

## **Public Hearing – August 20, 2012**

Mayor Grenier opened the duly advertised public hearing portion of the meeting at approximately 7:44 p.m. to hear public comments on the following subject matters:

Ordinance 2012-05 Single Family Home Rental - No comments

Ordinance 2012-06 Amending Zoning Sec. 17-24 Uses by Special Exception – No comments

Ordinance 2012-07 Amending Zoning Sec. 17-26 Accessory Uses & Buildings – No comments

Ordinance 2012-08 Amending Zoning Secs. 17-65, 75, 85 Building Height – No comments

Resolution 2012-24 Accepting and Appropriating Donations from Laura Viger's Artistic Prints – No comments

Resolution 2012-25 Accepting a Donation for the Laura Lee Viger Botanical Garden – No comments

Resolution 2012-26 Accepting \$100 from the Fraternal Order of Eagles for Recreation – No comments

Resolution 2012-27 Accepting \$2,000 Donation from Presby Environmental – No comments

There being no one wishing to speak for or against the subject matters, Mayor Grenier closed the public hearing portion of the meeting at approximately 7:46 p.m.

## **CITY COUNCIL MEETING – Monday, August 20, 2012**

Mayor Grenier called the City Council Meeting to order at approximately 7:47 p.m. in the City Hall Council Chambers. The pledge of allegiance to the flag preceded roll call. Present: Councilors Remillard, Otis, Morgan Allain, Ducharme, Higbee, Rozek, Nelson and Théberge. Also present: Pat MacQueen, Pam Laflamme, citizens and the press.

### **Minutes, Previous Meeting**

Councilor Remillard moved with a second by Councilor Otis to accept the minutes of the August 6 Regular Meeting/Work Session. So moved, the motion carried.

**Disbursements:** Disbursement Summary Draft #1672 start date 8/09/2012; end date 8/22/2012 has a total cash disbursement of \$843,159.62. Councilor Nelson moved with a second by Councilor Theberge to accept the disbursement summary and pay all bills as recommended by the Committee on Accounts/Claims. So moved, the motion carried.

### **PUBLIC COMMENTS – no comments**

## **UNFINISHED BUSINESS**

### **1. Council Committee Reports. ATV Festival Report**

Councilor Theberge gave a summary of the ATV Festival post meeting. Overall, members of the committee thought it went well. The biggest item they faced was to put signage on where to find the park. People coming in did not know they could not go outside the urban compact with their ATV's. Two Fish & Game Officers needed to be on RT 110 since there was much confusion and a lack of volunteers to guide. Planning for next year will start now but more club members need to assist. The Chamber of Commerce did some advertising for them and the local restaurants reported a good attendance. Paula Kinney from the Chamber of Commerce will attend their next meeting to see areas where they might be able to help out. Another thing needed is better media coverage and a clearer map of the area.

Councilor Nelson moved with a second by Councilor Otis to accept/file the communication. So moved, the motion carried.

Mayor Grenier added that he sees these as normal issues that they will be able to deal with. He concurs they need to begin next years' planning process now rather than wait until next March.

Speaking for the Chamber of Commerce, Councilor Nelson understands they are willing to partner with the ATV Club but first need to know how they want them to market, organize, etc. They are an efficient group and are ready to help.

Councilor Rozek attended the Police Commission Meeting and the ATV Festival was discussed. They said that over 1200 people came in and spent lots of money and in reality they received only forty complaints and those were mostly juveniles driving on paved public rights-of-way. The Police Chief also supports moving forward and it was a positive meeting. Councilor Rozek emphasized that they have to start working collectively because they have a small window of opportunity. Other towns are looking at this too and we need to be proactive or others will capture this. It is right here on our doorstep and we need to work diligently to achieve that goal.

The City Manager suggested that the Chamber of Commerce should invite the ATV people to attend their next meeting since they need guidance by the ATV group. They are at a point where they need the assistance and good strong communication is needed.

