



**BOARD OF SELECTMEN**  
**MONDAY, SEPTEMBER 30, 2013**  
**BOXFORD TOWN HALL MEETING ROOM #1**

**7:00 PM**

**ANNOUNCEMENTS**

- EEE Update – Remain Vigilant
- Large Metal Item Pick-Up October 7<sup>th</sup> and 8<sup>th</sup>
- Presentation by “Old House Parts” on October 26, 2013
- B.E.S.T Oktoberfest – October 18, 2013
- Household Hazardous Waste Collection Day – November 9, 2013

**7:05 PM**

**MEETING WITH TOWN TREASURER**

Ellen Guerin, Town Treasurer, *present*

- Issuance of one year bond anticipation note for Library Design, Nason Land and Fire Stations Drains: \$1.027million.
- Five bids; award to Jefferies, LLC at net interest cost 0.5138%
- Execution of various BAN documents
- Any other late arising business between the Town Treasurer and the Board not reasonably anticipated by the Chair at the time the agenda was posted.

**7:15 PM**

**MEETING WITH HAYNES LAND COMMITTEE**

Members of the Haynes Land Committee, *present*

- Update on the Haynes Fields project
- Any other late arising business between the Haynes Land Committee and the Board not reasonably anticipated by the Chair at the time the agenda was posted.

**7:30 PM**

**PERSONNEL EVALUATION REPORTS**

- Kathy L. Benenvento, Director of Finance – Selectman Chair Steve Davis

**7:45 PM**

**REPORT OF THE TOWN ADMINISTRATOR**

Alan J. Benson, Town Administrator, *present*

- Draft Letter on Trees on Route 97
- Discussion on Easement Language for access to Nason Property
- Appointment of Alternate Building Inspector Robert Aldenberg as Interim Inspector of Buildings
- Request for specific determination on Cummings House use
- Resignation of Paul Dettorre from Board of Assessors and Computer Study Committee
- Any other late arising business between the Town Administrator and the Board not reasonably anticipated by the Chair at the time the agenda was posted

**8:00 PM**

**ROUTINES**

- Review Correspondence
- Appointments
  - See FY 2014 Appointment Schedule at:  
[http://www.town.boxford.ma.us/Pages/BoxfordMA\\_Bcomm/BOS/AppointmentScheduleFY2014.pdf](http://www.town.boxford.ma.us/Pages/BoxfordMA_Bcomm/BOS/AppointmentScheduleFY2014.pdf)
- Review Items in Signature Folder
- Approval of Minutes
- Sign School and Non-School Warrants

**8:15 PM**

**ANY OTHER BUSINESS TO COME BEFORE THE BOARD**

Late arising issues not reasonably anticipated by the Chair prior to the required advance posting of the agenda

**8:30 PM**

**ADJOURN**

**ALL TIMES ARE APPROXIMATE – AGENDA ITEMS MAY BE DISCUSSED EARLIER OR LATER THAN SCHEDULED ON THIS AGENDA. ITEMS MAY ALSO BE TAKEN OUT OF ORDER AT THE SOLE DISCRETION OF THE CHAIR**

**Next Regular meeting: Monday October 7, 2013**

Posted by Alan Benson, Town Administrator, 5 p.m. Thursday, September 26, 2013