

**Berlin Industrial Development & Park Authority
Board Meeting, February 8, 2012**

Members Present: Chair Caron, Dick Eastman, Dave Poirier, Jerry Dumoulin, Jay Poulin, Councilor Diana Nelson, Andre Duchesne

Members Excused: Dick Huot, Sally Manikian, Peter Higbee

Others Present: Barbara Tetreault, Berlin Daily Sun; Pam Laflamme, City Planner, Pat MacQueen, City Manager

January Minutes: Mr. Eastman made a motion to approve the January minutes, seconded by Mr. Poulin, all in favor, motion passed.

January Financial Report: Mr. Dumoulin reviewed financials with the board and pointed out the 314K owed to the BFA. The current cash balance is 242,734.69. He reviewed the expenses for the month of January with the board. Chair Caron passed out a letter to the board that indicated the final amount to board for the ISI sale is 86K. Staff is seeking BFA approval to lower the loan interest amount. Mr. Poulin made a motion to accept the financial report for January seconded by Mr. Duchesne, all in favor.

Fiscal Year 2013 Budget Discussion: The board reviewed the budget by each line item. No major changes were suggested. The budget will be submitted to the City Manager and in turn to the Mayor and Council. The Council will hear about BIDPA's budget at a meeting on Wednesday March 14.

Maynesboro Building/Park updates: The board discussed the signage at the park and it was decided that staff will get the information from the sign maker and send letters to the new businesses in the park to get new sign plaques. It was asked that picture be sent along as well. Mr. Poulin made a motion to send the letter seconded by Mr. Eastman. All members voted in favor of the motion.

The board decided to send a letter to Mr. Presby about directional signage. Mr. Presby is in and operating, has hired quite a few employees back including whole office staff.

Board Elections: Mr. Poulin indicated he would like to see the same slate for the next year and a made a motion to effect, seconded by Mr. Duchesne, all members voted in favor of the motion.

Mr. Caron will remain Chair, Mr. Higbee will remain vice chair and Mr. Dumoulin will remain as treasurer.

Other: Bass Shoe Discussion: BIDPA expressed interest in the redevelopment of the Bass Shoe property as the City has taken the property by tax deed. There was a lot of interest in

the rail siding. The property is approximately 11 acres and there is an ATV trail to the western edge of the property near the rail. The board discussed the potential of subdividing the parcel into 2-3 parcels so that they can redevelop the property both industrially and potentially some commercial as well. The board agreed it sounded like a great opportunity for BIDPA. The board gave full support the EPA grant application being done by Linda White from the Housing Department. **Mr. Dumoulin made a motion reflecting their support and interest in the property, seconded by Mr. Poulin. All members supported the motion unanimously.**

Public Comments: None

Mr. Duchesne made a motion to go in to Nonpublic Session per RSA 91-A:3, II (d) Land Matters, and seconded by Mr. Eastman, a roll call vote was taken, motion passed.

Mr. Duchesne made a motion to exit nonpublic session per RSA 91-A:3, II (d) Land Matters seconded by Mr. Poulin. A roll call vote was taken, the motion passed.

Mr. Eastman made a motion to seal the minutes of the nonpublic session until such a time the information no longer needed to kept nonpublic, seconded by Mr. Poirier, all voted in favor of the motion.

Member comments – None

Public Comments – None

Mr. Poulin made a motion to adjourn seconded by Mr. Duchesne, motion passed as all members voted in the affirmative.