

1 **Minutes of the BOXFORD BOARD OF SELECTMEN**
2 **TOWN HALL, MEETING ROOM #1**
3 **January 30, 2012 7:30PM**
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6 *Present: Chairman Perkins, Stephen Davis, Mary Anne Nay, Preston Galarneau, Chuck*
7 *Costello*

8
9 *Absent: None*

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11 *Others Present: Town Administrator Alan Benson, Minutes Secretary Stickney, Kathryn*
12 *O'Brien, Tri-Town Transcript; Joe Callahan, Bill Brown, Chris Huntress, Marty Jessel,*
13 *Joe Hill, Peter Delaney, Guy Simmons. Louise Kress, Randy Johnson, Carol Johnson*
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16 **Meeting Called to Order at 7:33PM**

17 Chairman Perkins called the meeting to order at 7:33PM
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20 **ANNOUNCEMENTS**

- 21 • **2012 Town Census and Dog Licenses:** Selectwoman Nay announced that
22 the town census forms, with dog license applications attached, have been
23 mailed out to all residents. Notify the Town Clerk if you didn't get one, at 978-
24 887-6000, extension 501.
25
26 • **Boxford Police RAD Program:** The RAD program has been postponed until
27 Spring. Selectwoman Nay will announce when the program has been
28 rescheduled.
29
30 • **Property Taxes Due:** Selectman Chairman Perkins reminded everyone that
31 property taxes are due by February 1.
32
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35 **7:36PM MEETING WITH HAYNES LAND COMMITTEE**

36 Bill Brown of the Haynes Land Committee and Chris Huntress of Huntress Associates
37 made a presentation for the Board on the progress of the project on the Haynes Land
38 and provided informational handouts to the Board members. The athletic fields will
39 include two soccer fields, one baseball field and there will be several recreational trails
40 on the 75 acres.
41
42

43 Selectman Costello expressed his concern with the lack of play areas for younger
44 children. Huntress assured the Board that he will work with the Committee to find areas
45 for “tot lots”.

46
47 Huntress reviewed the permitting process and anticipated schedule for required
48 hearings and permits.

49
50 Brown suggested that a public informational meeting should be scheduled, in addition to
51 another meeting with the Board of Selectmen to provide a status update. The Board
52 was agreeable to another meeting, but requested that information be provided to the
53 Board before the meeting.

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57 **8:18PM MEETING WITH HOUSING PARTNERSHIP**

58 Joe Hill of the Housing Partnership appeared before the Board to report that his
59 committee is looking into the possibility of using part of the Haynes Land to build senior
60 housing and is looking for direction from the Board of Selectmen. Hill would like to move
61 forward with the consultants and return to the Board in May with more information on
62 costs and funding. Selectman Chairman Perkins asked to have any information at least
63 a week in advance, so the Board has time to review it before the meeting.

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67 **8:45PM REPORT OF THE TOWN ADMINISTRATOR**

- 68 • **Preliminary Report on FY13 Employee Medical Insurance Options:**
69 Benson reviewed the information he distributed to the Board regarding the
70 cost saving plan design changes. Benson recommended that the Town not
71 adopt the new legislation this year.
- 72
73 • **Legal Update:** Benson advised the Board that they are in pretty good shape
74 with their legal expenses, noting that the largest expenditure is with the library
75 appeal.
- 76
77 • **Draft Charge Senior Center Study Committee:** Benson incorporated
78 everyone’s comments and proposals into the charge and presented a copy to
79 the Board for their approval.
 - 80 ▪ **9:09PM MOTION** by **Costello**, seconded by **Davis**, to accept the
81 Charge for the Senior Center Study Committee. The motion passed 4-
82 1, with Galarneau abstaining.
- 83
84 • **Historic Districts Commission’s Letter of Disapproval Re: Boxford**
85 **Library:** Benson suggested the Board meet with Town Counsel for advice on
86 how to proceed, with regards to an appeal and plan an Executive Session.
87 The Board members will get their questions to the Town Administrator for

