

**BIDPA Meeting**  
**Brown Company Barn – Maynesboro Industrial Park**

June 11, 2013

**Members Present:** Mike Caron, Councilor Diana Nelson, Dick Huot, Dick Eastman, Jerry Dumoulin, Dave Poirier, Andre Duchesne, Jay Poulin, Sally Manikian

**Members Excused:** Peter Higbee

**Others Present:** Pam Laflamme, Community Development Director; Jim Wheeler, City Manager; Walter Nadeau, Berlin & Coos County Historical Society

Presentation and tour with Mr. Nadeau started at 6PM

Meeting started at 6:30PM

**May Minutes:** Mr. Poulin made a motion to accept the May minutes, seconded by Mr. Poirier, all members were in favor of the motion.

**May Financials:** Mr. Dumoulin gave the board a brief review of the board financials for the month of May. He reviewed the current cash balance as well as the revenues and expenses for the month. It was mentioned that there still needs to be clarity around the KeySpan money. Staff will look into this. Questions were asked and answered. **Mr. Huot made a motion to accept the May financials, seconded by Mr. Poirier, all members were in favor of the motion.**

The board requested a breakdown of the legal expenses for the past year. Staff will get that information for the next meeting.

Staff was asked to check to see if all revenues were collected for the year and up to date.

**Other: 121 Main Street:** The Family Dollar lease is over as of May 31, 2013. The company did not complete the repairs that were brought to their attention. The lease that was in place with the prior owner required the space to be left in the same condition in which it was when they moved in, but that was not the case. The board discussed various options for how to handle the cleanup of the space. Staff will follow up with a path forward for the space.

**Other** – Chair Caron shared with the board that Mr. Makaitis had resigned from the board effective immediately. Board members were reminded that there are several terms expiring in July. All members affected indicated they wished to serve another term. Staff will send a letter to the Mayor and Council regarding the renewal.

**Mowing:** The board discussed asking Mr. Fortier to start mowing at the Industrial Park. It was mentioned that given the proximity, it may make sense to offer the work to BCCHS asking them to do so on a regular basis such as every other week. A board member asked whose responsibility it was to do the mowing along the Industrial Park road along the

ditches. The board felt it was their responsibility. Staff will contact Eric Kaminsky to take care of the mowing on the former Sabbow lot. Mr. Poulin made a motion, seconded by Mr. Duchesne to allow staff to take care of getting the mowing and ditch work done.

**Mr. Huot made a motion to go in to Nonpublic Session per RSA 91-A:3, II (d) Land Matters, and seconded by Mr. Poulin, roll call vote was taken, motion passed.**

**Mr. Poulin made a motion to exit nonpublic session per RSA 91-A:3, II (d) Land Matters seconded by Mr. Duchesne. A roll call vote was taken, the motion passed.**

**Ms. Manikian made a motion to seal the minutes of the nonpublic session until such a time the information no longer needed to be kept nonpublic, seconded by Mr. Duchesne, all voted in favor of the motion.**

**No public comments**

**No member comments**

**Mr. Eastman made a motion to adjourn, seconded by Mr. Duchesne, all member voted in favor of the motion.**