

Public Hearing – June 4, 2012

Mayor Grenier opened the duly scheduled and advertised public hearing at approximately 7:36 p.m. to receive public comments on the following subject matters:

-Ordinance 2012-03 Downtown Commercial Use. No Comments

-Resolution 2012-11 CDBG CAP Energy: Richard Huot, 671 Blais Street, Property Manager for Tri County Community Action Program, gave the following presentation:

Hearing 1 – Regarding Tri County Cap's Application:

Tri-County CAP is undertaking a project that will focus on energy conservation at the Angel Guardian Resource Center and at other CAP offices in the City of Berlin, through weatherization and installation of energy-conserving equipment and fixtures.

Community Development Block Grant funds are available to municipalities through the NH Community Development Finance Authority. All projects must primarily benefit low and moderate income persons. Up to \$500,000 annually is available on a competitive basis for public facility and housing projects.

This proposed application to the Community Development Finance Authority for \$500,000 in Community Development Block Grant public facilities funding, if approved, will support Tri-County CAP's Energy Efficiency Project in Berlin. The majority of the funds, \$475,000, will be sub-granted to Tri-County Community Action Program, Inc., toward construction costs of doing energy retrofit work at their local program offices in Berlin which primarily benefit low and moderate income persons. The remaining \$25,000 will be retained for the City's administrative expenses. The total project cost is in the vicinity of \$800,000.

At this time, Mr. Huot asked if there were any comments from the public. There being none, this public hearing was closed.

Hearing 2 - Regarding the City's Housing and Community Development Plan:

Mr. Huot elaborated that this is an opportunity to update the approval date and solicit public comment for the H&CDP, even if there are no changes being made.

At this time, Mr. Huot asked if there were any comments from the public. There being none, this public hearing was closed.

Hearing 3 - Regarding the Residential Antidisplacement and Relocation Plan:

Mr. Huot concluded that the project to be funded by this application for CDBG funds is not intended to affect any residential property whatsoever. However, should the project somehow have an unforeseen impact on any residential property, causing temporary displacement, TCCAP would comply fully with the Residential Antidisplacement and Relocation Plan to find a suitable temporary solution for any persons affected until the original unit could be moved back into.

At this time, Mr. Huot asked if there were any comments from the public. There being none, this public hearing was closed.

-Resolution 2012-14 PD Appropriate \$8,000 Additional 2012 Highway Safety Grant Funds – No comments

-Resolution 2012-15 PD Authorize/Accept Homeland Security Funds \$35,554.64 – No Comments

-Resolution 2012-16 PD Authorize Application to Highway Safety Grants for 2013 – No comments

-Resolution 2012-17 Authorize Re-Purposing \$4,144.36 Master Plan Funds for Preparation of Farmer's Market Lot – No comments.

There being no one else wishing to speak for or against the subject matters at this time, Mayor Grenier declared the public hearing portion of the meeting closed at approximately 7:43 p.m.

CITY COUNCIL MEETING – Monday, June 4, 2012

Mayor Grenier called the City Council Meeting to order at approximately 7:43 p.m. in the City Hall Council Chambers. The pledge of allegiance to the flag preceded roll call. Present: Councilors Remillard, Otis, Morgan Allain, Ducharme, Higbee, Rozek and Th  berge. Councilor Nelson was absent. Also present: Pat MacQueen, Pam Laflamme, Richard Huot, citizens and the press.

Minutes, Previous Meeting

Councilor Remillard moved with a second by Councilor Otis to accept the minutes of the May 21 Regular Meeting/Work Session; May 23 Budget Hearing; May 29 Special Meeting. So moved, the motion carried.

Disbursements: It was recommended by the Committee on Accounts/Claims to pay all bills start date 5/24/2012; end date 6/06/2012 for a total cash disbursement of \$880,458.35 Draft #1666 Councilor Remillard moved with a second by Councilor Otis to accept the disbursement summary and pay all bills as recommended by the Committee on Accounts/Claims. So moved, the motion carried.

PUBLIC COMMENTS: No comments.

