

Water and Sewer Commission
Meeting minutes February 9, 2012
Approved March 8, 2012

**Water and Sewer Commission
Municipal Building
15 St. Paul St.**

**Minutes from February 9, 2012
Main Meeting Room**

Water and Sewer members in attendance:

Chairman Kluchevitz, Vice Chairman, Eric Atstupenas, members John Parmentier, and Paulette Boyko

Also present:

Recording Secretary: Amy Sutherland

The Chairman opened the meeting for the Water and Sewer Commission at 6:30 pm.

Resignation:

The Chairman is in receipt of a resignation letter from Bruce Paterson. This was time stamped by the Town Clerk on February 8, 2012. This will be placed in the Water and Sewer files.

Correspondence:

The Chairman read an email from a Bellingham Rd Resident, Yvette Remillard. The email was read out orally. This email was about a meeting which was taking place regarding the Bellingham Road project.

The Commission wanted it noted that there was a meeting held on January 20, 2012 and the Commission was not invited or notified of the meeting. This meeting was cancelled but the Commission members noted that they should have been notified and hope that they will be notified in the future.

545 Summer Street:

The Commission was in receipt of an abatement form from resident Angela Tellier who resides at 545 Summer Street.

Mrs. Tellier was present at the meeting.

She communicated that her check and bill did go out on time, but it was re-routed by the post office. There was evidence shown in regards to her check going to Florida.

The Board is in receipt of a letter from HomeServe with an enclosed check and a remittance slip that was inadvertently sent to her. (See Attached)

There is also documentation showing her check which was not cashed.

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This bill got diverted to Boston, then Florida and then back to her.

She is requesting a full abatement of the late fee.

On a motion made by Paulette Boyko and seconded by John Parmentier, the Commission votes to recommend a full abatement of the late fees on the bill for 545 Summer Street.

61 Rocco Dr.:

Mr. Dill was present at the meeting who resides at 61 Rocco Drive.

Mr. Dill is requesting an abatement of the late fees charged to his account due to his mail being placed in the wrong mailbox.

The resident explained that he received his water and sewer bill late. It was put into the wrong mailbox. The resident paid this on December 4th and it was paid on December 5, 2011 and was recorded on December 6th. There was a late fee.

On a motion made by Paulette Boyko and seconded by John Parmentier, the Commission votes to recommend a full abatement of the late fees of the bill for 61 Rocco Drive.

72 Edgewater Dr.:

The DPW did inform us that he is checked with his employees about 72 Edgewater. They did go out to the site and found that there was no error in the usage. The DPW director will be forwarding a letter to the residence informing the resident of this finding.

28 Pickering Rd:

The Vice Chairman read an email which was sent to the Water and Sewer Commission. (See Attached).

From the previous meeting, the DPW Director was going to send a letter to 28 Pickering Rd. asking them to fill out the new form. It was also communicated by the DPW director that he was going to look at the old meter and verify the numbers.

It was recommended by member Boyko that there be better communication with the residents.

The Water and Sewer Commission responded that their issue is the residents are coming in and submitting the proper form and giving the DPW 30 days to get back to residents, but without providing information back to the Water and Sewer Commission the process is not moving forward and the Water and Sewer Commission cannot respond in a timely manner.

Member Parmentier would like to see the evidence in black and white.

Chairman Kluchevitz suggested that residents go to the Board of Selectmen and ask for assistance since the Commission is not getting the answers that we need.

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Member Boyko, if the town has misplaced the meter, this is not the customers problem.

Chairman Kluchevitz left the meeting at 7:05 pm and the Vice Chairman took over as Chairman.

Virtual Town Hall:

The Town Administrators office communicated that the Water and Sewer Commission does not have the license spot for their minutes to be placed online. The DPW does have the ability and the Water and Sewer needs to check with them to see if they will upload the minutes.

Secretary Payment:

On a motion made by John Parmentier and seconded by Paulette Boyko, the Commission voted unanimously to sign the secretary payment.

Minutes:

On a motion made by John Parmentier and seconded by Eric Atstupenas, the Commission voted unanimously to accept the minutes from January 12, 2012.

NEXT MEETING DATES:

- March 8, 2012

ADJOURN:

The meeting was adjourned at 7:45 pm.

Respectfully Submitted,

Amy Sutherland