

**Minutes of the BOXFORD BOARD OF SELECTMEN
TOWN HALL MEETING ROOM #1
October 15, 2012 7:00PM**

Present: Chuck Costello, Mary Anne Nay, Steve Davis, Charlie Killam, Peter Perkins

Absent: None

Others Present: Town Administrator Alan Benson, Minutes Secretary Judi Stickney, Michele Mathers, Tom Mathers, Susan Bavaro, Chief Michael Murphy, Lt. Jim Riter, Kathy O'Brien, Christina Eckert, Barbara Jessel, and many high school-age students

Meeting Called to Order

With a quorum present, Chairman Perkins called the meeting to order at 7:02PM

7:03PM ANNOUNCEMENTS:

- **Council on Aging Halloween Dance:** Selectwoman Nay announced the Council on Aging is sponsoring a Halloween Dance on October 27 at the Georgetown VFW. Call the COA for more information.
- **Haunted History of West Boxford:** Selectwoman Nay announced there will be a guided walking tour on the Haunted History of West Boxford on Friday, October 26 at 7PM. The tour will be starting at the West Village Provisions.
- **Moderators Forum:** Selectman Chairman Perkins announced there will be a Moderators Forum on October 18, at 7PM, at Town Hall.
- **Appliance and Electronic Recycling Event:** Selectman Davis announced there will be an appliance and electronic recycling event at Masconomet on Saturday, October 20.
- **Special Town Meeting:** Selectman Chairman Perkins announced there will be a special Town Meeting on October 23, at 7PM, at Masconomet.
- **Household Hazardous Waste Collection Day:** Selectman Killam announced that the household hazardous waste collection day will be held 11/10 at Masconomet.

7:07PM MEETING WITH POLICE DEPARTMENT: Chief Murphy met with the Board of Selectmen to review the following:

- **Statistics:** The Chief reported there has been an uptake in stolen motor vehicles. All vehicles stolen had the keys in the ignition. He also reported that there has been an increase in mailbox vandalisms.
- **Election Accommodations:** The Chief reported that there will be five police officers on duty throughout the elections. Benson added that there will be additional personnel both inside and outside the building. The Town Clerk added

46 that the last day to register to vote is Wednesday. She advised anyone listening
to vote early, if possible. Over-the-counter voting ballots are available at the
48 Town Clerk's office and absentee ballots have gone out in the mail. Benson
advised that new signs have been ordered for the election.

- 50 • **Vehicle Purchase:** The Chief reported that they have purchased a 2013 police
utility vehicle and it is expected to be delivered in 3-4 weeks. It will be part of
traffic enforcement and used, as needed, for other purposes.
- 52 • **RAD Class:** Chief Murphy reported that Officers Bonny and DuPont are currently
running the Rape Aggression Defense training. Selectwoman Nay advised every
54 woman and young woman to take the class.
- 56 • **Pakistani Visitors:** The Chief reported that they will be hosting two women from
Pakistan, who will be visiting the police station on Thursday and attending the
RAD graduation on Thursday evening.
- 58 • **Burglary Investigations:** The Chief reported there have been two burglaries
recently that have since been solved.
- 60 • **Correspondence:** The Chief provided copies of several pieces of
correspondence the department has received recently. Chairman Perkins
62 reported that one of them is from a resident on Ipswich Road, complaining about
the speeding on the road and another from the same resident thanking the Chief
64 for the improvement in speed limit enforcement. Chief Murphy mentioned one
letter from the Rick Cashin Triathlon organizers, thanking the police department
66 members for their contributions and involvement in the event.
- 68 • **School Involvement:** Chief Murphy reported that Lt. Riter and Officer Fitzpatrick
are involved with the school this year.
- 70 • **Vehicle Etching:** The Chief announced that the police department hosted a
vehicle etching event. Thirty people took advantage of the service and it was a
successful event.
- 72 • **DPW Working on Building:** The Chief wanted to thank the DPW for the
maintenance they are doing to the police station.
- 74 • **Garden Club Decorations:** The Chief thanked the Garden Club for their many
contributions to the seasonal decorations on and around the police station.