UNFINISHED BUSINESS

1. Council Committee Reports. No Reports.
2. Ordinance 2012-03 Amending the Code of Ordinances, Chapter 19, Development, Article III, Partial Tax Exemption for New Industrial and Commercial Construction, Sec. 19-49, Tax Exemption, by providing additional tax exemption for downtown zone new construction. (tabled 5/21/12) Be it ordained by the City Council of the City of Berlin, as follows:

Now Therefore Be It Ordained that the Mayor and Council of the City of Berlin hereby amend Section 19-49, Tax Exemption of Article III, Partial Tax Exemption for New Industrial and Commercial Construction, of Chapter 19, Development, of the Code of Ordinances of the City of Berlin as follows (Underline = added language; ~~Strikethrough~~ = deleted language):

Sec. 19-49. Tax Exemption.

Any owner of property who either is or will be engaged in new construction on his/her property which will be utilized for a commercial use and/or industrial use as defined herein may apply to the Board of Assessors for an exemption from municipal and local school property taxes (no exemption from county or state education property taxes for the increase in assessed value attributable to the new construction) in accordance with the following table: % Tax Exemption of Increased Assessed Value from New Construction

	Tax Year 1	Tax Year 2	Tax Year 3	Tax Year 4	Tax Year 5
<u>Downtown Zone Commercial Uses</u>	<u>50%</u>	<u>40%</u>	<u>30%</u>	<u>20%</u>	<u>10%</u>
<u>All Other Commercial Uses</u>	25%	20%	15%	10%	5%
Industrial Uses	50%	40%	30%	20%	10%

This Ordinance shall be in full force and effect from and after passage.

Councilor Remillard moved with a second by Councilor Otis to remove the ordinance from the table at this time. So moved, the motion carried.

Councilor Remillard moved with a second by Councilor Otis to have the ordinance read a second time by title only. So moved, the motion carried.

Councilor Remillard moved with a second by Councilor Otis to have the ordinance read a third time by title only. So moved, the motion carried.

Councilor Remillard moved with a second by Councilor Otis to pass the ordinance. So moved, the motion carried and Mayor Grenier declared the ordinance now passed.

3. Resolution 2012-11 Authorizing an application for a Community Development Block Grant in an amount up to Five Hundred Thousand Dollars (\$500,000) to be Sub-Granted to Tri County Community Action Program (TCCAP) to do an energy efficiency project on various buildings they own in Berlin. (tabled 5/07/12; 5/21/12)

Resolved by the City Council of the City of Berlin as Follows:

-Whereas, up to Five Hundred Thousand Dollars (\$500,000.00) is available annually on a competitive basis for housing and public facilities that directly benefit low and moderate income persons; and

-Whereas, if awarded, Four Hundred Seventy Five Thousand Dollars (\$475,000.00) of the funds would be sub granted to the (TCCAP) to use towards the energy efficiency project for their buildings in Berlin; and

-Whereas, TCCAP own several buildings in Berlin to carry out their mission and programming for residents of Berlin and surrounding communities; and

-Whereas, Twenty Five Thousand Dollars (\$25,000.00) will be used to pay the City's administrative, audit and legal costs. Now therefore, be It resolved by the City Council of the City of Berlin as Follows: That, the City Manager is authorized to apply for Community Development Block Grant in an amount up to Five Hundred Thousand Dollars (\$500,000.00) and upon approval of said application, the grant will be sub granted to Tri County Community Action Program and the City Manager is authorized to execute any documents which may be necessary to effectuate the CDBG contract; Be it further resolved that the City Manager is authorized to receive said grant and the grant proceeds are hereby appropriated for the purpose of the grant; and all grant proceeds shall be deposited with the City Treasurer and any additional use of these funds beyond the scope of work as listed in the application shall require prior approval of the City Council. The City Council adopts the updated Housing and Community Development Plan; and the Residential Anti-displacement and Relocation Assistance Plan. This Resolution shall be in full force and effect from and after passage.

Councilor Theberge moved with a second by Councilor Morgan Allain to remove the resolution from the table at this time. So moved, the motion carried.

Councilor Theberge moved with a second by Councilor Morgan Allain to have the resolution read a second time by title only. So moved, the motion carried.

Councilor Theberge moved with a second by Councilor Morgan Allain to have the resolution read a third time by title only. So moved, the motion carried.