2. Ordinance 2012-05 amending the Code of Ordinances of the City of Berlin, Chapter 8 Housing; Division 5. Certificates of Compliance, Section 8-127. Applicability. (tabled 8/6/2012)

Be it ordained by the City Council of the City of Berlin as follows:

Whereas, there has been a marked increase in the rental of substandard single family homes in the recent past; and

Whereas, such rentals can carry the same safety and health hazards that multi-unit rentals may carry as well as negatively affect the surrounding neighborhood.

Now therefore, be it ordained by the Mayor and Council that the Code of Ordinances of the City of Berlin be and hereby are further amended by amending Section 8-127. Applicability of Division 5. Certificates of Compliance of Chapter 8 Housing to read as follows (double underline = new language, and ~~strike through~~ = deleted language):

“Sec. 8-127. Applicability.

Certificate of Compliance Requirements will apply to the following:

1. Non-owner occupied two family properties containing two (2) dwellings
2. All multi-unit properties having three (3) or more dwellings
3. Condominium complexes having two (2) or more units for rent/lease
4. Non-owner occupied single family homes which are let or leased for any period of time of six (6) months or more. Compliance in this category shall be for the limited purpose of enforcing RSA 153:10-a only to ensure that such units are properly equipped with automatic fire and carbon monoxide warning devices.

Certificate of Compliance Requirements will not apply to the following:

1. ~~Owner occupied s~~Single family homes
2. Owner occupied properties containing two dwellings
3. Hospitals, nursing homes, board and care facilities and prisons”

This Ordinance shall be in full force and effect from and after passage.

Councilor Remillard moved with a second by Councilor Otis to remove the ordinance from the table at this time. So moved, the motion carried.

Councilor Remillard moved with a second by Councilor Otis to have the ordinance read a second time by title only. So moved, the motion carried.

Councilor Remillard move with a second by Councilor Otis to have the ordinance read a third time by title only. So moved, the motion carried.

Councilor Remillard moved with a second by Councilor Otis to pass the ordinance. So moved, the motion carried and Mayor Grenier declared the ordinance now passed.

3. Ordinance 2012-06 amending the Code of Ordinances of the City of Berlin , Chapter 17, Zoning, Article II General Provisions, Section 17-24, Uses by Special Exception (1, f). (tabled 8/6/2012)

Be it ordained by the City Council of the City of Berlin as follows:

Now therefore, be it ordained by the Mayor and Council that the Code of Ordinances of the City of Berlin be and hereby are further amended by amending Chapter 17, ZONING, Article II General Provisions, Section 17-24, Uses by Special Exception (1, f) (double underline = new language):

Sec 17-24.

1. The Board of Adjustment shall have the power to approve uses permitted by special exception, when specified by this Ordinance and subject to appropriate conditions and safeguards as stated below. All special exceptions shall be made in harmony with the general purpose and intent of this Ordinance, and shall be in accordance with the general or specific rules contained in this Ordinance. A special exception will be allowed if the following conditions are met:
  - a. the specific site is an appropriate location for such a use;
  - b. property values in the district will not be reduced by such a use;
  - c. no nuisance or unreasonable hazard shall result;
  - d. no adverse traffic impact will result from such a use;
  - e. adequate and appropriate facilities will be provided for the proper operation and maintenance of the proposed use, including water, sewer and parking;
  - f. no material adverse impact on the view, light and air of any abutter will result; and
  - g. such a use would not be detrimental to the public health, safety and general welfare.

This Ordinance shall be in full force and effect from and after passage.

Councilor Nelson moved with a second by Councilor Theberge to remove the ordinance from the table at this time. So moved, the motion carried.

Councilor Nelson moved with a second by Councilor Theberge to have the ordinance read a second time by title only. So moved, the motion carried.

Councilor Nelson move with a second by Councilor Theberge to have the ordinance read a third time by title only. So moved, the motion carried.

Councilor Nelson moved with a second by Councilor Theberge to pass the ordinance. So moved, the motion carried and Mayor Grenier declared the ordinance now passed.

