary Anne Nay, Senior Center Study Committee, 1 year term ending June  
256 30, 2014  
Elizabeth Murphy (COA), Senior Center Study Committee, 1 year term ending  
258 June 30, 2014  
James Russo, Senior Center Study Committee, 1 year term ending June 30,  
260 2014  
Miika Ebbrell, Senior Center Study Committee, 1 year term ending June 30,  
262 2014  
Gregory Netland, Sustainability Committee, 1 year term ending June 30, 2014  
264 Joseph C. Hill, Sustainability Committee, 1 year term ending June 30, 2014  
Marc Aronson, Sustainability Committee, 1 year term ending June 30, 2014  
266 Yhu Ching Buehler, Sustainability Committee, 1 year term ending June 30,  
2014

268 Lauren Laplante Rottman, Sustainability Committee, 1 year term ending June  
30, 2014  
270 Paul R. French, Town Forest Committee, 3 year term ending June 30, 2016  
272 Thomas Nentwig, Weigher of Commodities, 1 year term ending June 30,  
2014  
274 Brian Williams, Weigher of Commodities, 1 year term ending June 30, 2014  
Robert Corliss, Weigher of Commodities, 1 year term ending June 30, 2014

276

278 Benson advised the Board that Barbara Jessel has expressed interest in filling the  
vacancy on the Zoning Board of Appeals. As one of the alternates, she is eligible to fill  
280 the vacancy. Killam advised he would like to hear from the other alternate before  
appointing Jessel. Perkins would like to know the ZBA's opinion. Benson will get the  
282 information requested and report back to the Board.

284 Benson also made the Board aware of a letter of interest received from Lisa DiLuna,  
who is interested in filling the vacancy on the Historic Districts Commission. The Board  
286 would like her to come in for an interview. Benson will arrange it. Benson also advised  
that David Peterson is still interested in serving as an associate on the ZBA and he'll try  
288 to schedule him in for an interview as well.

290

**8:04PM REPORT OF THE TOWN ADMINISTRATOR:** Town Administrator Alan  
292 Benson brought the following items to the Board's attention:

- 294 • **Chapter 90 Expenditures:** Benson advised that the Governor only approved  
half of the money they were expecting. Dold provided a summary of how the  
296 money would be spent in a memo to the Town Administrator:
  - 298 ○ Engineering for Rt. 133
  - Paving 2.5 miles of Ipswich Road
  - Engineering and Paving
- 300 • **Letter from MassDOT Re: Chapter 90 Terms Bill:** The Board reviewed the  
letter from MassDOT with little discussion.
- 302 • **Request for Sign:** The Board reviewed a request from the Grange to display a  
sign advertising their upcoming pancake breakfast.  
304 On a **MOTION** made by **Perkins**, seconded by **Costello**, the Board of  
Selectmen **VOTED** unanimously to approve the sign as requested.
- 306 • **Cumming House Study Committee Request for Extension:** Benson advised  
the Board that the Cummings House Study Committee has requested a 60 day  
308 extension on the deadline for their report to the Board of Selectmen.  
On a **MOTION** made by **Costello**, seconded by **Nay**, the Board of Selectmen  
**VOTED** unanimously to extend the deadline as requested.
- 310 • **Haynes Land Meetings:** The Town Administrator advised the Board that there  
will be special meetings of the Conservation Commission to accommodate the  
312 Haynes Land Committee's Notice of Intent for the recreational project.

- 314 • **Violation of Open Meeting Law:** Benson provided a copy of letters from the  
Office of the Attorney General regarding the complaints of concerned residents  
316 Pat Morris and Charles Provenzano. The AG's office determined the complaint  
was filed too late.
- 318 • **Letter from MIIA Re: Second \$2.5 Million Additional Participation Credits  
Approved by MIIA Board of Directors:** Benson briefly reviewed the letter  
received from the MIIA.
- 320 • **Report on Masco Teachers Contract:** Benson advised that the contract had  
322 been ratified by the School Committee last week. He added that Ira Singer of  
Middleton sat in on the negotiations. It was a mutually beneficial and positive  
324 contract negotiation.

