

**Minutes of the BOXFORD BOARD OF SELECTMEN
TOWN HALL, MEETING ROOM #1
February 13, 2012 7:30PM**

Present: Chairman Perkins, Stephen Davis, Mary Anne Nay, Preston Galarneau, Chuck Costello

Absent: None

Others Present: Town Administrator Alan Benson, Minutes Secretary Stickney, Kathryn O'Brien, Tri-Town Transcript; BPD Chief Michael Murphy, BPD Lieutenant Jim Riter, Robin Phelan, Town Clerk; Ellen Guerin, Town Treasurer/Tax Collector

Meeting Called to Order at 7:32PM

Chairman Perkins called the meeting to order at 7:32PM

7:33PM ANNOUNCEMENTS

- **Put Your Best Face Forward:** Selectwoman Nay announced that the Boxford Town Library is sponsoring a make-up and skincare event on Saturday, March 3, at 10am.
- **Valentine's Day:** Selectman Costello reminded everyone that tomorrow is Valentine's Day.

7:35PM MEETING WITH POLICE DEPARTMENT

Chief Michael Murphy reported that there was vandalism over the past weekend. He would like to thank the town government and members of the community for making him feel welcome. He enjoys meeting the people and encourages them to say hi, if they bump into him.

The Board discussed the following items with the Chief:

- Speeding on the Roadways
- Decline in Commercial Vehicle Stops
- Being Proactive to Preventing Crime in the Current Economy
- Increased Police Presence at Masconomet
- Extra Officer at School to Protect the Kids
- Public Awareness for Walking Against Traffic

Chief Murphy discussed the following topics with the Board:

- **Arrest Rate for Residential Burglaries:** The Chief noted that the arrest rate for residential burglaries last year was 70%, which is outstanding.

- Department-Provided Firearms: The Chief would like to purchase firearms for the department, so there is uniformity across the department.
- Vehicle Fleet: There are four vehicles that are not being used that he'd like to dispose of as soon as possible. He'd like to purchase at least one 4-wheel drive vehicle for the department.

8:05PM MEETING WITH THE TOWN TREASURER

Ellen Guerin, Town Treasurer, met with the Board and discussed the following items with the Board:

- Refunding of Bonds: 1.25% interest rate from BOSC, was the low bid. The refinancing generates a savings of \$645,643 for the Town.
- Moody's Rating: Moody's assigned a rating of Aa1 to the Town's long-term debt.

- **8:14PM** On a **MOTION** made by **Costello** and seconded by **Davis**, the Board **VOTED** by roll call vote to accept #12 in the packet, dated February 13, 2012, to refinance \$4,860,000 in Bonds.

Treasurer Guerin distributed several documents for the Board members to sign, related to the refunding of the bonds.

While documents were being signed, Selectman Galarneau asked the Town Administrator if Masconomet had renegotiated their health insurance. The short answer was no.

8:32PM REPORT OF THE TOWN ADMINISTRATOR

- **Request to Use the Davis Hayfield for Agricultural Purposes:** Alan Benson made the Board aware of a request from Mary Van Dusen, 77 Main Street, for permission to be granted a license to use the Davis Hayfield property for five years, for approved agricultural purposes. In lieu of payment, Van Dusen is proposing that improvements to the land be the only compensation to the Town. The Board would like to look at the discussion on the Town Meeting Warrant Article to determine if there is any indication that the hayfield has to remain as a hayfield. There was also a question on the license term. The Town Administrator will have more information for a future meeting.
- **Northeast Mosquito Control Budget Increase:** Benson distributed comments from the Board of Health, Finance Committee and the Director of Finance regarding the increase. The Board agreed that the increase is acceptable.

- **8:47PM** On a **MOTION** made by **Costello**, seconded by **Davis**, the Board **VOTED** unanimously to approve the FY13 budget increase for the Northeast Mosquito Control.

- **Merrimack Valley Regional Transit Budget Proposal:** Benson will be working with the Finance Director to bring the proposal to the Board at a future meeting.
- **Sample Warrant for Presidential Primary:** Benson advised the Board that the Presidential Primary will be held March 6 at Town Hall. The warrant needs to be signed tonight by the Board. They will sign before leaving tonight.
- **Library Head of Reference:** Benson advised the Board that the library has hired Anna Call as their new Head of Reference, to begin working March 19.