Mayor Grenier asked the two Councilors who are CAP employees to recuse themselves.

Councilor Theberge moved with a second by Councilor Morgan Allain to pass the resolution. Roll call resulted in unanimous affirmative votes of Council including Mayor Grenier. Councilors Ducharme and Higbee abstained from voting since they are employed by CAP. Mayor Grenier declared the resolution now passed.

4. Resolution 2012-14 Appropriating an additional \$2,000 to each of the following Highway Safety Grants administered by the Berlin Police Department; DWI Enforcement Patrol (30-420-908-2000), Bicycle Enforcement Patrol (30-420-908-4000) Red Light Running (30-420-908-7000), and Speed Enforcement Patrol Grant (30-420-908-9600) for a total of \$8,000. (tabled 5/21/12)

Resolved by the City Council of the City of Berlin as Follows:

-WHEREAS the Berlin City Council passed a resolution on April 4, 2011, authorizing the Berlin Police Commission to apply for and accept funds from the New Hampshire Highway Safety Agency for any and all Highway Safety Project Grants for Fiscal Year 2012; and

-WHEREAS the Berlin Police Department's Fiscal Year 2012 budget appropriations were based on projected numbers of patrol hours; and

-WHEREAS the NH Highway Safety Agency has since increased the allowable number of patrol hours; and

-WHEREAS current remaining appropriations are insufficient to meet the expenses relative to an increase in patrol hours through June 30, 2012; NOW THEREFORE BE IT RESOLVED by the City Council of the City of Berlin, NH, that the sum of \$8,000.00 (Eight-Thousand Dollars) is hereby appropriated to the Berlin Police Department Fiscal Year 2012 budget, allocating \$2,000.00 (Two-Thousand Dollars) to each the DWI Enforcement Patrol, Bicycle Enforcement Patrol, Red Light Running, and Speed Enforcement Patrol Grant accounts for the purpose of effectuating said grants; and further that the above sums are in addition to all other previously appropriated funds for the Berlin Police Department Fiscal Year 2012 Budget. This Resolution shall be in full force and effect from and after passage.

Councilor Ducharme moved with a second by Councilor Morgan Allain to remove the resolution from the table at this time. So moved, the motion carried.

Councilor Ducharme moved with a second by Councilor Morgan Allain to have the resolution read a second time by title only. So moved, the motion carried.

Councilor Ducharme moved with a second by Councilor Morgan Allain to have the resolution read a third time by title only. So moved, the motion carried.

Councilor Ducharme moved with a second by Councilor Morgan Allain to pass the resolution. So moved, the motion carried and Mayor Grenier declared the resolution now passed.

5. Resolution 2012-15 Authorizing the Berlin Police Commission to apply for and accept \$35,554.64 (Thirty-Five Thousand, Five Hundred Fifty-Five Dollars and Sixty-Four Cents) in grant funds from the NH Department of Safety for a one-time purchase of portable radio equipment and appropriating said funds to the Berlin Police Department for the purpose of the grant. (tabled 5/21/12) Resolved by the City Council of the City of Berlin as Follows:

-WHEREAS effective communications are vital to the success of law enforcement operations, and the State of New Hampshire recognizes the importance of such communications; and

-WHEREAS for many years, law enforcement portable radio enhancement through grants has been limited by supplanting restrictions; and

-WHEREAS on February 17, 2012, the US Department of Homeland Security/FEMA announced significant changes to how the administering of past years' unexpended grant funds would proceed; and

-WHEREAS an accelerated timeline mandated a re-shaping of how these funds will be spent to avoid de-obligation, and a law enforcement working group was formed to review the options for procurement of new, state-of-the-art portable radios for distribution Statewide; and

-WHEREAS it was determined that the Berlin Police Department qualifies for one-time funding in the amount of \$35,554.64 for the purchase of eleven State Contracted Motorola Single Band APX 7000 radios; Now therefore, be it resolved by the City Council of the City of Berlin, NH, that the Berlin Police Commission is authorized to apply for and accept funds from the NH Department of Safety for the purchase of State Contracted portable radios and that \$35,554.64 is appropriated to the Berlin Police Department for the purpose of effectuating said grant; further that the above sum is in addition to all other previously appropriated funds for the Berlin Police Department Fiscal Year 2012 Budget. This Resolution shall be in full force and effect from and after passage.