76
78 **7:29PM SUMMER PARK PROGRAM:** Michele Mathers and Christina Eckert met with
the Board of Selectmen to ask that the Town adopt the Summer Park Program. Mathers
80 provided a presentation on the program to the Board of Selectmen. The Board had
questions or comments on the following:

- 82 • **Who Will Recruit Volunteers:** Selectman Davis asked who will recruit the
volunteers if the Town adopts the program. Mathers suggested that it won't be a
84 problem. They could still manage the program and the Town could hire a
seasonal coordinator. Eckert added that they would still stay on if the Town hired
86 a seasonal coordinator.
- 88 • **Should Be Run By a Town Department:** Killam suggested that the program be
adopted by the Town, as it's important to the community. He added that perhaps
the Town will need to hire a Parks and Recreation Director.

- 90 • **Ages of Children:** Selectman Costello asked the ages of children that are
92 supported in the program. Eckert advised that the program is for children who are
entering Kindergarten through 7th grade.
- 94 • **Bylaw Change:** Costello suggested that adopting the program may involve a
Bylaw change. He suggested that the Recreation Committee attend a
96 Selectmen's meeting to discuss the proposal to see if it will need a Bylaw change
to implement.
- 98 • **More Time Needed to Discuss:** Selectwoman Nay is in favor of the program,
but is concerned that more time is needed to discuss with other committees.
- 100 • **Liability Insurance:** Tom Mathers advised the Board that the insurance issue
would be handled exactly like the BAA's insurance is handled.
- 102 • **Recreation Committee Openings:** Selectman Davis advised the group that
there are three openings on the Rec Committee and they may want to consider
104 having some from their group volunteer on the committee.

106 Chairman Perkins thanked the group for coming and advised they will be meeting and
discussing this much more, as well as getting input and advice from other committees
108 that may be involved.

110 **8:11PM EXECUTE 12 MEADOWOOD ROAD EASEMENT DEED:** Town
Administrator Benson asked the Board to accept the easement deed, so the owners can
112 sell their house.

114 On a **MOTION** made by **Costello**, seconded by **Killam**, the Board of Selectmen
VOTED unanimously to accept the easement, as authorized by Article 10 of the
May 8, 2012 Annual Town Meeting.
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118 **8:19PM LIBRARY ADVISORY COMMITTEE:** Selectman Killam reported that the
Library Advisory Committee is seeking permission from the Board of Selectmen to
120 attend the meeting on the 29th to review their proposed presentation to the
Massachusetts Board of Library Commissioners, at their November meeting in
122 Plymouth, in an effort to preserve the grant. He advised they will also want to discuss
the petition they want to have available at Town Meeting to show support for the library
124 by the residents. They would like to bring that to their meeting with the MBLC. Killam
also reported that the Committee has met with the architect to go over the cuts they
126 have made to the building.

128 Killam asked the Chairman if the Board was in support of a new library. Perkins advised
that the Board is unanimous in their support for the new library.
130

Barbara Jessel, of the Library Advisory Committee, joined the meeting late and added
132 that the MBLC meeting is scheduled for November 1. They will be meeting this
Thursday to work on their presentation. They will be meeting with the ZBA and the HDC
134 next week to review the architect's new sketches and get their input. She reiterated that

136 community support for a new library was a deciding factor in the MBLC's decision to
137 support the grant for West Springfield. Jessel advised she has spoken with the Town
138 Moderator for permission to get a "sense of the Town" at the Town Meeting, so they can
139 bring that information to the MBLC meeting as well. She asked that the Committee
140 would like to have the Selectmen join them at their meeting with the MBLC, if possible.
141 She talked about the petition they would like to distribute and asked if the Selectmen
142 would support the petition and sponsor it, rather than the Library Advisory Committee
143 sponsoring the petition. She added that the Friends of the Library would be willing to
144 help gather signatures on the petition.

