

Berlin Industrial Development & Park Authority
April 8, 2014

White Mountains Community College

Members Present: Chair Mike Caron, Jerry Dumoulin, Dick Huot, Dick Eastman, Andre Duchesne, and Diana Nelson

Members Excused: Jay Poulin, Peter Higbee, Sally Manikian and Dave Poirier

The meeting started with a tour of the facility with President Kathy Eneguess at 5:30PM. The board was able to view both the welding and auto labs and meet with the respective staff people for each area.

February Minutes: Mr. Huot made a motion to approve the February minutes, seconded by Mr. Duchesne, all members voted in favor of the motion.

February & March Financials: Treasurer Dumoulin reviewed the financials with the board. The BFA loan balance is less than \$70,000. The expenses and revenues were reviewed for each month. It was noted that the responsibility for the natural gas payments do belong to BIDPA and not Presby Steel. There were no questions from the board. Mr. Huot made a motion to approve both the February and March financials, seconded by Mr. Eastman, all members voted in favor of motion.

Building Updates: Staff and Chair Caron discussed 143 East Milan Road and the recent issues with the heating system. There was also discussion about 121 Main Street and the recent failure related to the sprinkler heads bursting and roof drains collapsing. An insurance claim has been filed. There were questions from the board about the need to keep the sprinkler system up and running. Staff will talk with the Fire Department. Questions were asked about the insurance and their investigation, staff will try to have answers in May.

Other: None

Mr. Dumoulin made a motion to go in to Nonpublic Session per RSA 91-A:3, II (d) Land Matters, and seconded by Mr. Duchesne, roll call vote was taken, motion passed.

Mr. Eastman made a motion to exit nonpublic session per RSA 91-A:3, II (d) Land Matters seconded by Mr. Huot. A roll call vote was taken, the motion passed.

Mr. Eastman made a motion to seal the minutes of the nonpublic session until such a time the information is no longer needed to kept nonpublic, seconded by Mr. Duchesne, all voted in favor of the motion.

Member comments: None

Adjourn: Mr. Dumoulin made a motion to adjourn, seconded by Mr. Eastman, all members voted in favor of the motion, meeting adjourned.