

## **BIDPA Meeting**

**October 10, 2012**

**Members Present:** Chair Mike Caron, Jerry Dumoulin, Jay Poulin, Dick Huot, Dick Eastman, Dave Poirier, Andre Duchesne, Councilor Peter Higbee, and Councilor Diana Nelson

**Members Excused:** Sally Manikian and Max Makaitis

**Others Present:** Pat MacQueen, City Manager; Pam Laflamme, City Planner

**September Minutes:** Mr. Poirier made motion to accept the minutes for September, with Mr. Poulin noting he was not present at the last meeting, with that correction noted, Mr. Duchesne seconded the motion and the motion was passed.

**September Financials:** Mr. Dumoulin reviewed the financials with the board going over the available cash and the remaining amount of the BFA loan payment which is still has a balance of \$184,000. The rental incomes are all in agreement. There was a short discussion about expenses and revenues and where things stand and as to whether the board is losing month each month. The board would like to see a fixed revenue and a fixed expense sheet at a future meeting. Mr. Poulin made a motion to accept the financial report, seconded by Mr. Poirier; all members were favor of the motion.

**121 Main Street Update:** Mr. Poulin gave the board an update on meeting with Jeff Hayes from North County Council. The subcommittee met after the September board meeting with Mr. Hayes and he thought the work at 121 Main would be eligible for disaster relief grant but the board will need to identify the purpose/end use for the building. There will be need to figure out the code issues and the cost of rehabilitation. Staff received seven responses for the board's Request for Qualifications. Mr. Poulin will not participate in the selection process as his company may partner with the firm selected. Mr. Dave Poirier agreed to help review the proposals. The grant is very competitive and there will be a need to move quickly and have a strong proposal. There are other opportunities for funding through Northern Borders Commission money or even CDBG.

**Bickford Place Cameras:** Cameras will be placed in 121 Main Street and staff will work with the Police Department to find an appropriate space in the building to locate them for the time being.

**Bickford Place:** Ms. Laflamme gave the board a quick update about the sale progress for 121 Main Street. The environmental review came back with one boring showing petroleum contamination that must be cleaned up before the sale can proceed. Staff is working with a contractor to get estimates for the work.

**Route 110:** Bass Shoe building – no update – quick discussion about the ATV crossing, Bureau of Trails is talking to the property owner about moving the trail.

**Public Comments:** None

**Mr. Dumoulin made a motion to go in to Nonpublic Session per RSA 91-A:3, II (d) Land Matters, and seconded by Mr. Higbee, roll call vote was taken, motion passed.**

**Mr. Higbee made a motion to exit nonpublic session per RSA 91-A:3, II (d) Land Matters seconded by Mr. Duchesne. A roll call vote was taken, the motion passed.**

**Mr. Poulin made a motion to seal the minutes of the nonpublic session until such a time the information no longer needed to kept nonpublic, seconded by Mr. Poirier, all voted in favor of the motion.**

**Public Comments - none**

**Member Comments - none**