

BIDPA
December 12, 2012

Members Present: Mike Caron, Andre Duchesne, Dave Poirier, Jerry Dumoulin, Max Makaitis, Jay Poulin, Councilor Diana Nelson

Members Excused: Dick Huot, Sally Manikian, Peter Higbee, Dick Eastman

Others Present: Pam Laflamme, Community Development Director; Pat MacQueen, City Manager

Non-Meeting with Legal Counsel 6:05PM until 6:38 PM

November Minutes: Mr. Makaitis made a motion to approve the November minutes, seconded by Mr. Poulin, all members voted in favor of the motion.

November Financials: Mr. Dumoulin went over the cash reconciliation with the board and reviewed the expenses for November. He noted the BFA loan is up to date and that the proceeds from sale of Bickford/145 Main Street will show on December financials. Mr. Poirier made a motion to approve the November financials seconded by Mr. Duchesne, all members voted in favor of the motion.

121 & 145 Main Street updates: Banwell Architects will be bringing back some initial plans and ideas back to the committee for the 121 Main Street building. A building appraisal will be commissioned after the feasibility study work is completed. The Housing Coordinator is working with a contractor and the EPA to get a grant for environmental work including a Phase I and Phase II for the building, notice should be received in February or March. The board asked for clarity between the revenues and expenses for the building and who (the City or BIDPA) was actually responsible for the building. John Morton had been taking care of the snow cleanup for the Kimball's and would like to continue taking care of the property for the winter. Dave Fortier is cleaning out the building. It was noted that the actual elevator is in the building so all the major parts are accounted for at this time.

145 Main Street – The removal of the dirt pile is going a bit slowly due to some miscommunication between the environmental company and the landfill, should be removed by the end of the year. None of the bills for the work have yet been received.

Other: Chair Caron indicated that there was a need for a master key for the Maynesboro Building. Mr. Dumoulin made a motion to get a master key for the building, seconded by Mr. Makaitis, all in favor of the motion.

Mr. Dumoulin made a motion to go in to Nonpublic Session per RSA 91-A:3, II (d) Land Matters, and seconded by Mr. Makaitis, roll call vote was taken, motion passed.

Mr. Poulin made a motion to exit nonpublic session per RSA 91-A:3, II (d) Land Matters seconded by Mr. Duchesne. A roll call vote was taken, the motion passed.

Mr. Poulin made a motion to seal the minutes of the nonpublic session until such a time the information no longer needed to be kept nonpublic, seconded by Mr. Poirier, all voted in favor of the motion.

Public Comments - none

Member Comments - none

Mr. Dumoulin made a motion to adjourn, seconded by Mr. Makaitis, all members voted in favor of the motion.