

**Minutes of the BOXFORD BOARD OF SELECTMEN
BOXFORD POLICE STATION MEETING ROOM
May 20, 2013 7:00PM**

Present: Peter Perkins, Mary Anne Nay, Charlie Killam, Chuck Costello, Steve Davis

Absent: None

Others Present: Town Administrator Alan Benson, Minutes Secretary Judi Stickney, Kathryn O'Brien, Lance Cluster, Jimmy Nason, Ross Povenmire, Peter Delaney, Natasha Grigg, Nancy Merrill, Lana Spillman, Paris Beckett, Alison Chase

7:01PM Meeting Called to Order

Chairman Peter Perkins called the meeting to order at 7:01PM.

7:02PM ANNOUNCEMENTS:

- **Your Vote Counts:** Selectman Killam announced the Town Election will be held tomorrow, May 21 at Town Hall, 7AM-8PM.
- **Memorial Day Festivities:** Selectman Costello announced church services and observances planned for Memorial Day weekend.

7:04PM PUBLIC HEARING – NASON PROPERTY – M.G.L. c61As.14: Members of the Land Committee, Conservation Commission, Essex Country Greenbelt, Inc., BTA/BOLT, Representatives of the Seller were in attendance. Peter Delaney of the Land Committee requested that the Board of Selectmen complete the paperwork for the acquisition of the property.

Lana Spillman, Conservation Commission, advised that the Conservation Commission voted unanimously to recommend that the Board of Selectmen purchase the property for the Town.

Natasha Grigg, BTA-BOLT thanked the Town for voting to purchase the property. Selectman Costello advised that the fundraising effort was phenomenal and went a long way to getting the voter's approval.

Vanessa Johnson of Essex County Greenbelt advised her group has partnered with BTA-BOLT to help work out the details of the purchase and acquisition of grants. She advised the Town has applied for at least one grant and is applying for another L.A.N.D. grant. Both are reimbursement grants. The L.A.N.D. grant won't be awarded until the end of the year. She added that the Town has 120 days plus 90 days to acquire the

46 property, in order for the Town to remain eligible for the grants. She explained that her
47 group would pre-acquire and hold the property to allow the Town enough time to
48 purchase the property and continue to be eligible for the grants. At the time the grants
49 are awarded, the Town would work with the State to process a grant agreement and at
50 that point, the Town would purchase the property back from Greenbelt. Benson
51 explained that purchasing property under Chapter 61A means the Town is exercising or
52 assigning its right of first refusal. He continued with a brief explanation on how the
53 purchase will take place. He added that the P&S and the assignments are currently
54 being reviewed by the lawyers. He advised the Board they will need to take a vote of
55 intent. There was a brief discussion and the Board took the following action:

56 **7:19PM** On a **MOTION** made by **Davis**, seconded by **Costello**, the Board of
57 Selectmen **VOTED** unanimously via roll call vote that... subject to successful
58 negotiation, legal review and Town Counsel approval of the assignment and
59 purchase and sale documents, the Board of Selectmen intends to execute said
60 documents at its next public meeting, Monday, June 3, 2013.

61 After the vote, there continued a discussion on public access to the property. Jimmy
62 Nason assured those present that he is working out access details with Essex County
63 Greenbelt.
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65 **7:33PM APPOINTMENTS:**

66 The Board interviewed three candidates for possible appointments and took action as
67 follows:
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- 69 • **Paris Beckett**, Silverbrook Road, candidate for Conservation Commission
70 **7:50PM** On a **MOTION** made by **Costello**, seconded by **Nay**, the Board of
71 Selectmen **VOTED** unanimously by roll call vote to appoint Paris Beckett to
72 the Conservation Commission for a term ending June 30, 2015.
- 73 • **James Gikas**, candidate for Recreation Committee
74 **7:55PM** On a **MOTION** made by **Costello**, seconded by **Nay**, the Board of
75 Selectmen **VOTED** unanimously by roll call vote to appoint James Gikas to
76 the Recreation Committee for a term ending June 30, 2015.
- 77 • **Preston Galarneau**, Finance Committee:
78 **7:56PM** **Davis** made a **MOTION**, seconded by **Perkins**, to nominate
79 Preston Galarneau for the Finance Committee.
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81 Discussion: Davis mentioned Galarneau's past history with the Finance
82 Committee. Perkins agreed, but Benson reminded the Board that this was not
83 on the posted agenda and is not a matter of urgency. Davis agreed to wait
84 until the next meeting, so it can be put on the agenda. No vote was taken.

- 85 • **Outstanding Appointments:** Costello reviewed the list of current committee
86 vacancies.
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90 **8:02PM REPORT OF THE TOWN ADMINISTRATOR:**

- 92 • **Proposed Summer Meeting Schedule:** Benson provided a summer meeting schedule for the Board and briefly reviewed it with them.
 - 94 • **Update on Chapter 90 Increases Passed by Legislature:** Benson advised that Chapter 90 funds for Boxford come to \$629,615. Benson noted it's a huge increase over past years and he's asked Dold to come up with how the money will be spent and report back to the Board.
 - 96 • **Update on State Aid Expected for FY2014:** Benson advised that the House budget had a little more in it than the Governor's budget. They maintained significant numbers for the Town.
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102 **8:16PM ROUTINES:** Benson reviewed the following with the Board:

