



**BOARD OF SELECTMEN**  
**MONDAY, DECEMBER 2, 2013**  
**BOXFORD TOWN HALL MEETING ROOM #1**

**7:00 PM**      **ANNOUNCEMENTS**

**7:05 PM**      **MEETING WITH PERMANENT BUILDING COMMITTEE**

- Margaret Chow-Menzer, Chair PBC, *present*
- Angela Hyatt, AIA, Schwartz/Silver Associates, Project Architect, *present*
- Permanent Building Committee-Library Project, *invited*
- Board of Library Trustees, *invited*
- Boxford Cultural Council, *invited*
- Finance Committee, *invited*
- Capital Budgeting Committee, *invited*
- Presentation of Proposed new Library Project
  - o Update from Library on vision and plans for 2014 and beyond - *Director Patty DiTullio*
  - o Update on Library Microbial Remediation Project - *Director DiTullio*
  - o Update on Design Development process for new building - *Architect Hyatt & PBC Chair Chow-Menzer*
  - o Update on Project Budget - *PBC Chair Chow-Menzer*
  - o Discussion of future operating costs - *Trustee Chair Ellard*
  - o Discussion of fundraising campaign - *Trustee Chair Ellard*
- Board review of project's "proposed location, uses and external appearance" in accordance with Zoning Bylaw §196-18(B)
- Comments from abutters/residents
- Any other business to come before PBC and the Board not reasonably anticipated by the Chair at the time the agenda was posted

**8:00 PM**      **APPOINTMENTS**

- Appointments
  - Bill Shickolovich, candidate, Finance Committee
    - See FY 2014 Appointment Schedule at:  
[http://www.town.boxford.ma.us/Pages/BoxfordMA\\_Bcomm/BOS/AppointmentScheduleFY2014.pdf](http://www.town.boxford.ma.us/Pages/BoxfordMA_Bcomm/BOS/AppointmentScheduleFY2014.pdf)

**8:15 PM**      **REPORT OF THE TOWN ADMINISTRATOR**

- Alan J. Benson, Town Administrator, *present*
- Letters from Town Counsel Lenard Kopelman & Managing Attorney Lauren Goldberg
  - Interim report on status of Sayward Road

- Any other late arising business between the Town Administrator and the Board not reasonably anticipated by the Chair at the time the agenda was posted

**8:25 PM**      **ROUTINES**

- Review Correspondence
  - Request for Member(s) to attend Wreaths Across America
- Review Items in Signature Folder
- Approval of Minutes
- Sign School and Non-School Warrants

**8:35 PM**      **ANY OTHER BUSINESS TO COME BEFORE THE BOARD**

Late arising issues not reasonably anticipated by the Chair prior to the required advance posting of the agenda

**8:40 PM**      **EXECUTIVE SESSION**

- Land Committee, *invited*
- Discussion strategy on acquisition of easements along proposed B to B Trail

**9:00 PM**      **ADJOURN**

**ALL TIMES ARE APPROXIMATE – AGENDA ITEMS MAY BE DISCUSSED EARLIER OR LATER THAN SCHEDULED ON THIS AGENDA. ITEMS MAY ALSO BE TAKEN OUT OF ORDER AT THE SOLE DISCRETION OF THE CHAIR**

**Next Regular meeting: Monday December 9, 2013**

Posted by Alan Benson, Town Administrator, 5 p.m. WEDNESDAY, November 27, 2013