144 **8:55PM** On a **MOTION** made by **Costello**, seconded by **Davis**, the Board of
145 Selectmen **VOTED** unanimously to sponsor the petition, as prepared by the
146 Library Advisory Committee, in support of a new library.

148 Chairman Perkins advised Jessel that he will be attending the MBLC meeting with the
149 Library Advisory Committee. He added that they will meet with the Library Advisory
150 Committee on Oct. 29 and will schedule 45 minutes to 1 hour for their presentation and
151 discussion.

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154 **8:30PM SPECIAL TOWN MEETING WARRANT:** Benson reviewed the positions of
155 various Boards on the warrant articles for Special Town Meeting. Benson also reviewed
156 the Articles with the Board, to go over additional information that was available on them
157 at this time.

158 **8:40PM** On a **MOTION** made by **Costello**, seconded by **Davis**, the Board of
159 Selectmen **VOTED** unanimously to support the amount of \$222,000 for Article
160 11.

162 The Board of Selectmen discussed the assignment of Warrant Articles sponsored by
163 the Board of Selectmen and decided on the following:

- 164 • Article 1: Perkins
- 165 • Article 2: Nay
- 166 • Article 3: Nay
- 167 • Article 4: Nay
- 168 • Article 7: Killam
- 169 • Article 8: Killam
- 170 • Article 9: Killam
- 171 • Article 11: Costello, with David Manzi of the Technology Committee
- 172 • Article 12: Perkins
- 173 • Article 15: Perkins

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176 **9:01PM REPORT OF THE TOWN ADMINISTRATOR:** Alan Benson, Town
177 Administrator, met with the Board to review the following items:

- 178 • **Surplus Auction Results:** Benson advised that the online auction was a
179 success, generating over \$10,000 in final bids.

- 180 • **Firearms Disposition:** Benson advised the Board needs to amend the surplus
182 policy to include disposition of firearms, as they cannot be auctioned, and
authorize him to use a dealer to dispose of firearms.

184 **9:05PM** On a **MOTION** made by **Davis**, seconded by **Costello**, the
Board of Selectmen **VOTED** unanimously to amend the surplus policy to
186 include the disposition of firearms to a dealer of their choosing.

188 **9:05PM** On a **MOTION** made by **Davis**, seconded by **Costello**, the
Board of Selectmen **VOTED** unanimously to declare the firearms as
surplus.

190 **9:08PM** On a **MOTION** made by **Davis**, seconded by **Costello**, the
192 Board of Selectmen **VOTED** unanimously to declare the copier as surplus.

- 194 • **Upcoming Meetings:** Benson reviewed the upcoming meetings for the Board:

- 196 ○ **October 16:** Finance Committee
- 198 ○ **October 22:** No Selectmen's meeting
- 200 ○ **October 23:** Special Town Meeting
- 202 ○ **October 23:** 6:30PM, Selectmen's meeting in the Masconomet Middle
School library
- **October 29:** Board of Selectmen meeting
- **November 5:** Board of Selectmen meeting, held at police station
- **November 12:** Veteran's Day, no Selectmen's meeting
- **November 19:** Board of Selectmen's meeting at Town Hall

- 204 • **Pakistani Guests:** Benson advised the Board that the guests from Pakistan are
due this week and asked the Board to look for them and introduce themselves, if
206 they run into them.

208 **9:10PM ROUTINES:** The Board reviewed the following:

- 210 • **Appointments:**

212 **9:10PM** On a **MOTION** made by **Costello**, seconded by **Davis**, the
Board of Selectmen **VOTED** unanimously, by roll call vote, to appoint
Anne Knight as an election officer.

- 214 • **Sign Requests:**

216 **9:12PM** On a **MOTION** made by **Costello**, seconded by **Davis**, the
Board of Selectmen **VOTED** unanimously to approve the placement of
signs as requested by the Senior Center Study Survey, within
administrative discretion.

218 **9:16PM** On a **MOTION** made by **Nay**, seconded by **Costello**, the Board
of Selectmen **VOTED** unanimously to approve the placement of signs as
220 requested by the Community Giving Tree.