4. Ordinance 2012-07 amending the Code of Ordinances of the City of Berlin , Chapter 17, Zoning, Article II General Provisions, Section 17-26, Accessory Uses and Buildings. (tabled 8/6/2012)

Be it ordained by the City Council of the City of Berlin as follows:

Now therefore, be it ordained by the Mayor and Council that the Code of Ordinances of the City of Berlin Chapter 17, ZONING, ARTICLE II. General Provisions, Section 17-16, Accessory Uses and Buildings are hereby amended by to read as follows (double underline = new language):

**Accessory Uses and Buildings**

1. The total square footage of all residential accessory buildings shall not exceed 1,200 square feet in the Residential Single-Family (RS), Residential Two-Family (RT) and Residential General (RG) zones. As a permitted use a single residential accessory building in these zones can be built up to 800 square feet. Any residential accessory building in these zones that need a total square footage in excess of 800 square feet may be permitted by special exception to have up to 1,200 square feet provided that the provisions of Article II, Section 17-26 are met. The setbacks and building height requirements still need to be met accordingly. (Amended 11-6-00)
2. A residential accessory building shall not exceed the building height of the primary structure. The total square footage of all residential accessory buildings shall not exceed the total square footage of the primary structure. (Amended 11-6-00)
3. It shall be unlawful to establish any accessory use or building in the absence of an associated, permitted primary use or building on the same lot.
4. Residential accessory buildings are not permitted in a front yard.
5. Nonresidential accessory buildings and structures may be permitted a special exception from the Zoning Board of Adjustment in accordance of provisions of Article II General Provisions, Section 17-24 Uses by Special Exception in the Residential Single-Family (RS), Residential Two-Family (RT) and Residential General (RG) zones.

This Ordinance shall be in full force and effect from and after passage.

Councilor Remillard moved with a second by Councilor Otis to remove the ordinance from the table at this time. So moved, the motion carried.

Councilor Remillard moved with a second by Councilor Otis to have the ordinance read a second time by title only. So moved, the motion carried.

Councilor Remillard move with a second by Councilor Otis to have the ordinance read a third time by title only. So moved, the motion carried.

Councilor Remillard moved with a second by Councilor Otis to pass the ordinance. So moved, the motion carried and Mayor Grenier declared the ordinance now passed.

5. Ordinance 2012-08 amending the code of Ordinances of the City of Berlin, Chapter 17, Zoning, Article VI Residential Single-Family Zone (RS) Section 17-65 Building Height, 2; Article VII Residential Two-Family Zone (RT) Section 17-75 Building Height, 2; and Section VIII Residential General Zone (RG) Section 17-85, 2. (tabled 8/6/2012)

Be it ordained by the City Council of the City of Berlin as follows:

Now therefore, be it ordained by the Mayor and Council that the Code of Ordinances of the City of Berlin, Chapter 17, ZONING, Article VI Residential Single-Family Zone(RS) Section 17-65 Building Height, 2; Article VII Residential Two-Family Zone (RT) Section 17-75 Building Height, 2; and Section VIII Residential General Zone (RG) Section 17-85, 2 be and hereby are further amended by amending Chapter 17, ZONING,) (double underline = new language):

**Sec 17-65.**

2. Accessory Building Height: maximum of 22 feet; residential building height may be increased by special exception up to 35 feet or no higher than the primary structure, whichever is less, according to the provisions of Article II, Section 206. For nonresidential accessory buildings and structures, the Zoning Board of Adjustment (ZBA) in conjunction with a special exception for nonresidential accessory buildings and structures is authorized to grant a special exception for such buildings and structures that will be higher than the limitations on residential building height so long as all other provisions of Article II, Section 17-24 are met.

**Section 17-75.**

2. Accessory Building Height: maximum of 22 feet; residential building height may be increased by special exception up to 35 feet or no higher than the primary structure, whichever is less, according to the provisions of Article II, Section 206. For nonresidential accessory buildings and structures, the Zoning Board of Adjustment (ZBA) in conjunction with a special exception for nonresidential accessory buildings and structures, is authorized to grant a special exception for such buildings and structures that will be higher than the limitations on residential building height so long as all other provisions of Article II, Section 17-24 are met.

