

**Minutes of the BOXFORD BOARD OF SELECTMEN
TOWN HALL MEETING ROOM #1**

November 26, 2012 7:00PM

Present: Chairman Perkins, Mary Anne Nay, Steve Davis, Charlie Killam, Chuck Costello

Absent: None

Others Present: Town Administrator Alan Benson, Heidi Ellard, Marc Mercier, Robert Fanning, Mike White, Andy Gori, Diane Gori, Kathy Benevento, Ellen Guerin, and others

7:00PM Meeting Called to Order

Chairman Perkins called the meeting to order at 7:00PM.

7:01PM ANNOUNCEMENTS

- **Veterans Day Parade:** Selectwoman Nay thanked the veterans for all they've done for our country and reported that she marched in the Veterans Day parade, escorted by Capt. Bill Eckerson, a WWII veteran, and she thanked him for accompanying her in the parade.
- **Congratulations to Eagle Scouts:** Selectwoman Nay congratulated all the Eagle Scouts who attended last week's Selectmen's meeting.
- **Winter Festival:** Selectwoman Nay announced there will be a Winter Festival in the West Village on Saturday, December 1, 9AM-3PM.
- **Grand Illumination:** Selectman Costello announced that the Grand Illumination will take place on Sunday, December 16, where caroling through the East Village will begin at 5PM, meeting around the holiday tree.
- **James Nason Fund:** Selectman Killam announced there has been a fund set up for the Nason family. Donations can be made at TD Bank.

7:06PM DISCUSSION OF LIBRARY CONSTRUCTION OPTIONS: Chairman Perkins began the discussion by inviting the library people to advise the Board of Selectmen on how they would like to proceed. Heidi Ellard, chair of the Library Trustees, advised the Board that the Library Trustees want to see a new library built for the Town as soon as possible. She requested that the Board of Selectmen request an extension on the grant from the Mass. Board of Library Trustees. After a lengthy discussion, the Board of Selectmen took the following action:

7:48PM On a **MOTION** made by **Killam**, seconded by **Costello**, the Board of Selectmen **VOTED** 4-1 to request the MBLC to extend the grant until June 30, 2013. (**Nay: NO**)

7:49PM **REPORT OF TOWN ADMINISTRATOR:**

- 48 • **Liquor License Approval: Far Corner Golf Course:** Benson provided a liquor
license and two other related documents for the Board members' signatures.
50 **7:50PM** On a **MOTION** made by **Costello**, seconded by **Nay**, the Board
of Selectmen **VOTED** unanimously to approve a liquor license to Far
52 Corner Golf Course for the year 2013.
- 54 • **Salt Study I-95 Corridor:** Benson reported that the meeting with MassDOT that
had been scheduled for this week has been cancelled and not rescheduled as
56 yet. Benson noted that this is a recurring issue and, as a result, the study is
progressing too slowly.
- 58 • **Ingaldsby Case:** Benson reported that there has been no decision, to date, on
this case. There is no time limit on the court to take action.

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62 **7:56PM ROUTINES**

- 62 • **Outstanding Appointments:** Chairman Perkins noted that there are several
committee vacancies; but that the list was read at the last meeting and he did not
64 feel it needed to be repeated. Killam advised the Board that there was a resident
who had expressed interest in being reappointed to the Recreation Committee
66 and he was wondering why the Board hadn't taken any action on his request to
be reappointed. Perkins advised the Board that they will be following up on that
68 at another meeting very soon.
- 70 ▪ **Letter From Arthur Sibbach to the Board of Selectmen:** Chairman Perkins
advised the Board that Arthur Sibbach has resigned from the Board of Library
Trustees and he thanked him for his service to the Town. At Benson's request,
72 the Board took the following action:
- 74 **7:59PM** On a **MOTION** made by **Davis**, seconded by **Costello**, the
Board of Selectmen **VOTED** unanimously to declare a vacancy on the
76 Board of Library Trustees.

78 **8:00PM APPOINT CUSTODIAN FOR 126 IPSWICH ROAD, PROPERTY**

ACQUIRED THROUGH LAND COURT JUDGMENT: Town Treasurer, Ellen Guerin,
80 appeared before the Board to explain the need for a custodian for 126 Ipswich Road
property. She provided a brief history of the case to the Board and requested they
82 appoint as custodian for the care and maintenance of the property. After a brief
discussion, the Board took the following action:

- 84 **8:07PM** On a **MOTION** made by **Davis**, seconded by **Costello**, the Board of
Selectmen **VOTED** unanimously to appoint Ellen Guerin, Town Treasurer, as
86 custodian of the 126 Ipswich Road property.