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- 224 • **Minutes Approval:**

- 226 ○ **9:18PM** On a **MOTION** made by **Davis**, seconded by **Nay**, the Board
VOTED to accept the Minutes of October 1, 2012, as amended. **Perkins**
abstained.
- 228 ○ **9:18PM** On a **MOTION** made **Davis**, seconded **Nay**, the Board **VOTED**
to accept the Minutes of October 1, 2012, Executive Session, as
230 amended. **Perkins** abstained.
- **Treasury Bills:**
- 232 ○ **9:21PM** On a **MOTION** made by **Nay**, seconded by **Davis**, the Board
VOTED unanimously to approve accounts payable warrant #13-16, in the
234 amount of \$108,735.30.
- 236 ○ **9:22PM** On a **MOTION** made by **Nay**, seconded by **Davis**, the Board
VOTED to approve Payroll warrant PY1315, for non-school payroll, in the
amount of \$70,274.88.
- 238 ○ **9:22PM** On a **MOTION** made by **Nay**, seconded by **Davis**, the Board
VOTED to approve accounts payable warrant #13-16S, in the amount of
240 \$304,223.31.

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9:23PM EXECUTIVE SESSION

244 **9:23PM** On a **MOTION** duly made by **Perkins** and seconded by **Costello**, the
Board of Selectman **VOTED** unanimously by roll call vote, to go into Executive
246 Session for the purpose of discussing overall strategy on negotiations for
acquisition of property, and declared that an Executive Session is necessary
248 since an open public discussion may have a detrimental effect on the negotiating,
bargaining or litigating position of the Board of Selectmen, and upon completion
250 of the Executive Session to return to open session and immediately adjourn
without conducting any further business.

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254 Meeting Adjourned

On a **MOTION** made by **Davis**, seconded by **Killam**, the Board of Selectmen
256 **VOTED** unanimously, by roll call vote, to adjourn at 9:33PM.

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Respectfully submitted,

260

Judith A. Stickney

262 Minutes Secretary

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266

268 Per the New Open Meeting Law, the list of the documents that were either distributed to
the Board of Selectmen before the meeting in a packet, or at the meeting:

- 270 1. Agenda
272 2. Announcement: Moderator's Forum
3. Announcement: Appliance & Electronic Recycling Event
274 4. Announcement: Haunted History of West Boxford
5. Announcement: Household Hazardous Waste Collection Day
276 6. Boxford Police Department Incidents by Type
7. Traffic Flow Map for Presidential Election
278 8. Letter from Christian Wise to Michael J. Murphy, 9/21/12
9. Card from William P. Carr to Boxford Police Department
280 10. Card from Christian Wise to Chief Murphy, 9/29/12
11. Letter from Boxford Athletic Association to Chief Murphy, 10/10/12
282 12. Proposal/Quote from NWN, 10/10/12
13. Request for Increase to Technology Budget
284 14. Memo from Susan Inman to Board of Selectmen, Re: Surplus Auction Results,
10/11/12
15. Draft: Disposition of Surplus Property
286 16. E-Mail from Pam Blaquiere to Susan Inman Re: Old Copier, 10/09/12
17. E-Mail from Michael Murphy to Susan Inman Re: Firearms Sale, 10/11/12
288 18. Grant of Easements
19. Agreement
290 20. Memo from Alan J. Benson to Board of Selectmen Re: Outstanding
Appointments, 10/12/12
292 21. Letter from Betty Wright to John Dold Re: Roadwork, 10/3/12
22. Letter from Community Giving Tree to Board of Selectmen Re: Sign Request,
294 10/2/12
23. Board of Selectmen Meeting Minutes
296 a. October 1, 2012
b. October 1, 2012 Executive Session
298 24. Motion to go into Executive Session
25. Town of Boxford Warrant for Special Town Meeting, 10/23/12
300 26. E-Mail from Robin Phelan to Susan Inman/Alan Benson Re: Election Officer and
Warrant, 9/30/12
302 27. E-Mail from David Smallman to Alan Benson Re: Sign Request, 10/14/12