**Section 17-85.**

2. Accessory Building Height: maximum of 22 feet; residential building height may be increased by special exception up to 35 feet or no higher than the primary structure, whichever is less, according to the provisions of Article II, Section 206. For nonresidential accessory buildings and structures, the Zoning Board of Adjustment (ZBA) in conjunction with a special exception for nonresidential accessory buildings and structures, is authorized to grant a special exception for such buildings and structures that will be higher than the limitations on residential building height so long as all other provisions of Article II, Section 17-24 are met.

This Ordinance shall be in full force and effect from and after passage.

Councilor Ducharme moved with a second by Councilor Morgan Allain to remove the ordinance from the table at this time. So moved, the motion carried.

Councilor Ducharme moved with a second by Councilor Morgan Allain to have the ordinance read a second time by title only. So moved, the motion carried.

Councilor Ducharme move with a second by Councilor Morgan Allain to have the ordinance read a third time by title only. So moved, the motion carried.

Councilor Ducharme moved with a second by Councilor Morgan Allain to pass the ordinance. So moved, the motion carried and Mayor Grenier declared the ordinance now passed.

6. Resolution 2012-24 accepting and appropriating \$518 donated by the Viger Family for Laura Viger's Artistic Prints. (tabled 8/6/2012) Resolved by the City Council of the City of Berlin as Follows:

Whereas, the Viger Family, in their appreciation for the Berlin Recreation Staff preparing and the Recreation Center being available to hold a Celebration of Life for Laura Viger; and

Whereas, Laura Viger created many beautiful artistic prints; and

Whereas, the Viger Family displayed the prints at the Celebration of Life for anyone to take a print and make a donation in any amount of their choosing; and

Whereas, the Viger family stipulated that any such donations would be for Berlin Recreation; and

Whereas, Laura Viger began her notable career with the City of Berlin as a playground leader; and

Whereas, Laura Viger was a strong advocate for advancing leisure opportunities for the Special Needs Citizens of the community. Now therefore, be it resolved that the Mayor and Council hereby gratefully accept the donations for the Laura Viger artistic prints in the amount of \$518 and hereby appropriate these funds to the Recreation Donation Fund #30-450-601-0004 in Fund 30 with the understanding that half will be used for Special Olympics and half for playground supplies. This Resolution shall be in full force and effect from and after passage.

Councilor Nelson moved with a second by Councilor Theberge to remove the resolution from the table at this time. So moved, the motion carried.

Councilor Nelson moved with a second by Councilor Theberge to have the resolution read a second time by title only. So moved, the motion carried.

Councilor Nelson moved with a second by Councilor Theberge to have the resolution read a third time by title only. So moved, the motion carried.

Councilor Nelson moved with a second by Councilor Theberge to pass the resolution. So moved, the motion carried and Mayor Grenier declared the resolution now passed.

7. Resolution 2012-25 creating the Laura Lee Viger Botanical Garden Donation Fund thereby accepting and appropriating \$620 in current donations and all future donations into it. (tabled 8/6/2012) Resolved by the City Council of the City of Berlin as Follows:

Whereas, Laura Viger was instrumental in the creation of the beautiful botanical Garden on Hutchins Street in Berlin which have since been named after her and which are greatly enjoyed by the general public and serve as a reminder of the many public contributions she made to the Berlin community; and

Whereas, since the passing of Laura Lee Viger, donors have raised \$620 in her memory to be used toward the upkeep and improvement of the Laura Lee Viger Botanical Garden; and

Whereas, it is likely that such donations will continue to be made in her memory for the upkeep and improvement of the Laura Lee Viger Botanical Garden in the future. Now therefore, be it resolved that the Mayor and Council of the City of Berlin hereby create the Laura Lee Viger Botanical Garden Donation Fund in the Recreation Donation Fund #30-450-601-0004 in Fund 30 and hereby accept and appropriate \$620 into that fund as well as accept and appropriate all future donations into that fund for the purpose of the upkeep and improvement of the Laura Lee Viger Botanical Garden. This Resolution shall be in full force and effect from and after passage.

