

Berlin Industrial Development & Park Authority
January 12, 2012

Members Present: Chair Mike Caron, Dick Eastman, Dick Huot, Jerry Dumoulin, Andre Duchesne, Max Makaitis, Dave Poirier, Peter Higbee, and Jay Poulin

Members Excused: Diana Nelson, City Councilor; and Sally Manikian

Others Present: Pat MacQueen, City Manager; Pam Laflamme, City Planner

November Minutes: Mr. Eastman made a motion to accept the November minutes, seconded by Mr. Poirier, all members voted in favor of the motion.

February Financial Report: Mr. Dumoulin reviewed the November and December financials and cash balances which ended for the month (12/31/11) at approximately \$240,000. All Bickford Place payments have been made. He reviewed the loan receivables and assets and liabilities. Mr. Higbee made a motion to accept the financial report for November and December seconded by Mr. Duchesne, all in favor.

Maynesboro Building/Park updates: None

Bickford Place update: None

Bass Shoe Discussion: BIDPA expressed an interest in the property as the City has taken the property by tax deed. There was a lot of interest in the rail siding. The property is approximately 11 acres and there is an ATV trail to the western edge of the property near the rail. The board discussed the potential of subdividing the parcel into 2-3 parcels so that they can redevelop the property both industrially and potentially some commercially as well. The board agreed it sounded like a great opportunity for BIDPA. The board gave full support the EPA grant application being done by Linda White from the Housing Department. Mr. Dumoulin made a motion reflecting their support and interest in the property, seconded by Mr. Makaitis. All members supported the motion unanimously.

Other: Fiscal Year 2013 Budget: Ms. Laflamme told the board that budget proposals are due to the City Manager by next Friday. Mr. MacQueen confirmed that the board could review and submit its budget to his office after the February meeting. The budget hearing with City Council will likely be on Wednesday March 14 the same night as the regular BIDPA meeting.

Other: Ms. Laflamme reminded the board that would be a board election at the next meeting for the chair, vice chair, and treasurer.

Public Comments: None

Ms. Huot made a motion to go in to Nonpublic Session per RSA 91-A:3, II (d) Land Matters, and (e) Litigation seconded by Mr. Eastman, a roll call vote was taken, motion passed.

Mr. Eastman made a motion to exit nonpublic session per RSA 91-A:3, II (d) Land Matters, and (e) Litigation seconded by Mr. Huot. A roll call vote was taken, the motion passed.

Mr. Eastman made a motion to seal the minutes of the nonpublic session until such a time the information no longer needed to be kept nonpublic, seconded by Ms. Manikian, all voted in favor of the motion.

Member comments – None

Public Comments – None

Mr. Poirier made a motion to adjourn seconded by Mr. Duchesne, motion passed as all members voted in the affirmative.