88 Town Counsel before the meeting next week. The Board will meet with Town
89 Counsel at 7PM next Monday.
90

91
92 **ROUTINES**

- 93 • **Correspondence:** The Board reviewed correspondence as follows:
94 ▪ **Individual Minority Report from Nancy Merrill, Alternate HDC/HC**
95
96 ▪ **Letter from Richard Alm Re: Colby Property**
97
98 ▪ **Mosquito Control Proposed Budget:** Benson reported that the
99 Northeast Massachusetts Mosquito Control and Wetlands
100 Management is proposing a 5% increase for FY13.
101
102 ▪ **Letters to Legislature Re: Boxford's Damage from the October 29,**
103 **2011 Storm**
104
105
106 • **Appointments:**
107 ▪ **9:25PM MOTION** by **Costello**, seconded by **Nay**, to appoint Chuck
108 Kornely to the Agricultural Commission for a term ending June 30,
109 2014. The motion passed unanimously via roll call vote.
110
111 ▪ **Council on Aging Applicant** – passed over
112
113 ▪ **9:30PM MOTION** by **Galarneau**, to appoint Nancy Rohlfs as an
114 alternate to the Zoning Board of Appeals, for a term which expires
115 6/30/2012. The motion was not seconded.
116
117
118 • **Current Committee Vacancies:** Selectwoman Nay reviewed the list of
119 current committee vacancies.
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121
122 • **Boxford Athletic Association Request for Signs:**
123 ▪ **9:34PM MOTION** by **Davis**, seconded by **Costello**, to approve the
124 placement of signs at both schools. The motion passed unanimously.
125
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127 • **Minutes Review and Approval:**
128 ▪ **9:41PM MOTION** by **Davis**, seconded by **Nay**, to approve the
129 Minutes of January 23, 2012, as submitted. The motion passed
130 unanimously.

131 ▪ **9:41PM MOTION** by **Costello**, seconded by **Davis**, to approve the
132 Minutes of January 23, 2012 Executive Session, as submitted. The
133 motion passed unanimously.
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- 136 • **Treasury Bills:**
 - 137 ▪ **9:42PM MOTION** by **Nay**, seconded by **Davis**, to approve accounts
138 payable warrant PY1230, non-school payroll, in the amount of
139 \$65,244.74. Approved unanimously.
 - 140 ▪ **9:42PM MOTION** by **Nay**, seconded by **Davis** to approve accounts
141 payable warrant # 12-31, in the amount of \$200,177.09. Approved
142 unanimously.
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145 **OTHER BUSINESS**

- 146 • **Library Workshop on Fashion:** Selectman Davis and Selectwoman Nay
147 reported that the event at the library last Saturday was well attended and
148 enthusiastically received.
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151 **9:44PM EXECUTIVE SESSION**

- 152 • Upon a **MOTION** duly made by **Perkins** and seconded by **Davis**, the Board of
153 Selectmen **VOTED** unanimously by roll call vote to go into Executive Session for the
154 purpose of discussing strategy overall strategy on employment contract negotiations
155 with represented and non-represented employees, and declared that an Executive
156 Session is necessary since an open public discussion may have a detrimental effect
157 on the negotiating bargaining or litigating position of the Board of Selectmen, and
158 upon completion of the Executive Session to return to open session and immediately
159 adjourn without conducting any further business.
160

161 The Board went into Executive Session at 9:44PM.
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163
164 **Executive Session Closed and Meeting Adjourned at 10:09PM**

- 165 ▪ **MOTION** by **Davis**, seconded by **Galarneau**, to close Executive Session and
166 adjourn. Approved unanimously via roll call vote at 10:09PM.
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168
169 Respectfully Submitted,
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171
172 *Judith A. Stickney*
173 Minutes Secretary
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- 176 Per the New Open Meeting Law, the list of the documents that were either distributed to
177 the Board of Selectmen before the meeting in a packet, or at the meeting:
- 178 1. Agenda
 - 179 2. Town Census Announcement
 - 180 3. Recommendation of Town Administrator Regarding Employee Medical Insurance
 - 181 4. Legal Expenses Month End Report
 - 182 5. Final Draft: Charge for the Senior Center Study Committee
 - 183 6. Historic Districts Commission Letter of Disapproval
 - 184 7. Historic Districts Commission Individual Minority Report
 - 185 8. Letter from Resident Richard Alm Re: The Colby Property
 - 186 9. Notice of Public Meeting from the Northeast Massachusetts Mosquito Control
187 and Wetlands Management District Re: Proposed Budget for FY13
 - 188 10. Proposed Response Letters to Mass. Legislators Re: Storm Damage Assistance
 - 189 11. List of Outstanding Appointments
 - 190 12. Letters of Interest Regarding Various Town Committee Vacancies
 - 191 a. Agricultural Commission (2)
 - 192 b. Senior Center Study Committee
 - 193 c. Zoning Board of Appeals Alternate and Recommendation Letter
 - 194 13. Meeting Minutes for Approval:
 - 195 a. January 9, 2012 Executive Session
 - 196 b. January 23, 2012 Open Session
 - 197 c. January 23, 2012 Executive Session
 - 198 14. Presentation Handout on Haynes Land Athletic Fields
 - 199