Councilor Remillard moved with a second by Councilor Otis to remove the resolution from the table at this time. So moved, the motion carried.

Councilor Remillard moved with a second by Councilor Otis to have the resolution read a second time by title only. So moved, the motion carried.

Councilor Remillard moved with a second by Councilor Otis to have the resolution read a third time by title only. So moved, the motion carried.

Councilor Remillard moved with a second by Councilor Otis to pass the resolution. So moved, the motion carried and Mayor Grenier declared the resolution now passed.

8. Resolution 2012-26 accepting and appropriating \$100 from the Fraternal Order of Eagles for Playground Programs. (tabled 8/6/2012) Resolved by the City Council of the City of Berlin as Follows:

Whereas, the Fraternal Order of Eagles in Berlin has very generously made a donation of \$100 to be used for Recreation playground programs. Now therefore, be it resolved that the Mayor and Council of the City of Berlin hereby accept and appropriate to the Recreation Donation Fund Acct # 30-450-601-0004 in Fund 30 the FOE \$100 donation to be used for playground programs. This Resolution shall be in full force and effect from and after passage.

Councilor Nelson moved with a second by Councilor Theberge to remove the resolution from the table at this time. So moved, the motion carried.

Councilor Nelson moved with a second by Councilor Theberge to have the resolution read a second time by title only. So moved, the motion carried.

Councilor Nelson moved with a second by Councilor Theberge to have the resolution read a third time by title only. So moved, the motion carried.

Councilor Nelson moved with a second by Councilor Theberge to pass the resolution. So moved, the motion carried and Mayor Grenier declared the resolution now passed.

9. Resolution 2012-27 accepting donations totaling \$2,000 from Presby Environmental and appropriating \$500 to the Fire Department; \$500 to the Police Department and \$500 to the Public Works Department. (tabled 8/6/2012) Resolved by the City Council of the City of Berlin as Follows:

Whereas, Presby Environmental of Whitefield, NH has very generously made donations in four checks in the amount of \$500 each to the City in the total amount of \$2,000 for the general use of the Fire Department; Police Department and Public Works Department as well as the Berlin Water Works. Now therefore, be it resolved that the Mayor and Council of the City of Berlin hereby gratefully accept the donations from Presby Environmental and hereby appropriate said funds to separate Fund 30 accounts for general use in each of the following departments: \$500 to the Fire Department; \$500 to the Police Department and \$500 to the Public Works Department. This Resolution shall be in full force and effect from and after passage.

Councilor Ducharme moved with a second by Councilor Morgan Allain to remove the resolution from the table at this time. So moved, the motion carried.

Councilor Ducharme moved with a second by Councilor Morgan Allain to have the resolution read a second time by title only. So moved, the motion carried.

Councilor Ducharme moved with a second by Councilor Morgan Allain to have the resolution read a third time by title only. So moved, the motion carried.

Councilor Ducharme moved with a second by Councilor Morgan Allain to pass the resolution. So moved, the motion carried and Mayor Grenier declared the resolution now passed.

For the record, Mayor Grenier stated that \$500 will also go to the Berlin Water Works which would total the \$2,000 donation.

Councilor Rozek moved with a second by Councilor Morgan Allain to add item # 10a Resolution 2012-29 to the agenda. Roll call resulted in unanimous affirmative votes including Mayor Grenier.

## **NEW BUSINESS**

10. Resolution 2012-28 carrying over \$464,686.67 of Capital Appropriations for the Fiscal Year 2012 ending June 30, 2012 which are not yet expended from the previous fiscal year. (1<sup>st</sup> read)

Councilor Theberge moved with a second by Councilor Nelson to table the resolution and schedule a public hearing on September 4. So moved, the motion carried.

- 10.a Resolution 2012-29 authorizing the Berlin Industrial Development Park Authority (BIDPA) to sell 145 Main Street to Square One Construction, LLC for \$315,000.00 pursuant to the Chapter Laws of 1925 and RSA 162-G. (1<sup>st</sup> read)

Councilor Nelson moved with a second by Councilor Higbee to table the resolution and schedule a public hearing on September 4. So moved, the motion carried.