- 104 • **Letter from James L. Melvin Post No. 379 American Legion:** The Memorial Day Parade will be in East Boxford this year and will step off at 9:30AM. The Board briefly reviewed other plans the Veterans will be involved with over the weekend.
- 106 • **Thank You Note from a Resident:** Perkins advised the Board that they received a copy of a thank you note sent to the Fire Department, thanking them for responding and for their expertise on a medical aid call to a resident's home on March 28.
- 108 • **Invitation to Masconomet's Graduation:** The graduation will take place June 7, 2013. Benson advised the Board that if they will be attending, to let him know, so he can call the school. Killam will attend.
- 110 • **Appointments:** Benson advised they have a late request from the Town Clerk to appoint three election workers to work the election tomorrow. After Selectman Davis removed himself from the discussion, the Board took the following action:
 - 112 On a **MOTION** made by **Costello**, seconded by **Killam**, the Board of Selectmen **VOTED** by roll call vote to appoint Kim Holliday, Michele Delfino, and Carole Davis as election workers for a term ending August 15, 2013.
 - 114 **Davis** abstained.
- 116 • **Minutes Approval:** After a corrections made by Davis and Nay, the Board took the following actions:
 - 118 On a **MOTION** made by **Davis**, seconded by **Nay**, the Board of Selectmen **VOTED** to approve the Minutes of May 6, 2013, as amended.
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 - 122 On a **MOTION** made by **Davis**, seconded by **Killam**, the Board of Selectmen **VOTED** to approve the Minutes of May 6, 2013, Executive Session, as amended.
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 - 126
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- 130 • **Treasury Bills:**
 - 132 On a **MOTION** made by **Killam**, seconded by **Costello**, the Board of Selectmen **VOTED** unanimously to approve accounts payable warrant #13-47S, in the amount of \$53,277.50.

134 On a **MOTION** made by **Killam**, seconded by **Costello**, the Board of
136 Selectmen **VOTED** unanimously to approve accounts payable warrant #13-
47, in the amount of \$88,616.12.

138 On a **MOTION** made by **Killam**, seconded by **Costello**, the Board of
140 Selectmen **VOTED** unanimously to approve payroll warrant #PY1346, for
non-school payroll, in the amount of \$74,988.08.

142 After Selectmen Costello removed himself from the discussion, on a **MOTION**
144 made by **Killam**, seconded by **Davis**, the Board of Selectmen **VOTED** to
approve Payroll Warrant #PY1346, for school payroll, in the amount of
146 \$295,893.62. **Costello abstained.**

148 **8:28PM OTHER BUSINESS:**

- 150 • **Parking and Shed for Council on Aging:** Nay asked Benson for an update on
152 whether the Zoning Board has met yet on the proposed shed and parking at the
154 Council on Aging. Benson advised that will not be put on the Zoning Board's
agenda until they change the design of the shed. He added that they also
discovered that the proposed parking area encroaches on the Fire Department
lot and that needs to be looked at, as well.

156 **8:30PM EXECUTIVE SESSION**

158 On a **MOTION** duly made by **Perkins**, seconded by **Davis**, the Board of
160 Selectmen **VOTED** unanimously by roll call vote to go into Executive Session for
the purpose of discussing overall strategy on land acquisition, 20 Kelsey Road
and 47 Spofford Road, and overall strategy on employment contract negotiations
162 with Represented and Non-represented employees: Teamster Police Patrol
Officers, AFSCME DPW Employees, AFSCME Clerical/Library Employees, and
164 declared that an Executive Session is necessary since an open public discussion
may have a detrimental effect on the negotiating, bargaining or litigating position
166 of the Board of Selectmen, and upon completion of the Executive Session to
return to open session and immediately adjourn without conducting any further
168 business.

170 The Board of Selectmen entered into Executive Session at 8:31PM.

172 **9:55PM Meeting Adjourned**

174 On a **MOTION** made by **Killam**, seconded by **Davis**, the Board of Selectmen **VOTED**
unanimously by roll call vote to adjourn at 9:55PM.

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178

Respectfully submitted,

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Judith A. Stickney

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Minutes Secretary

184 Documents either distributed to the Board of Selectmen before the meeting in a packet,
or at the meeting:

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1. Agenda

2. Announcement: Town Election

188

3. Announcement: Memorial Day Festivities

4. Memo from Alan Benson to Board of Selectmen, Re: Nason Property, 5/16/13

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5. Draft motion regarding the Nason property

6. Memo from Zoning Board of Appeals to Board of Selectmen, Re: Alternate
Member, 4/29/13

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7. E-Mail from Paris Beckett to Susan Inman, Re: The Boxford Conservation
Commission, 3/22/13

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8. Letter from Conservation Commission to Board of Selectmen, Re: Positive
Recommendation for Paris Beckett's Application to Conservation Commission,
5/6/13

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9. E-Mail from Jim Gikas to Susan Inman, Re: Rec Committee, 5/6/13

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10. Memo from Alan Benson to Board of Selectmen, Re: Outstanding Appointments,
5/17/13

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11. Board of Selectmen Summer Meeting Schedule

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12. Letter from State Rep. Lenny Mirra to Board of Selectmen, Re: Chapter 90
Funding, 5/7/13

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13. E-Mail from State Rep. James Lyons to Alan Benson, Re: Chapter 90 Funds,
5/6/13

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14. E-Mail from State Sen. Bruce Tarr to Local Municipal Officials, Re: Chapter 90
Funding, 5/9/13

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15. Massachusetts Department of Revenue Division of Local Services FY2014 Local
Aid Estimates

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16. Letter from James L. Melvin Post No. 379 to Board of Selectmen, Re: Memorial
Day Parade, 5/1/13

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17. Copy of Letter from Jean Melzar to Boxford Fire Department, Re: Medical Aid
Call, 4/18/13

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18. Invitation to Masconomet Class of 2013 Graduation

19. Memo from Zoning Board of Appeals to Board of Selectmen, Re: Alternate
Member, Peter Angle, 4/29/13

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20. Meeting Minutes:

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a. May 6, 2013

b. May 6, 2013 Executive Session

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21. Motion to go into Executive Session

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