

Planning Board Meeting December 2, 2014

Members Present: Chair Ernie Allain; Members: Greg Estrella, Lori Langlois, Mark Evans, Tom McCue; Ex Officio Members: Lucie Remillard, Sue Tremblay; Alternate Members: John White and Richard Cassidy,

Members Excused: Aline Boucher, and Martha Creegan

Others Present: Pam Laflamme, Community Development Director

Minutes

Mr. Estrella moved with a second from Ms. Remillard to accept the minutes of the November meeting. So moved, the motion carried.

Route 110

Ms. Laflamme reported that there will be a Public Hearing at the next regular meeting of the City Council to change the street name on Route 110. Wight Street will start at Pleasant Street on until it reaches Jericho Road. A section of Green Street will remain the same. She added that street markers will be historic marker street signs. There will be new signs from the new Wight Street intersection on.

Valley Creek and the Arena asked to have their signs relocated. The Spring Shop is also asking for a directional sign. Ms. Remillard mentioned that 841 Third Avenue has a terrible parking situation because on street parking has been removed. They have a longer driveway but it is single car wide. Rudy's has also lost a lot of parking. NHDOT does not like parking on a truck route. Ms. Remillard suggested that Ms. Laflamme sit with Rudy and talk about the parking. There is a need for signage on Hillside to Route 110 and a crosswalk on Hillside is needed as well. Ms. Laflamme noted that these will not likely be done until spring. Ms. Remillard commented that signs or cones, or a crossing guard are needed when students get out of school.

Mr. Evans entered the meeting at this time (6:53 p.m.)

Upcoming Site Plan

Ms. Laflamme indicated that there may be a site plan for review for the old supermarket on upper Main Street. A change of use to indoor and outdoor storage is proposed.

Perambulation

Ms. Laflamme said that every seven years, there is a need to walk the boundaries of the city to make sure that nothing is being missed to tax, to check for encroachment and that monuments are where they are supposed to be. There was some discussion about who would do this and Mr. Evans volunteered to help with the effort. More research needs to be done by staff.

Monday December 15 from 12-4 AHEAD is having an open house of the Notre Dame Apartments with the ribbon cutting at 1:00 p.m.

There is work that will be done on Northern Lights to improve their energy efficiency. Northern Lights will be applying for the city's CDBG money in 2015 to help pay for a pellet boiler and energy improvements.

The Mt. Jasper ordinance was passed by the City and is now in effect. No ATV's or dirt bikes are allowed; however snowmobiles can use the existing trails. Signage for carry in carry out will be in place and no rock or mineral mining is allowed.

Jericho Wind

A decommissioning plan for the wind towers is signed and in place. It is a 50 year plan that fulfills all the conditions of the site plan for the planning board.

Route 16

HEB is the engineering firm working on the project and they will do stakeholder meetings to meet with Water Works and property owners along the route. Mr. Evans and Mr. Allain volunteered to represent the Planning Board at the meetings.

As part of planning for the project, a drone flew over Route 16 to video the route. There was also a specialized vehicle that traveled up and down Route 16 to test pavement depth and to test for concrete. Ms. Laflamme played the video for the Board.

The decision for Hutchins Street is that the road will be rebuilt in place with the existing road bed. There will be a separate walking path and there may be options to add lighting. This project will be ready to go first and it will be scheduled so that it is not in conflict with the Route 16 project. Route 16 will have all the utilities done next year as well as moving the poles to the back edge of the sidewalks. Preliminary landscaping to apply for a Riverwalk grant will be done. It is likely that the work will not be finished until 2016.

GIS

The City has upgraded its GIS software. A few departments will now have tablets to use in the field so staff can take pictures of problems and immediately upload them to the City's server for review. The fire department will have the tablets as well for the inspections they do. The existing People GIS software allows us to make forms that can then be translated into a map. Linda and Joe will use it for buildings and inspections as well.

The City will be switching software for assessing from Avitar to Vision.

Ms. Laflamme wished everyone a Merry Christmas. The next meeting will be January 6, 2015.

There being no further business Ms. Remillard moved to adjourn; Ms. Langlois seconded and the motion carried. The meeting ended at 7:45 p.m.

Respectfully Submitted,
Susan Tremblay