11. City Manager's Report.  
**Housing Update**

483 School St. & 12 Cambridge St. have been put out to bid to abutters. Bids are due Sept. 6<sup>th</sup>. Asbestos surveys have been completed on the following properties:

- 3 Glen Avenue
- 33 Gilbert St.
- 349 Burgess St
- 432 Burgess St
- 124 ½ Norway
- 19 Chalet Loop

Asbestos abatements have been completed on the following properties:

- 349 Burgess
- 216 Grafton
- 729 Second Ave
- 735 Second Ave

Asbestos abatements are scheduled this month for:

- 33 Gilbert St.
- 19 Chalet Loop

And asbestos surveys are scheduled for this week for:

- 115 Mason
- 554 Hillsboro

### **Tax Deeding Update**

Patty Chase attended a Tax Collector training session the week before last. A person who works in the Tax Collector's office in Manchester told her that Manchester tax deeded two properties this year. We tax deeded thirty eight. Below is the current status of the properties and provides an idea of some of the work load on the Housing Coordinator. What this does not give you any feel is the tremendous burden these properties put on the Finance Department which has to deal with all the legal notices and follow up notices to try to find and locate owners. Each property ends up being a very time consuming story in and of itself.

Of the 8 land parcels, 5 commercial properties and 25 homes that were tax deeded this year, six have been repurchased:

- 1 Commercial Property – 234 Main St.
- 5 Homes: 173 Park St., 343 Sweden, 7 Brunswick, 49 Jasper, & 501 Main St.
- 1 Land parcel: Third Avenue 111/44

The status of the remaining 20 homes is as follows:

- 12 – Vacated and Secured  
115 Mason, 538 Burgess, 432 Burgess, 32 Corbin, 3 Glen Ave, 119 Roderick, 32 Ottawa, 46 Wight St., 662 Sixth Ave, 208 Collins, 325 Burgess, 671 Cheshire
- 4 - Tenants /Owners Served Writ of Possession:  
79 Hamlin, 52 Ottawa, 438 Hillside, 621 Burgess
- 1 – Attempting to Repurchase - 466 Burgess
- 1 - Unable to Repurchase – Will serve notice to Quit - 6 Rouleau Rd.
- 2 – To be Boarded and Secured next week - 180 & 702 Glen Ave

The status of the remaining 4 commercial properties is as follows:

- 46 Wight St: Secured. Leaseholder list established and letters going out this week.
- 121 Main St: Secured. Fire Suppression system serviced. Ongoing communication with Leaseholder. Effort by Fire Dept, Code & Housing to establish comprehensive code/maintenance list.
- 148 Pleasant St. – no action to date
- 554 Hillsboro: Building secured, Asbestos Inspection Survey Scheduled  
Mowing and Weed Control has been contracted for most sites.

### **Berlin Neighborhood Revitalization Program**

14 additional homes have been HUD inspected and rehabilitation contracts are anticipated by end of the month with TCCAP.

### **NSP 1**

Under the old NSP 1 program, the current rehabilitation of 81-83 Mason was inspected last week, and the work is 2/3rds complete which is work being done with the additional \$255,300 in funding we recently received.

### **Paving Bid**

The paving contract (Base Bid consisting of Hutchins from Bridge to Page Hill, Page Hill from Hutchins to AVH property and 12<sup>th</sup> Street from the Bridge to Hutchins and Rt 110 from the Urban Compact line to Isaacson's as well as Option 2 which is Rt 110 from Isaacson's to where the Phase II state project ends) has been awarded to Pike and the contract has been signed. They have until the end of September to complete the work and have indicated that they are scheduling it for mid to late September.

### **Six Year Capital Improvements Program (CIP)**

Departments have submitted their proposed CIP requests and appointments will be scheduled to review each of these. An overall recommended 6-year CIP program will then be submitted to the Planning Board and City Council for its review in early September.

