

**Minutes of the BOXFORD BOARD OF SELECTMEN
TOWN HALL, MEETING ROOM #1
November 21, 2011 7:30PM**

Present: Chairman Perkins, Preston Galarneau, Chuck Costello, Stephen Davis, Mary Anne Nay

Absent: None

Others Present: Alan Benson, Town Administrator; Kathryn O'Brien, Tri-Town Transcript; Eagle Scouts Samuel Dik, Tyler Hall, Ryan Therrien, Richard Hall, Ben Zaniewski; and others

Meeting Called to Order:

Selectmen Chairman Perkins called the meeting to order at 7:35PM.

Announcements:

- **Town Hall Hours:** Town hall will close at 12:00 Noon on Wednesday, November 23, 2011, due to the Thanksgiving holiday. The Town Clerk's office will remain open for voter registration until 8:00PM.
- **Winterfest and Gazebo Ribbon Cutting Ceremony:** The 7th annual Winterfest, sponsored by the West Boxford Improvement Society, will be held on Saturday, December 3, 2011. There will be a ribbon-cutting ceremony at 12 noon at the newly erected gazebo located behind the West Library.
 - **COSTELLO** made a **MOTION** to approve the request of the West Boxford Improvement Society to hang six banners on six telephone poles in town, from November 27 to December 4, 2011. The motion was seconded by **NAY** and approved unanimously.
- **Eagle Scout Court of Honor:** The Court of Honor for Eagle Scouts Samuel Dik, Tyler Hall, Ryan Therrien, Richard Warren and Ben Zaniewski will be held on Saturday, November 26, 2011 at the Family Life Center, 1st Congregational Church, from 2PM to 4PM.

42 **Eagle Scout Presentations:** Selectman Galarneau read a proclamation for Boxford's
newest Eagle Scouts, proclaiming specific dates to commemorate each Scout's
44 achievements:

- Monday, November 28, 2011, Samuel Dik Day
- 46 • Tuesday, November 29, 2011, Tyler Hall Day
- Wednesday, November 30, 2011, Ryan Therrien Day
- 48 • Thursday, December 1, 2011. Richard Warren Day
- Friday, December 2, 2011, Ben Zaniewski Day

50 Each Scout gave a brief presentation on their Eagle Scout projects and answered the
Selectmen's questions.

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Report of the Town Administrator:

- 54 • **Town of Boxford Website:** Town Administrator Alan Benson gave a
presentation on the Town's new website at www.town.boxford.ma.us.

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Correspondence:

- 58 • **Town Elections Location:** The Boxford School Committee is requesting that
elections be held at a location other than the schools. The Board will delay
60 discussion on this matter until next week's meeting when the Town Clerk will be
on the agenda.

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- **Department of Public Utilities Investigation:** Senator Bruce Tarr notified the
64 Town that the Department of Public Utilities is holding hearings on the recent
disruptive power outages and provided information on dates and locations, if any
66 interested residents wanted to attend to give testimony.

- 68 • **Volunteer for the Council on Aging:** Christine Northrup applied for the open
position on the Council on Aging. Mr. Benson will contact her and invite her to a
70 future Selectmen's meeting for an interview.

- 72 • **Outstanding Appointments:** Chairman Perkins reviewed the current openings
on the Zoning Board of Appeals. There are three openings for alternates that
74 need to filled as soon as possible.

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Future Meetings: The Board of Selectmen will meet next Monday, November 28, 2011, at 7:30PM.

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Massachusetts Municipal Association Annual Meeting and Trade Show: Alan Benson reviewed the letter from the MMA which includes information on the annual conference scheduled for January 20 & 21, 2012.

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Treasury Warrants:

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- **MOTION** by **Nay**, seconded by **Costello**, for approval of payment of Accounts Payable Warrant #12-21, in the amount of \$27,940.58. The motion passed unanimously.

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- **MOTION** by **Nay**, seconded by **Davis**, for approval of payment of Accounts Payable Motor Vehicle Refund Warrant #12-316, in the amount of \$1,867.31. The motion passed unanimously.

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- **MOTION** by **Nay**, seconded by **Galarneau**, for approval of payment of Accounts Payable Real Estate Refund Warrant #12-317, in the amount of \$3,529.36. The motion passed unanimously.

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- **MOTION** by **Nay**, seconded by **Davis**, for approval of payment of Accounts Payable School Vendor Warrant #12-21S, in the amount of \$111,349.85. The motion passed unanimously.

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- **MOTION** by **Nay**, seconded by **Davis**, for approval of payment of Accounts Payable Non-School Payroll Warrant #PY1220, in the amount of \$71,369.27. The motion passed unanimously.

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Other Business:

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Historic District Commission's Determination on Library: Selectman Galarneau asked if there had been any progress with Schwartz Silver with regards to finalizing work with the HDC, so they can make a determination on the library. Alan Benson reported that there have been discussions and Schwartz Silver is 90% complete on the external documents, which is what the HDC needs. Schwartz Silver has been in contact with the Permanent Building Committee to finalize plans. The work has been authorized and the Permanent Building Committee will work with them to ensure the right work is done and necessary plans are provided.

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114 **Appeal to the Zoning Boards Decision on the Library:** Selectman Davis asked if
there had been any progress on filing the appeal on the ZBA's decision. Alan Benson
116 reported that the appeal will likely be filed closer to the 20-day deadline.

118 **Meeting Adjourned:**
Upon a **MOTION** made by **Costello**, and seconded by **Galarneau**, the Board of
120 Selectmen **VOTED** unanimously to adjourn at 9:03PM.

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Respectfully Submitted,

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128 *Judith A. Stickney*
Minutes Secretary

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