

**Minutes of the BOXFORD BOARD OF SELECTMEN
TOWN HALL MEETING ROOM #1
April 30, 2012 7:00PM**

Present: Chairman Perkins, Mary Anne Nay, Chuck Costello, Preston Galarneau, Stephen Davis

Absent: None

Others Present: Town Administrator Alan Benson, Minutes Secretary Judi Stickney, Kathryn O'Brien, Tri-Town Transcript; Nancy Merrill, James Barnes, Carol & Randy Johnson, Mary Van Dusen, Judy Gore

Meeting Called to Order at 7:05PM

Chairman Perkins called the meeting to order at 7:05PM

7:05PM ANNOUNCEMENTS:

- **Chowder & Soup Fest:** Selectwoman Nay announced there will be a chowder and soup fest at Lincoln Hall on May 5.
- **Zumba Classes:** Selectwoman Nay announced there will be Zumba classes with Robin Beardsley at Lincoln Hall in April and May for the benefit of the West Boxford Improvement Society.
- **Arbor Day:** Selectwoman Nay announced that Tuesday, May 1, is Arbor Day in Boxford.
- **Earth Day:** Selectman Galarneau announced that Saturday, May 5, is Earth Day in Boxford.
- **Upcoming Events:** Selectman Galarneau announced the following upcoming events:
 - **Moderator's Forum, 5/2**
 - **Candidates' Night, 5/3**
 - **Annual Town Meeting, 5/8**
 - **Annual Town Elections, 5/15**
- **Real Estate Taxes Due Tomorrow:** Selectman Davis announced that real estate taxes are due tomorrow, May 1.
- **Age Well Be Well Program:** Selectman Davis announced the library will be holding a program on aging on Saturday, May 5, at 10AM.
- **Thank You from the Phillips Family:** Selectman Chairman Perkins read a thank you note from Kathy and Fran Phillips.
- **Death of Jim Baker:** Selectman Costello announced the passing of long-time Boxford resident Jim Baker.
- **BAA Baseball Opening Day:** Selectman Galarneau announced the BAA held a Baseball Opening Day celebration on Saturday, April 28.

46 **7:14PM MEETING WITH CANDIDATE FOR CABLE TV COMMITTEE:** James Barnes
met with the Board of Selectmen to express his desire to serve as a volunteer on the
48 Cable TV Committee.

50 Town Administrator Benson reviewed the responsibilities of the Cable TV Committee, at
the request of Selectman Galarneau.

- 52 • **7:21PM** On a **MOTION** made by **Davis**, seconded by **Costello**, the Board of
Selectmen **VOTED** unanimously by roll call vote to appoint James Barnes and
54 Matt Ellis to the Cable TV Committee for a term ending June 30, 2012.

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58 **7:25PM REPORT OF THE TOWN ADMINISTRATOR:** Town Administrator Alan
Benson discussed the following items with the Board:

- 60 • **2nd Request to Consider License of Davis Hayfield:**
 - 62 ○ **7:26PM** On a **MOTION** made by **Costello**, seconded by **Galarneau**, the
Board **VOTED** 4-1 (Davis: Nay) to take the Davis Hayfield use discussion
off the table.

64 Mary Lord Van Dusen appeared before the Board to discuss her proposed plan
to use the Davis Hayfield to grow vegetables and herbs and to raise chickens on
the field, in a mobile unit. Chickens would be brought in at the end of June
66 through August. The first year would be to prepare the field with winter rye. The
succeeding years would be for raising vegetables and herbs.

68 Lengthy discussion ensued regarding various interpretations of the Conservation
Restriction on the Davis Hayfield and permitted uses. Judy Gore, of BTA-BOLT,
70 advised the Board that they are meeting to discuss this issue tomorrow night, but
felt the uses are permitted in the CR. Randy Johnson, of the Agricultural
72 Commission, also spoke in favor of the proposal.

- 74 ○ **7:53PM** On a **MOTION** made by **Costello** and seconded by **Nay**, the
Board **VOTED** unanimously to take the initiative at Town Meeting on a
76 non-binding basis to get the town's consensus on the use of the Davis
Hayfield.

- 78 • **Common Victualler's License:**

- 80 ○ **7:53PM** On a **MOTION** made by **Costello**, seconded by **Davis**, the
Board **VOTED** unanimously to approve the Common Victualler's license
82 for applicant Ingaldsby Farm.