326 **8:12PM ROUTINES:**

- 328 • **Minutes:** After amendments from Davis and Nay, the Board took the following  
actions:
  - 330 On a **MOTION** made by **Davis**, seconded by **Nay**, the Board of Selectmen  
**VOTED** unanimously to approve the minutes of June 3, 2013, as amended.
  - 332 On a **MOTION** made by **Costello**, seconded by **Nay**, the Board of Selectmen  
**VOTED** unanimously to approve the minutes of June 3, 2013 Executive  
334 Session, as printed.
- 336 • **Treasury Bills:**
  - 338 On a **MOTION** made by **Killam**, seconded by **Perkins**, the Board of  
Selectmen **VOTED** unanimously to approve Accounts Payable Warrant 13-  
344 344, in the amount of \$12,201.85.
  - 340 On a **MOTION** made by **Killam**, seconded by **Perkins**, the Board of  
342 Selectmen **VOTED** unanimously to approve Accounts Payable Warrant #13-  
51S, in the amount of \$4,027.25.
  - 344 After Selectman Costello removed himself from the meeting, on a **MOTION**  
346 made by **Killam**, seconded by **Perkins**, the Board of Selectmen **VOTED** to  
approve School Payroll #SUMR13 in the amount of \$861,849.72. **Costello**  
348 abstained.
  - 350 On a **MOTION** made by **Killam**, seconded by **Perkins**, the Board of  
352 Selectmen **VOTED** unanimously to approve Payroll Warrant #PY1350 for  
non-school payroll in the amount of \$74,736.94.
  - 354 After Selectman Costello removed himself from the meeting, on a **MOTION**  
356 made by **Killam**, seconded by **Perkins**, the Board of Selectmen **VOTED** to  
approve Payroll Warrant #PY1350, for school payroll, in the amount of  
\$294,599.32. Costello abstained.



358 On a **MOTION** made by **Killam**, seconded by **Perkins**, the Board of  
360 Selectmen **VOTED** unanimously to approve Accounts Payable Warrant #13-  
51, in the amount of \$397,137.41.

362 On a **MOTION** made by **Killam**, seconded by **Perkins**, the Board of  
364 Selectmen **VOTED** unanimously to approve Accounts Payable Warrant #13-  
51S, in the amount of \$62,516.24.

366  
368 **8:19PM JOINT MEETING WITH ELEMENTARY SCHOOL COMMITTEE:** Marc  
370 Mercier, David Rivers and Christine Bolzan met with the Board of Selectmen to fill a  
372 vacancy created on the School Committee when Heather Fecteau resigned. Rivers  
called the meeting of the School Committee to order. Rivers explained that Heather Vaz  
has expressed interest in filling the vacancy. After a brief discussion, the Board of  
Selectmen and the Elementary School Committee took the following action:

374 On a **MOTION** made by **Costello**, seconded by **Nay**, the Board of Selectmen  
**VOTED** unanimously by roll call vote to appoint Heather Vaz to the Elementary  
School Committee for a 1 year term ending May 20, 2014.

376  
378 On a **MOTION** made by **Mercier**, seconded by **Bolzan**, the Elementary School  
Committee **VOTED** unanimously by roll call vote to appoint Heather Vaz to the  
Elementary School Committee for a 1 year term ending May 20, 2014.

382  
384 **8:24PM EXECUTIVE SESSION:** Upon a **MOTION** duly made by **Davis**, seconded by  
**Nay**, the Board of Selectmen **VOTED** unanimously by roll call vote to go into Executive  
Session for the purpose of discussing overall strategy on employment contract  
386 negotiations with represented and non-represented employees and declared that an  
Executive Session is necessary since an open and public discussion may have a  
388 detrimental effect on the negotiating, bargaining or litigating position of the Board of  
Selectmen, and upon completion of the Executive Session to return to open session  
390 and immediately adjourn without conducting any further business.

