

Water and Sewer Commission
53 Elm Street
Blackstone, MA 01504
Minutes from Thursday September 8, 2016
6:30 pm

Water and Sewer members in attendance:

Charles Sawyer	Tom Devlin	Bruce Paterson	Roy Greenhalgh	John Parmentier
X	X	X	X	X

Also present:

James Sullivan. Superintendent of Public Works
Consultant Jeffrey McClure, Weston and Sampson
Recording Secretary: Amy Sutherland

The Chairman opened the meeting at 6:30 pm.

Consultant Jeff McClure, Weston and Sampson:

Consultant McClure was present at the meeting to discuss the water and sewer rates.

Consultant McClure provided the members with a memo dated February 19, 2016 which was discussed at the water rate study presentation last spring. Consultant McClure indicated that the rate setting spreadsheet model was updated based on the Department of Revenues certified expenses and revenue for 2014 and 2015 fiscal years and expenditure budgets. The Consultant will make a presentation at hearing.

The Water and Sewer will set up a public hearing for the rate increase.

The Water and Sewer Commission discussed that there needs to be capital planning for the following projects:

The Water and Sewer Commission discussed the following potential capital projects:

1. Water Main Valley Street.
2. Piolet Study technology for filtration plant.
3. Plan for Infiltration I & I Study Plan as required by DEP plan in place entire sewer system.

4. St. Paul Meter Pit (\$120,000)
5. New Sewer Truck with crane and plow
6. Backhoe

Well Report:

The town has implemented a full mandatory water ban. This ban is for no outdoor watering. This includes lawns, car washing, and pool filling. Homeowners are allowed to water vegetables on an odd/even basis between the hours of 5:00 am through 8:00 am. There has been enforcement through the non-disposition ticket system. The police are faxing over residents who are watering in violation.

New Business:

Audit:

The Chairman informed the members that the Water Department will be the main part of the audit this year. The representatives will be contacting the department to seek any information which is needed.

Budget 2018:

The Commission will start to discuss the FY 2018 budget. There will need to be discussion about the salary percentage breakdown for the employees. The Chairman will be setting up a time the week of September 19th to meet with the Superintendent to begin the budget process.

The Members were in receipt of the statements of revenue, expenditures and changes in fund balances regarding the enterprise funds year ended June 30, 2015 and June 30, 2014.

The budget will be submitted by October 14, 2016

Vouchers/Aging Report:

The Commission was presented with the most recent aging report and recently submitted vouchers.

Well Report:

Consultant Jeff McClure from Weston and Sampson is working on an action plan to address the letter from the Department of Environmental Protection regarding the iron and manganese. There will be a meeting set up with the Board of Selectmen to keep them informed about the situation. The possible meeting date will be Monday October 3, 2016 at 7:30 pm.

Sewer Ejector Pumps:

The Commission is in receipt of follow-up paper work regarding the ejector pumps. This includes information on the liberty grinder pump. The Commission is of the opinion that they want to have the E one or something comparable.

On a motion made by Tom Devlin and seconded by John Parmentier, the Commission voted unanimously to have E 1 system or something comparable and only as a complete system.

Minutes:

August 11, 2016:

On a motion made by Bruce Paterson and seconded by Tom Devlin, the Commission voted unanimously to accept the minutes from August 11, 2016.

Good and Welfare Public:

There were no comments from the public.

Good and Welfare Members:

Future Meeting Date:

- Thursday, October 13, 2016.

Adjourn:

On a motion made by Tom Devlin and seconded by Bruce Paterson, the Commission voted to adjourn the meeting at 8:15 pm.

The meeting adjourned at 8:15 pm.

Respectfully Submitted,

Amy Sutherland
Recording Secretary
Approved October 13, 2016