- 84 • **Receipt of Building Inspections 10 Elm Street and 4 Middleton Road:**

Benson advised the Board that the requested inspections of the library and
Council on Aging building had been completed. Copies of the inspection reports
86 were provided.

- 88 • **Permission to Renovate Lord Property Well Housing:** Nancy Merrill appeared
before the Board to request permission from the Board to renovate the historic
well housing on the Christmas Tree lot. Selectman Chairman Perkins requested

90 that Merrill continue researching how to secure the well housing and return to the
Board at a later date with more information.

- 92 • **Town Report Completed:** Benson reported that the Town Report has been
completed and has been recorded with the Town Clerk one week before Town
94 Meeting.

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8:09PM ROUTINES AND CORRESPONDENCE: The Town Administrator reviewed
98 the following with the Board:

- 100 • **BAA Request for Signs:**
- **8:09PM** On a **MOTION** made by **Davis**, seconded by **Costello**, the Board **VOTED** unanimously to approve the signs as requested.
- 102 • **Treasury Bills:**
- **8:11PM** On a **MOTION** made by **Nay**, seconded by **Costello**, the Board **VOTED** unanimously to approve accounts payable warrant 12-44, in the amount of \$241,894.33.
 - **8:11PM** After Selectman Costello removed himself from the meeting, on a **MOTION** made by **Nay**, seconded by **Davis**, the Board **VOTED** unanimously to approve payroll warrant PY1241, non-school payroll, in the amount of \$69,202.60 and school payroll in the amount of \$276,244.11.
108 **Costello abstained.**
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8:13PM OTHER BUSINESS

- 114 • **Bids for Tree Cutting on Colby Property:** Davis asked the Town Administrator
if the bids had come in for the tree cutting on the Colby property. Benson advised
116 the Board that the low bid \$9,000 and the high bid was \$19,000. They received
four bids and Killam Construction was the low bidder.
- 118 • **Status on Verizon FIOS Installations:** Costello asked if there's been any
response on the status request of the FIOS installations in town. Benson advised
120 that he'd e-mailed them without a response to date.
- 122 • **Revlon Run/Walk for Women with Cancer:** Nay advised the Board that she will
not be at Candidates' Night as she is heading to New York to participate in the
Revlon Run/Walk for Women with Cancer on Saturday.
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8:17PM EXECUTIVE SESSION

126 On a **MOTION** duly made by **Perkins** and seconded by **Costello**, the Board of
128 Selectman **VOTED** unanimously by roll call vote, to go into Executive Session for the
purpose of discussing overall strategy on employment contract negotiations with
130 represented and non-represented employees and to discuss strategy on litigation,
Nissenbaum v. Boxford, and declare that an Executive Session is necessary since an
132 open public discussion may have a detrimental effect on the negotiating, bargaining or
litigating position of the Board of Selectmen, and upon completion of the Executive

134 Session to return to open session and immediately adjourn without conducting any
135 further business.

136 Respectfully Submitted,

138 *Judith A. Stickney*
140 Minutes Secretary

142 Per the New Open Meeting Law, the list of the documents that were either distributed to
143 the Board of Selectmen before the meeting in a packet, or at the meeting:

- 144 1. Agenda
- 145 2. Announcement: Old Fashioned New England Chowder & Soup Fest
- 146 3. Announcement: Arbor Day
- 147 4. Announcement: Earth Day
- 148 5. Announcement: Reminder of Upcoming Political Events
- 149 6. Memo from Town Administrator Re: Davis Hayfield
- 150 7. Letter from Mary Van Dusen Re: Davis Hayfield
- 151 8. Conservation Restriction for Davis Hayfield
- 152 9. Application for Permit: Ingaldsby Farm
- 153 10. Inspector of Buildings Safety Inspection Report: Town Library
- 154 11. Fire Department Field Inspection Report: East Library
- 155 12. Inspector of Buildings Safety Inspection Report: Community/Senior Center
- 156 13. Fire Department Field Inspection Report: Council on Aging
- 157 14. Letter from Nancy Merrill Re: Lord Well Housing
- 158 15. E-Mail from Rep. James Lyons Re: Local Aid
- 159 16. Outstanding Appointments and Committee Vacancies
- 160 a. E-Mail from James Barnes Re: Interest in Cable TV Committee
- 161 17. Motion to go into Executive Session

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