392 Respectfully submitted,

394 Judith A. Stickney  
396 Minutes Secretary

398 Documents either distributed to the Board of Selectmen before the meeting in a packet,  
or at the meeting:

- 400 1. Agenda  
402 2. Announcement: Special U.S. Senate Election  
3. Announcement: West Boxford Grange Pancake Breakfast

- 404 4. Public Notice Town of Boxford to Residents/Abutters, 68 Moonpenny Drive, Re:  
National Grid Pole Hearing, 6/17/13
- 406 5. Letter from Chief Murphy to Board of Selectmen Re: Commendation for Officer  
Corliss, 6/13/13
- 408 6. Letter from Chief Murphy to Board of Selectmen Re: Commendation for Officer  
Borodawka, 6/13/13
- 410 7. Girl Scout Troop 60943 Gold Award Ceremony Invitation and Proclamation,  
6/27/13
- 412 8. Motion to set pay rates for Fire Department Personnel
- 414 9. Letter from Town Administrator to Director of Municipal Finance, Re: Changes in  
Compensation Rates, 6/17/13
- 416 10. Letter from Board of Selectmen to Animal Control Officer, Re: Offer, 6/17/13
- 418 11. Town of Boxford Employment Agreement Animal Control Officer, 6/17/13
- 420 12. Letter from Town Administrator to Administrative Assistant, Re: Change in  
Compensation, 6/17/13
- 422 13. Town of Boxford Employment Agreement Director of Communications, 6/17/13
- 424 14. Letter from Board of Selectmen to Treasurer/Collector of Taxes, Re: Change in  
Compensation, 6/17/13
- 426 15. Letter from Board of Selectmen to DPW Superintendent/Tree Warden, Re: Offer,  
6/17/13
- 428 16. Letter from Board of Selectmen to Finance Director, Re: Offer, 6/17/13
- 430 17. Appointment Schedule FY2014
- 432 18. E-Mail from Chief Murphy to Susan Inman, Re: Appointment Schedule, 5/31/13
- 434 19. E-mail from Finance Committee to Board of Selectmen, Re:  
Reappointments/Appointments to the Finance Committee, 6/6/13
- 436 20. E-Mail from Barbara Jessel to Board of Selectmen, Re: Open position as  
permanent member of ZBA, 6/6/13
- 438 21. Letter from R. Lisa DiLuna to Board of Selectmen, Re: Appointment to the  
Historic Districts Commission, 5/30/13
- 440 22. Memo from DPW Superintendent/Town Engineer to Town Administrator, Re:  
Chapter 90 Expenditures, 6/10/13
- 442 23. Letter from MassDOT to Town Administrator Re: Chapter 90 Funding, 5/31/13
- 444 24. E-Mail from Chris Dorman to Board of Selectmen Re: Sign Request, 6/4/13
- 446 25. Proclamation for Robert W. Conroy Day, 6/27/13
26. Proclamation for Shawn Stickney Day, 6/22/13
27. E-Mail from Cummings House Study to Board of Selectmen, Re: Request for 60  
day extension, 5/28/13
28. Copy of Letter from DeRosa Environmental Consulting to Abutters to the Haynes  
Land Property, Re: Notice of Intent (NOI) Application, 5/24/13
29. Copy of Letter from Mass. Attorney General's Office to Pat Morris, Re: Open  
Meeting Law Violation Complaint, 6/7/13
30. Copy of Letter from Mass. Attorney General's Office to Charles Provenzano, Re:  
Open Meeting Law Violation Complaint, 6/7/13
31. Letter from MIIA to Town of Boxford, Re: Second \$2.5 Million Additional  
Participation Credits Approved by MIIA Board of Directors, 6/3/13

448 32. E-Mail from Heather Vaz to Board of Selectmen, Re: Open Position on BSC,  
6/12/13

450 33. Meeting Minutes:

452 a. June 3, 2013

452 b. June 3, 2013 Executive Session

454 34. Motion to go into Executive Session

454

456