Councilor Remillard moved with a second by Councilor Otis to remove the resolution from the table at this time. So moved, the motion carried.

Councilor Remillard moved with a second by Councilor Otis to have the resolution read a second time by title only. So moved, the motion carried.

Councilor Remillard moved with a second by Councilor Otis to have the resolution read a third time by title only. So moved, the motion carried.

Councilor Remillard moved with a second by Councilor Otis to pass the resolution. So moved, the motion carried and Mayor Grenier declared the resolution now passed.

6. Resolution 2012-16 Authorizing the Berlin Police Commission to apply for and receive funds for any and all purposes from the NH Highway Safety Agency for Highway Safety Project Grants for Fiscal Year 2013. (tabled 5/21/12)

Resolved by the City Council of the City of Berlin as Follows:

-Whereas, voluntary compliance of bicycle, scooter, and skateboard laws is a problem in Berlin, particularly in the downtown area; and

-Whereas, possession of alcohol and DWI offenses are problems in Berlin; and

-Whereas, traffic light avoidance is a problem which creates unnecessary risk for pedestrian traffic, and designated patrols are needed for enforcement; and

-Whereas, the New Hampshire primary child passenger safety law requires that all children up to the age of four be restrained and properly secured in an approved child passenger safety seat, and everyone up to the age of 18 use a seat belt; and

-Whereas, operation of OHRVs on public ways is a concern; and

-Whereas, information is available to teach young, inexperienced drivers specific educational experiences that focus on the behavior of vehicles, their limits of operation, and the effectiveness of seat belt use in the operation and occupancy of a motor vehicle, as they do not realize the limitations of vehicles or the harmful impact that alcohol may have on their ability to safely operate a vehicle; and

-Whereas, the NH Highway Safety Agency funds local projects to promote such enforcement and education,

Now therefore, be it resolved by the City Council of the City of Berlin, NH, that the Berlin Police Commission is hereby authorized to apply for and receive funds for Highway Safety Project Grants. Said funds granted to the City of Berlin will be used for the purpose of meeting the expenses directly included in the purposes of the grants during Fiscal Year 2013. This Resolution shall be in full force and effect from and after passage.

Councilor Ducharme moved with a second by Councilor Morgan Allain to remove the resolution from the table at this time. So moved, the motion carried.

Councilor Ducharme moved with a second by Councilor Morgan Allain to have the resolution read a second time by title only. So moved, the motion carried.

Councilor Ducharme moved with a second by Councilor Morgan Allain to have the resolution read a third time by title only. So moved, the motion carried.

Councilor Ducharme moved with a second by Councilor Morgan Allain to pass the resolution. So moved, the motion carried and Mayor Grenier declared the resolution now passed.

7. Resolution 2012-17 Changing in name and purpose \$4,144.36 remaining in the Downtown Master Plan Segregated Funds from Resolution 2011-14 for Downtown Master Plan to Downtown City Property Rehabilitation. (tabled 5/21/12)

Resolved by the City Council of the City of Berlin as Follows:

-Whereas, the City has finished its Downtown Master Plan project and a primary recommendation of the plan was to focus on downtown redevelopment; and

-Whereas, Tax Map 119 Lot 35 which the City acquired in 2007 is an underutilized lot that could be used temporarily by the Berlin Farmer's Market as a staging and storage area as they relocate the market to Pleasant Street; and

-Whereas, Tax Map 119 Lot 35 has a very uneven concrete surface that for safety purposes should be removed to make it more attractive for development, public use and before it used by the Farmer's Market; and

-Whereas, redeveloping this lot will make it easier to sell and repurpose in the future; and

-Whereas, such action is consistent with the goals of the Downtown Master Plan. Now therefore, be it resolved by the City Council of the City of Berlin, NH, that the current remaining balance of \$4144.36 from the Segregated Downtown Master Plan account (01-495-995-1111) for Downtown Master is hereby changed in name and purpose to Downtown City Property Rehabilitation. This Resolution shall be in full force and effect from and after passage.

