

BIDPA

July 9, 2013

Members Present: Mike Caron, Dick Huot, Dick Eastman, Andre Duchesne, Peter Higbee, and Sally Manikian

Members Excused: Dave Poirier, Jay Poulin, Diana Nelson, and Jerry Dumoulin

Others Present: Jim Wheeler, City Manager; Pam Laflamme, Community Development Director

June Minutes: Mr. Eastman made a motion to accept the June meeting minutes, seconded by Mr. Duchesne, all members voted in favor of the motion.

June Financials: Chair Caron went over financials in place of Mr. Dumoulin with the board. Staff reported that all the leases are paid and up to date. Chair Caron reviewed the monthly expenditures for June and it was noted that there was a large bill from PSNH which is believed to be for the former Moonlight Machining space. Chair Caron asked staff to contact Ray's Electric to go up to the Maynesboro Building and see what is causing the unusually high bills for the space. Staff reported that while it was easy to get a summary of BIDPA's legal expenses, it was only for money spent, not on which issues they had been spent on. Ms. Laflamme will continue to look into that for the board. She also reminded the board that the June financials are subject to change as yearend adjustments are made. The final numbers for the year will be figured out after the auditors look over the financials later this summer. It was discovered that BIDPA has not yet spent the donation from Keyspan which was given for economic development purposes. It was suggested that the board use it to reimburse their general fund for the money spent on other projects. A motion was made by Mr. Huot, seconded by Ms. Manikian to accept the financials for June. A vote was taken and all members voted in favor of the motion.

Other: Chair Caron shared that 121 Main Street had been rekeyed which would make the master key for that building, the same as the Industrial Park building. All the units at the Industrial Park have been numbered to match their key numbers.

Public Comments: None

Mr. Higbee made a motion to go in to Nonpublic Session per RSA 91-A:3, II (d) Land Matters, and seconded by Mr. Duchesne, roll call vote was taken, motion passed.

Mr. Higbee made a motion to exit nonpublic session per RSA 91-A:3, II (d) Land Matters seconded by Mr. Duchesne. A roll call vote was taken, the motion passed.

Ms. Manikian made a motion to seal the minutes of the nonpublic session until such a time the information is no longer needed to kept nonpublic, seconded by Mr. Eastman, all voted in favor of the motion.

Public Comments: None

Member Comments: None

Adjournment: Mr. Higbee made a motion to adjourn, seconded by Mr. Eastman, all members voted in favor of the motion, motion passed.