



**BOARD OF SELECTMEN**  
**MONDAY, JULY 1, 2013**  
**BOXFORD TOWN HALL MEETING ROOM #1**

**7:00 PM**      **ANNOUNCEMENTS**

**7:05 PM**      **MEETING WITH DEPARTMENT OF PUBLIC WORKS**

- John C. Dold, DPW Superintendent/Town Engineer, *present*
- July/August Infrastructure Improvement Schedule
- Ongoing DPW Maintenance Projects
- Building Maintenance Projects
- Library Microbial Mitigation Project
- Any other late arising business between the DPW Superintendent/Engineer and the Board not reasonably anticipated by the Chair at the time the agenda was posted.

**7:20 PM**      **O-DISTRICT PROJECT REVIEW**

- John C. Dold, DPW Superintendent/Town Engineer, *present*
- Pursuant to Zoning §196-18 (B)
- Review of proposed shed at 4 Middleton Road (Community Center)
- Request for approval of “location, use and external appearance”

**7:30 PM**      **MEETING WITH CANDIDATES FOR VOLUNTEER POSITIONS**

- Lisa Diluna, candidate for HDC/HC, *invited*
- Preston Galarneau, Candidate for Finance Committee, *invited*
- Christopher Wakeman, Candidate for Finance Committee, *invited*
- Ronald Dechene, Candidate for Finance Committee, *invited*
- David Peterson, Candidate for ZBA Alternate, *invited*

**7:45 PM**      **FY 2014 PERSONNEL COMPENSATION ACTIONS**

- Consider ratification of Collective Bargaining Agreement with TEAMSTERS Boxford Police Patrol Officers, FY 2013 through FY 2016
- Consider ratification of Collective Bargaining Agreement with AFSCME Boxford Clerical/Library Employees, FY 2013 through FY 2016
- Consider ratification of Collective Bargaining Agreement with AFSCME Boxford DPW Employees, FY 2013 through FY 2016
- Establish Personal Service contracts or amendments for FY 2014 compensation terms and rates:
  - o Chief of Police

**8:00 PM**      **APPOINTMENTS**

- FY 2014 Appointment Schedule – Many volunteers have responded with requests to be reappointed.

*(Each meeting for the next few weeks the Board will review and act upon the master reappointment list of various Town official positions and volunteer committee members pursuant to their appointment authority. The Master Reappointment List for FY 2014 can be found on the Board of Selectmen's page on the town website.)*

See FY 2014 Appointment Schedule at:

[http://www.town.boxford.ma.us/Pages/BoxfordMA\\_Bcomm/BOS/AppointmentScheduleFY2014.pdf](http://www.town.boxford.ma.us/Pages/BoxfordMA_Bcomm/BOS/AppointmentScheduleFY2014.pdf)

**8:15 PM**      **REPORT OF THE TOWN ADMINISTRATOR**

Alan J. Benson, Town Administrator, *present*

- Common Victualar License: BAA – Stiles Pond Beach
- Common Victualar License: Boxford Community Store
- FY 2013 Legal Budget Overage
- Request to lift hiring freeze: Clerical Associate II – DPW (16 hrs/wk - \$14.93/hr.)
- Request to lift hiring freeze: Secretary III – Inspections/ZBA (Union - 36 hrs/wk - \$19.00/hr.)
- Consider scheduling remaining July meetings for 7/8/13 & 7/29/13
- Any other late arising business between the Town Administrator and the Board not reasonably anticipated by the Chair at the time the agenda was posted

**8:30 PM**      **ROUTINES**

- Review Correspondence
- Review Items in Signature Folder
- Approval of Minutes
- Sign School and Non-School Warrants

**8:45 PM**      **ANY OTHER BUSINESS TO COME BEFORE THE BOARD**

Late arising issues not reasonably anticipated by the Chair prior to the required advance posting of the agenda

**9:00 PM**      **EXECUTIVE SESSION**

- Strategy on and negotiations with represented and non-represented employees

**9:30 PM**      **ADJOURN**

**ALL TIMES ARE APPROXIMATE – AGENDA ITEMS MAY BE DISCUSSED EARLIER OR LATER THAN SCHEDULED ON THIS AGENDA. ITEMS MAY ALSO BE TAKEN OUT OF ORDER AT THE SOLE DISCRETION OF THE CHAIR**