OTHER BUSINESS/ROUTINES

8:52PM Minutes Review and Approval:

- **8:52PM MOTION** by **Davis**, seconded by **Davis**, to accept the minutes of February 6, 2012, as written. Approved unanimously.
- **8:54PM MOTION** by **Davis**, seconded by **Costello**, to approve the Executive Session minutes #2 of February 6, 2012. Approved unanimously.

8:55PM Zoning Bylaw Changes: Selectman Galarneau suggested that the Board get input from the Zoning Board of Appeals before discussing any possible Zoning Bylaw changes, as a Board. The Board agreed.

8:56PM Appointments:

- **Border to Boston Committee:** Selectman Davis notified the Board that Susan Long has applied to be appointed to the Border to Boston committee.
- **8:58PM** On a **MOTION** made by **Davis**, seconded by **Costello**, the Board **VOTED** 4-1 by roll call vote to appoint Susan Long to the Border to Boston Committee, for a one year term ending June 30, 2013.

Roll Call:

- **Galarneau:** Abstain
- **Davis:** Yes
- **Costello:** Yes
- **Nay:** Yes
- **Perkins:** Yes

134 **8:59PM Treasury Bills**

- 136 • **8:59PM MOTION** by **Nay**, seconded by **Davis**, to approve accounts payable payroll warrant #PY1232 for non-school payroll, in the amount of \$63,680.30. Approved unanimously.
- 138 • **8:59PM MOTION** by **Nay**, seconded by **Costello**, to approve accounts payable warrant #12-33S, in the amount of \$55,146.74. Approved unanimously.
- 140 • **9:00PM MOTION** by **Nay**, seconded by **Costello**, to approve accounts payable warrant #12-33, in the amount of \$388,042.13. Approved unanimously.
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146 **9:03PM Haynes Land Budget:** Selectwoman Nay reported that she heard back from the Haynes Land Committee regarding expenditures to date on field design. To date, 148 the Committee has spent \$114,000 of the \$369,000 budgeted for the project.

150 **9:05PM EXECUTIVE SESSION**

- 152 • Upon a **MOTION** duly made by **Perkins** and seconded by **Davis**, the Board of Selectmen **VOTED** unanimously by roll call vote to go into Executive Session for the purpose of discussing overall strategy on employment contract negotiations with represented and non-represented employees, and declared that an Executive Session is necessary since an open public discussion may have a detrimental effect on the negotiating bargaining or litigating position of the Board of Selectmen, and upon completion of the Executive Session to return to open session and immediately adjourn without conducting any further business.
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162 The Board went into Executive Session at 9:05PM.

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166 Respectfully Submitted,

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Judith A. Stickney

170 Minutes Secretary

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Per the New Open Meeting Law, the list of the documents that were either distributed to the Board of Selectmen before the meeting in a packet, or at the meeting:

- 174 1. Agenda
- 176 2. Boxford Police Incidents By Type 2011
3. Boxford Police Incidents By Type 2010
- 178 4. Boxford Police Incidents By Type January 2012

- 180 5. Boxford Police Incidents By Type January 2011
6. Boxford Police Vehicle Stops 2000-2011
7. Town of Boxford Police Budget for 2012
182 8. Thank You Letter from Georgetown PD
9. Thank You Letter from Topsfield PD
184 10. Press Release Regarding Bonds Refunding
11. Town of Boxford Debt Service Comparison
186 12. Reoffering Yields February 8, 2012 -- By Year and Credit Rating
13. Suggested Wording for Refunding Vote
188 14. Letter from Mary Van Dusen, 77 Main Street
15. Memo from Town Administrator Regarding Northeast Mosquito Control Budget
190 16. Sample Warrant for Presidential Primary
17. Letter from Library Regarding New Hire Anna Call (Head of Reference)
192 18. Meeting Minutes Drafts for Review and Approval:
• February 6, 2012
194 • Executive Session 1 February 6, 2012
• Executive Session 2 February 6, 2012
196