



**BOARD OF SELECTMEN**  
**MONDAY, MARCH 3, 2014**  
**BOXFORD TOWN HALL MEETING ROOM #1**

**7:00 PM**      **ANNOUNCEMENTS**

- Burning Permits: Online: 1/15 to 5/1
- May 20<sup>th</sup> Election Nomination Papers Available
- Winter Safety Message
- Soup & Chowder Fest – March 15<sup>th</sup> Lincoln Hall

**7:05 PM**      **MEETING WITH SUSTAINABILITY COMMITTEE**

- Greg Netland, Chair, Sustainability Committee, present
- Presentation of proposal to seek contractors to build and maintain a solar photovoltaic energy generation system on the capped Town landfill.
- Update on project to date and plans for Annual Town Meeting
- Any other late arising business between the Sustainability Committee and the Board not reasonably anticipated by the Chair at the time the agenda was posted

**7:20 PM**      **MEETING WITH DEPARTMENT OF PUBLIC WORKS**

- John Dold, DPW Superintendent/Town Engineer, present
- Review of proposed capital purchases for Annual Town Meeting
  - o Additional Security Locks Police Station: \$2,800
  - o Replace Chairs in Police Station: \$3,150
  - o Sump Pump system Police Station Water Treatment Plant: \$5,475
  - o Replace Police Station Lobby Lights w/LED's: \$3,920
  - o Police Station/Town Hall Energy Management System: \$68,000
  - o Chemical Flush Town Hall Hot Water heat system: \$18,879
  - o Replace 20 Town Hall Light Fixtures w/LED's: \$5,700
  - o Safety Controls for Overhead Doors DPW: \$4,000
  - o Replace Doors DPW Garage: \$7,150
  - o New Ceiling Fans DPW Garage: \$5,680
  - o Remove discontinued communication tower at DPW: \$2,904
  - o Safety Controls Overhead Doors Middleton Rd Fire Station: \$3,500
  - o New Electrical subpanel Community Center: \$1,600
  - o Replacement Window Treatments Community Center: \$1,800
  - o Replace Tree at Community Center: \$7,000 to \$12,000
  - o New lights Lincoln Hall Parking Lot: \$15,400
  - o Re-shingle roof 188 Washington Street: \$35,000
  - o Replacement 6 Wheel DPW Dump Truck: \$195,245
  - o Replacement DPW Tractor: \$59,068
  - o Replace DPW mower: \$14,699

- Announcement of Energy Star Awards for Spofford and Cole Schools
- Request to use Lincoln Hall Rental Revolving Account Funds to pay \$2,695 for replacement of fire annunciator panel. (Balance in fund: \$7,097)
- Update on Snow Removal Activities this winter
- Any other late arising business between the DPW Superintendent/Town Engineer and the Board not reasonably anticipated by the Chair at the time the agenda was posted

**8:15 PM      REPORT OF THE TOWN ADMINISTRATOR**

Alan J. Benson, Town Administrator, *present*

- Request to lift hiring freeze for Library Assistant
- Consideration of “umbrella” all department social media policy
- Consideration to “waive right of first refusal” for c61A change in use proposed for 17 Washington Street (Rear).
- Any other late arising business between the Town Administrator and the Board not reasonably anticipated by the Chair at the time the agenda was posted

**8:30 PM      ROUTINES**

- Review Correspondence
  - Resident letter mosquito “opt-out” procedure
- See FY 2014 Appointment Schedule at:  
[http://www.town.boxford.ma.us/Pages/BoxfordMA\\_Bcomm/BOS/AppointmentScheduleFY2014.pdf](http://www.town.boxford.ma.us/Pages/BoxfordMA_Bcomm/BOS/AppointmentScheduleFY2014.pdf)
- Review Items in Signature Folder
- Approval of Minutes
- Sign School and Non-School Warrants

**8:45 PM      ANY OTHER BUSINESS TO COME BEFORE THE BOARD**

Late arising issues not reasonably anticipated by the Chair prior to the required advance posting of the agenda

**9:00 PM      ADJOURN**

**ALL TIMES ARE APPROXIMATE – AGENDA ITEMS MAY BE DISCUSSED EARLIER OR LATER THAN SCHEDULED ON THIS AGENDA. ITEMS MAY ALSO BE TAKEN OUT OF ORDER AT THE SOLE DISCRETION OF THE CHAIR**

**Next Regular meeting: Monday March 10, 2014**

Posted by Susan Inman, 5:30 p.m. Thursday, February 27, 2014