Mayor Grenier asked to have Linda White attend the September 10 Work Session to get an update and a plan of attack with some of the dilapidated properties.

Councilor Rozek asked if they could find out about the Water Works paving projects and when they will repave. A taxpayer on High Street had done some beautification work at his property and it was supposed to be paved curb-to-curb and nothing has been done yet. It is a heavily travelled area and is a safety hazard. There is trench patching which is uneven and it is used by kids. We are near the school season and that should be taken care of.

The City Manager will speak to Roland Viens once Ronald returns from vacation.

Councilor Remillard asked the status of the house on the corner of Fourth Avenue and Hinchey Street and when it is going up for bid? She also asked about the City owned land on High Street near the end of that street. That bid process was put on hold due to title issues and now people are parking junk vehicles there.

Councilor Rozek moved with a second by Councilor Nelson to accept the City Manager's Report and place it on file. So moved, the motion carried.

12. Mayor's Report

A letter from Linda Roberts who was upset about the location of a hotel which will tentatively be built in Berlin was read for the record. Mayor Grenier asked the City Manager to respond to that letter.

The Mayor stated that Resolution 2012-29 allows BIDPA to sell the 145 Main Street property but it wouldn't be there if Councilor Remillard had not secured and worked to deed to that property over to BIDPA for future development. She did that without a commission and did it through the love of her community. The Mayor wanted to recognize and thank Councilor Remillard for her hard work and wanted it known that BIDPA will make approximately \$290,000 through her efforts.

Councilor Rozek added it is a pleasure working with Councilor Remillard and he is glad she considered running for Council again. It is nice to have an in-house real estate agent and he thanked her for her time. All Councilors concurred.

Mayor Grenier received a Financial Report from the Berlin Board of Education with a \$704,643 surplus that the School Department is giving back to the City. He gave kudos to the administrative staff who worked hard to keep costs down. Not that long ago there was no trust between the School Board and Council. He has never seen this kind of money being turned back. It is due to strict financial bookkeeping and this group is firing on all eight cylinders and this is not chump change. They certainly did their part since they originally committed to \$500,000. The Mayor was very pleased with this report and gave thanks to Corinne Cascadden for a job well done.

Mayor Grenier asked the City Manager if the City Comptroller could file the MS1 report so we could get our tax rate. The City Manager replied the Assessor Office Coordinator has applied for an extension for sometime in September.

Councilor Rozek moved with a second by Councilor Remillard to accept the Mayor's Report and place it on file. So moved, the motion carried.

13. Public Comments: No comments

14. Council Comments:

Councilor Ducharme announced her resignation which will take place after the September 4 meeting. She said that it has been an honor and privileged serving the community and she is grateful for the support she has received.



Mayor Grenier thanked Councilor Ducharme for her professionalism and she will sadly be missed. He hopes she find the rainbow on other side of the mountain and wished her the best of luck.

Councilor Higbee informed the Mayor and Council that the AV Community Partners with the Health Consortium will be conducting a health survey. It has 2 layers. The first is a general survey far and wide from Errol to Shelburne and Randolph with health assessments for a general public survey. The second portion is the key informants' survey by people with a top-down picture of the status of health in this area. That would include Council, the Mayor, City Planner and City Manager. He will send them an email with the link for the survey.

Councilor Rozek mentioned that the Rt 110 Stump the Hummer event is going on August 25. It was previously held in Milan and he thanked Councilor Nelson who helped to relocate the event. They worked hard and put in lots of time and thanks also go out to Albert Guay. They hope to make this a yearly event and all were invited to come.

Councilor Nelson reminded everyone that this Friday and Saturday is the Brown School Playground build date and encouraged everyone to come out to help.

15. Adjournment:

There being no further business before the Mayor and Council at this time, Councilor Rozek moved with a second by Councilor Nelson to adjourn the regular meeting. So moved, the motion carried and Mayor Grenier declared the regular meeting closed at approximately 8:45 p.m.

A True Record, Attest:  
Debra A. Patrick, CMC  
City Clerk