

**Minutes of the BOXFORD BOARD OF SELECTMEN
TOWN HALL MEETING ROOM #1
May 21, 2012 7:00PM**

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Present: Chairman Perkins, Mary Anne Nay, Steve Davis, Charlie Killam

Absent: Chuck Costello

Others Present: Town Administrator Alan Benson, Minutes Secretary Judi Stickney, Police Chief Michael Murphy, Heidi Ellard, Kathryn O'Brien, Jane Moody

7:06PM ANNOUNCEMENTS:

- **Welcome Charlie Killam:** Selectman Chairman Perkins welcomed Charlie Killam to the Board.
- **Update on Today's MV Accidents:** The police chief provided an update on a motor vehicle accident that occurred around 4PM on Main Street at Lakeshore – pickup truck vs. school bus. An earlier accident on Glendale Road had no serious injuries.
- **Tri-Town Council Annual Reception:** Selectman Killam announced that the annual reception will be held 6/4/12.
- **Medications Disposal:** Selectman Davis announced that old or outdated medications can be dropped off at the police station at any time.
- **Diabetes Self-Management:** Selectman Davis announced that the Council on Aging is holding a Diabetes Self-Management program.
- **Masco Youth Football and Cheerleading Fundraiser:** Selectwoman Nay announced that the police department wants to make citizens aware that they may be getting phone solicitations for funds by a fundraising company.
- **Memorial Day Weekend:** Selectman Chairman Perkins announced the Memorial Day ceremonies scheduled for Boxford.

7:11PM Meeting Called to Order

Chairman Chairman Perkins called the meeting to order at 7:11PM.

7:11PM REORGANIZATION OF BOARD: Selectman Chairman Perkins advised the Board that he is postponing the reorganization of the Board, due to the absence of Selectman Costello. The Board will meet on Tuesday, June 5, at 7PM, for the Board reorganization and the library project appeals discussion. The Board will not meet on Monday, June 4, as originally scheduled.

46 **7:16PM DISCUSSION ON BOARD'S LEGAL APPEALS OF LIBRARY PROJECT**

REGULATORY DENIALS: This discussion will be postponed to the June 5 meeting.

48 **7:17PM REPORT OF THE TOWN ADMINISTRATOR:** Alan Benson, Town

50 Administrator met with the Board to review the following items:

- 52 • **Gas Permit Approval 30 Bennett Road:** Benson provided a copy of the approved permit for the Board.
- 54 • **Update on FY2013 State Aid:** Benson advised the Board that State Aid is approximately \$60,000 more than originally anticipated.
- 56 • **Salt Study Task Force Update:** Benson advised the Board that the Task Force met on Friday. A vendor, CDN Smith, has been chosen for the \$1M I-95 Corridor Study.
- 58 • **Summer Schedule:** Benson provided a meeting schedule and advised the Board they will be meeting every two weeks through the summer. Appointments will be on the agenda.

62 **7:36PM ROUTINES AND CORRESPONDENCE:** The Board reviewed the following:

- 64 • **Masconomet Class of 2012 Graduation Invitation:** Graduation will take place on Friday, June 1.
- 66 • **Memorial Day Parade:** James L, Melvin Post 379 invited the Board to march in the annual parade.
- 68 • **FY12 Appointment Schedule:** Benson provided a list of current committee vacancies.
- 70 • **Minutes Approval:**
 - 72 ○ On a **MOTION** made by **Davis**, seconded by **Nay**, the Board **VOTED** to accept the Minutes of April 30, 2012 Executive Session. **Killam** abstained.
- 74 • **Treasury Bills:**
 - 76 ○ After Selectman Chairman Perkins removed himself from the meeting, on a **MOTION** made by **Nay**, seconded by **Davis**, the Board **VOTED** to approve Payroll warrant PY1246, for non-school payroll, in the amount of \$78,954.52. **Perkins** abstained.
 - 78 ○ On a **MOTION** made by **Nay**, seconded by **Davis**, the Board **VOTED** unanimously to approve accounts payable warrant #12-47, in the amount of \$91,585.33.
 - 80 ○ On a **MOTION** made by **Nay**, seconded by **Davis**, the Board **VOTED** unanimously to approve accounts payable warrant #12-47S, in the amount of \$98,678.49.

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86 **7:42PM EXECUTIVE SESSION**

88 On a **MOTION** duly made by **Perkins** and seconded by **Nay**, the Board of Selectman **VOTED** unanimously by roll call vote, to go into Executive Session for the purpose of discussing strategy on litigation: Boxford v. MassDOT, Officer William v. Boxford, Grant

90 v. ZBA, Nissenbaum v. ZBA, Board of Selectmen v. ZBA (library appeal), Board of
92 Selectmen v. HDC (library appeal), and declared that an Executive Session is
94 necessary since an open public discussion may have a detrimental effect on the
negotiating, bargaining or litigating position of the Board of Selectmen, and upon
completion of the Executive Session to return to open session and immediately adjourn
without conducting any further business.

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98 The Board went into Executive Session at 7:43PM.

100 *Judith A. Stickney*
Minutes Secretary

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104 Per the New Open Meeting Law, the list of the documents that were either distributed to
the Board of Selectmen before the meeting in a packet, or at the meeting:

- 106 1. Agenda
- 108 2. Announcement: Medication Disposal
- 110 3. Announcement: Boxford Police Notice Re: Telephone Solicitation
- 112 4. Announcement: Diabetes Self-Management Workshop
- 114 5. Announcement: Memorial Day Weekend Events
- 116 6. Boxford DPW Street Opening Permit: National Grid NG-052012-4
- 118 7. FY2013 Local Aid Estimates
- 120 8. Board of Selectmen Meeting Calendar
- 122 9. Masconomet Regional School District Class of 2012 Graduation Invitation
10. Letter from James L. Melvin Post No. 379 Invitation to Memorial Day Parade
11. Outstanding Appointments and Committee Vacancies
12. Board of Selectmen Meeting Minutes
 - a. April 30, 2012 Executive Session
 - b. May 14, 2012
 - c. May 14, 2012 Executive Session
13. Motion to go into Executive Session
14. Announcement: Tri-Town Council Annual Reception
15. List of Board of Selectmen Chairmen 1997-Present