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90 **8:08PM AUTHORIZE TREASURER TO EXECUTE CUSTODIAN AND INVESTMENT**

AGREEMENT FOR OPEB FUNDS: Town Treasurer, Ellen Guerin, appeared before the
Board to request that the Board authorize her to execute a custodian and investment
92 agreement for the OPEB trust funds. Guerin provided a copy of the agreement for the

Board and advised she cannot execute the agreement until the Board authorizes her to sign it. With no further discussion, the Board took the following action:

8:09PM On a **MOTION** made by **Davis**, seconded by **Killam**, the Board of Selectmen **VOTED** unanimously to authorize the Treasurer to sign the contract, as requested.

8:11PM OTHER BUSINESS:

- **Energy Performance Reports:** Perkins noted that the Board was in receipt of two Energy Performance Reports, submitted by the DPW Superintendent, regarding the energy savings realized at Spofford Pond School and the Harry Lee Cole School.

8:13PM MINUTES REVIEW/APPROVAL:

On a **MOTION** made by **Davis**, seconded by **Costello**, the Board of Selectmen **VOTED** to approve the minutes of November 19, 2012. **Nay** abstained.

8:16PM TREASURY BILLS:

- On a **MOTION** made by **Nay**, seconded by **Davis**, the Board of Selectmen **VOTED** unanimously to approve payroll warrant #PY1321, for non-school payroll, in the amount of \$71,992.43.
- On a **MOTION** made by **Nay**, seconded by **Davis**, the Board of Selectmen **VOTED** unanimously to approve accounts payable warrant #13-22, in the amount of \$86,397.62.

8:17PM OTHER BUSINESS:

- **Eagle Scout Court of Honor:** Costello reported that he and Selectman Davis attended the Eagle Scout Court of Honor over the weekend and that it was fantastic.
- **Closing of the ABC House:** Killam reported that he attended the closing of the ABC House in Topsfield.

Executive Session Opened at 8:21PM

On a **MOTION** duly made by **Perkins**, seconded by **Nay**, the Board of Selectmen **VOTED** unanimously by roll call vote to go into Executive Session for the purpose of discussing strategy on land acquisition of 20 Kelsey Road and declared that an Executive Session is necessary since an open public discussion may have a detrimental effect on the negotiation, bargaining or litigating position of The Board of Selectmen, and upon completion of the Executive Session to return to open session and immediately adjourn thereafter without conducting any further business.

The Board went into Executive Session at 8:21PM

140 Respectfully Submitted,

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144 *Judith A. Stickney*
Minutes Secretary

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148 Per the Open Meeting Law, the list of the documents that were either distributed to the
Board of Selectmen before the meeting in a packet, or at the meeting:

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1. Agenda

2. Announcement: Winter Festival

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3. E-Mail from Chuck Adam to Alan Benson Re: Change in Dates – Library
Discussions, 11/17/12

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4. E-Mail from Heidi Ellard to Peter Perkins Re: Library Update, 11/21/12

5. On Premises License Renewal Application: Far Corners Farm Golf Course, Inc.,
11/19/12

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6. 2013 Retail Liquor License Renewal Application Guidelines

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7. License to Expose, Keep for Sale, and to Sell All Kinds of Alcoholic Beverages:
Far Corner Farm Golf Club, Robert Flynn, Manager, 11/26/12

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8. E-Mail from Alan Benson to Board of Selectmen Re: Outstanding Appointments,
11/21/12

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9. Letter from Arthur Sippach to Alan Benson Re: Resignation, 11/21/12

10. Memo from Ellen Guerin to Alan Benson Re: Request for Appointment of

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Custodian for 126 Ipswich Road, Property Acquired by Foreclosure of Tax Lien,
11/21/12

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11. Memo from Ellen Guerin to Alan Benson Re: Request for Authorization to
Execute the OPEB Custodian and Investment Agreement Between the HCST
Board and Town of Boxford, 11/21/12

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12. Statement of Energy Performance: Spofford Pond School, 11/20/12

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13. Statement of Energy Performance: Harry Lee Cole School, 11/21/12

14. Meeting Minutes: November 19, 2012

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15. Letter from Mass. Board of Library Commissioners to Nanci Milone Hill Re:
Construction Team's Recommendation, 11/13/12

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