

BIDPA

May 8, 2013

Members Present: Chair Mike Caron, Jay Poulin, Dick Huot, Andre Duchesne, Dave Poirier, Councilor Peter Higbee, Sally Manikian, Max Makaitis, Dick Eastman, Jerry Dumoulin

Members Excused: Councilor Diana Nelson

Others Present: Pamela Laflamme, Community Development Director, Pat MacQueen, City Manager

March & April Minutes: Mr. Duchesne made a motion to approve the March and April minutes, seconded by Mr. Makaitis, all members approved the motion.

March & April Financials: Mr. Dumoulin reviewed the March and April financial reports with the board; he went over expenses and answered questions from board members. **Mr. Poulin made a motion to accept the March and April financial reports, seconded by Mr. Eastman, the motion passed.**

Other: 121 Main Street – Ms. Laflamme shared the final rendering of 121 Main Street from Banwell Architects. The contract is now finished with Banwell.

A board member asked about the status of the fountain and his question was answered by staff.

A request was made that staff send Family Dollar a letter regarding the hanging of signs from the fretwork or in the park area. Ms. Laflamme will take care of sending a letter.

Mr. Dumoulin made a motion to go in to Nonpublic Session per RSA 91-A:3, II (d) Land Matters, and seconded by Mr. Higbee, roll call vote was taken, motion passed.

Mr. Dumoulin made a motion to exit nonpublic session per RSA 91-A:3, II (d) Land Matters seconded by Mr. Huot. A roll call vote was taken, the motion passed.

Ms. Manikian made a motion to seal the minutes of the nonpublic session until such a time the information no longer needed to be kept nonpublic, seconded by Mr. Dumoulin, all voted in favor of the motion.

Other: Staff reported that the new lease with DMV includes a 25 % increase in rent and a 13 month lease with 90 day opt out clause.

Chair Caron reminded the board of the May 31 deadline for Family Dollar to vacate 121 Main Street and that they were to leave it in the condition it was found. He mentioned that BIDPA could still lease the front space while the board decides what the next steps are with the building. Staff will send a certified letter stating what board wants to see completed including the following items – replacement of flooring, painting of the walls, column repair, electrical wires removed, and the bathroom repaired.

Public Comments: None

Member Comments: None

Adjourn: A motion was made by Mr. Huot, seconded by Mr. Dumoulin to adjourn the meeting at 6:45PM. The motion carried.