

Minutes of the BOXFORD BOARD OF SELECTMEN
TOWN HALL, MEETING ROOM #1
September 12, 2011 7:30PM

Present: Chairman Peter Perkins, Preston Galarneau, Chuck Costello, Mary Anne Nay, Stephen Davis

Absent:

Others Present: Alan Benson, Town Administrator; Steven Mazzie; Mark Balding; Sean Fennell, Haynes Land Committee; Bill Brown, Haynes Land Committee; Joe Callahan, Haynes Land Committee; Nancy Merrill, BTA-BOLT; Dick Taylor, Board of Health; Mark Mercier, Finance Committee

Meeting Called to Order:

Selectmen Chairman Perkins called the meeting to order at 7:30PM.

Announcements:

- **Antiques and Artifacts:** The Boxford Town Library is sponsoring an Antiques and Artifacts event on Saturday, September 24, at Lincoln Hall. The event will take place at 10AM.
- **Boxford Apple Festival:** The Apple Festival will take place on Saturday, September 17, with a rain date of Sunday, September 18..
- **Large Metal Item Pick-Up:** Residents can dispose of large metal items on Monday, October 17 and Tuesday, October 18. No appliances or other metal items with Freon or gas tanks will be accepted.

Police Chief Selection:

- **Police Chief Search Committee:** Two applicants for the Police Chief Search Committee were interviewed.
 - Steven A. Mazzie, has been a resident of Boxford since 1998. He was born and raised in Everett and has worked with the Everett Police Department since 1992, where he is now serving as the city's police chief, since 2003. He is president of the Massachusetts Police Chiefs Association. He is married with two children. **MOTION** by Costello, seconded by Nay, to appoint Steven Mazzie to the Police Chief Search Committee for a term ending June 30, 2012. The Motion passed unanimously, via roll call vote.

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- Mark Balding, 122 Willow Road, has been a resident of Boxford for 10 years. He is married with two children. He is a CFO for a privately held transportation company. He has been a coach and program director for the BAA in baseball. He is a call firefighter, responding out of the West station. He has been the East Constable for the past four years. **MOTION** by Davis, seconded by Costello, to appoint Mark Balding to the Police Chief Search Committee for a term ending June 30, 2012. The Motion passed unanimously, via roll call vote.
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- **Police Chief Job Description:** Alan Benson reported that the final job description has been completed, with changes made, as approved by the Board of Selectmen.
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- **Police Chief Salary:** Alan Benson reported that the consultant has done a comparative police chief salary study and is recommending that the position be advertised for a salary in a range between \$109,000 and \$118,000. The Board instructed Mr. Benson to get more information from the consultant and MMA and they will make a final vote in two weeks.
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- **Help Wanted Ad:** The Board reviewed the ad, as prepared by Alan Benson. A vote cannot be taken until the salary range is finalized.
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- **Charge to the Police Chief Screening Committee:** The Board reviewed the charge for the Police Chief Screening Committee, as prepared by Alan Benson. **MOTION** by Costello, seconded by Nay, to adopt the Charge to the Police Chief Screening Committee, as written. Approved unanimously.

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74 **Meeting With Haynes Land Committee:** Sean Fennell, Chairman of the Haynes Land Committee provided a status update on the design progress of the ball fields proposed for the Haynes Land, with the assistance of committee members Bill Brown and Joe Callahan.

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80 **Report of the Town Administrator:**

- **O-District Review of the New Library:** Alan Benson explained that the Board of Selectmen needs to review and provide comments and advice to acknowledge that the library building project is in the O-District. Comments from the Planning Board have been received. **MOTION** by Davis, seconded by Costello, stating that in accordance with Zoning Bylaw 196-18B, the Board of Selectmen have reviewed the proposed plans for the new library at 10 Elm Street and the temporary library at 188 Washington Street. The Board of Selectmen comments and advice were made at a duly called and posted meeting on July 11, 2011, and the Board has received comments from the Planning Board. These projects have complied with the requirement of Ch. 196, §18B. The Motion passed unanimously.
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Review of Special Town Meeting Warrant Articles:

- **Reinstatement of DPW Account Clerk Article:** Alan Benson explained that the elimination of the Account Clerk position for the DPW has resulted in clerical work not being completed or being completed by the Superintendent or his staff. They are requesting a 20-hour/week, benefits-eligible position be reinstated, budgeted for \$15,781.00. An alternative is to hire a 16-hour/week employee, with no benefits. The Board prefers the alternative 16-hour/week position. **MOTION** by Costello, seconded by Davis, to lift the hiring freeze for the purpose of hiring a DPW staff clerk. Approved unanimously. **MOTION** by Costello, seconded by Nay, to sponsor and support a Warrant Article to allow the DPW Superintendent to hire a 15-hour week, non-benefit-eligible position at an hourly rate of \$15.26 per hour. Approved unanimously.
- **Colby Property Article:** Nancy Merrill of BTA-BOLT, spoke about the fundraising efforts to purchase the Colby property with private funds. They have raised approximately \$54,000 in pledges and cash. **MOTION** by Davis, seconded by Nay, to sponsor and support the purchase of the Colby property at the Special Town Meeting in October through borrowing. The Motion was approved 4-1, with Galarneau opposed.
- **Closing of the Land Fill Article:** The DPW Superintendent has proposed finalizing the legal closing of the land fill. Dick Taylor, Board of Health Chair, provided a history of the land fill closure to date, as well as his recommendation on how to proceed. The Board of Selectmen decided to postpone any action on the Article until the Annual Town Meeting.

Council on Aging Facility Study Sub-Committee: Dick Taylor, Chairman of the Council on Aging, requested that the Board of Selectmen appoint a sub-committee to do a Council on Aging facility study for the Town. The sub-committee should have 5-7 members, at the discretion of the Board of Selectmen. The Board decided they need more time to look over the proposal and will vote on it at a future meeting.

Correspondence: There was no correspondence to discuss this week.

Appointments: There were no new appointments this week.

Treasury Warrants:

- 140 • **MOTION** by Nay and seconded by Davis, to approve for payment accounts
142 payable warrant #12-11 in the amount of \$179,176.20. Approved
 unanimously.
- 144 • **MOTION** by Nay and seconded by Davis, to approve for payment of accounts
146 payable warrant #12-11S in the amount of \$37,210.89. Approved
 unanimously.
- 148 • **MOTION** by Nay and seconded by Davis, to approve for payment payroll
150 warrant #PY12-10 in the amount of \$79,159.78 for non-school payroll.
 Approved 4-1, with Perkins abstaining.
- 152 • **MOTION** by Nay and seconded by Costello, for approval of payment of
154 accounts payable in the amount of \$1223.31. Approved unanimously.

Meeting Adjourned

156 With no further business before the Board of Selectmen, Davis made a **MOTION** to
158 adjourn. The Motion was seconded by Costello and approved unanimously. The
160 meeting was adjourned at 10:15PM.

162 Respectfully Submitted,

164 *Judith A. Stickney*
166 Minutes Secretary