Councilor Theberge moved with a second by Councilor Higbee to remove the resolution from the table at this time. So moved, the motion carried.

Councilor Theberge moved with a second by Councilor Higbee to have the resolution read a second time by title only. So moved, the motion carried.

Councilor Theberge moved with a second by Councilor Higbee to have the resolution read a third time by title only. So moved, the motion carried.

Councilor Theberge moved with a second by Councilor Higbee to pass the resolution. Roll call resulted in unanimous affirmative votes including Mayor Grenier who declared the resolution now passed.

NEW BUSINESS

8. Resolution 2012-18 adopting a budget and appropriating money to defray the expenses of Berlin's City Government for the fiscal year 2013. (1st read)

Councilor Remillard moved with a second by Councilor Otis to table the resolution and schedule a public hearing on June 18 2012. So moved, the motion carried.

9. Resolution 2012-19 accepting a donation of \$2,000 from CCB, Inc. in memory of Patrick Forestall and appropriating these funds to the Recreation Department for Babe Ruth Baseball. (1st read)

Councilor Theberge moved with a second by Councilor Ducharme to table the resolution and schedule a public hearing on June 18, 2012. So moved, the motion carried.

10. Resolution 2012-20 authorizing the application, acceptance and appropriation of a grant of up to \$6,984.93 to fund specialty fire rescue training to members of the City of Berlin Fire Department.
(1st read)

Councilor Ducharme moved with a second by Councilor Otis to table the resolution and schedule a public hearing on June 18, 2012. So moved, the motion carried.

11. City Manager's Report.
Tax Deeded Properties

483 School Street was demolished this week. Three properties went out for bids for abatement of contaminants. These are 729 and 735 Second Avenue and 216 Grafton. Once this is done, the demolition contracts for these properties will be bid.

Our standard eviction notices to all tenants of properties we have tax deeded are now out. This always leads to difficult situations for tenants of these properties who now must find another place to live. They often have a difficult time understanding the situation and often can't understand why the City can't just keep them there or work them so that they can acquire the property themselves.

Emergency Preparedness

Chief Trull held an emergency preparedness planning session at the Fire Station on Wednesday the 23rd. It was agreed that the current Emergency Plan needs a full update and that since there is money available for assistance in updating such plans, that we would go ahead and apply for these planning funds to gain assistance in making this update happen.

Moving Downtown Forward

The Moving Downtown Forward committee met last week to discuss its work plan for the upcoming fiscal year. The committee has decided to work in the area of the southern entrance to downtown for this year. This will include work on a new welcome sign for the City, restoration work to the gazebo and tennis court areas as well as implementation of the committee's initiative to coordinate and organize street signage from the Berlin/Gorham town line into and around downtown. The MDF committee will also be working with PSNH on a few small items for the park this summer such as better signage and some simple landscaping changes to open up the park more. The MDF committee hopes to submit a grant to Federal Highways early next year that if funded would take care of several transportation related items in downtown such as treated crosswalks, new signal lighting, repair of sidewalks, minor street repair, etc. In order to submit for this grant, there will be a need to hire a consultant to take the sketches from the HEB report and upgrade the drawings to be more technical in nature rather than conceptual. The committee will work diligently to keep those costs to a minimum and focus on the projects that will be visible to the community. The Federal Highways grant could bring a million dollars in funding for downtown if successful.

Rt 110 Phase II Work

After many years of waiting, there is actually physical work being accomplished on the Rt 110 project. Eleven of 28 properties slated for demolition have been taken down on First, Second, Green and Mannering which is quite noticeable if you drive over to First Avenue northeast of Green Street.

Heal Grant

Healthy Eating Active Living (HEAL) NH, announced it will provide funding, training and other resources to four New Hampshire cities and towns – Ashland, Berlin, Laconia, and Nashua. Each of the communities will receive approximately \$10,000 in grant monies and over \$60,000 of training and technical assistance over the two-year grant period. The grants were awarded to help communities identify and implement municipal strategies – such as adding bike paths, sidewalks, and farmers markets – to provide more choices for residents to eat healthy and be physically active. Funding is provided by the HNH Foundation, Anthem Blue Cross and Blue Shield Foundation, Endowment for Health, NH Charitable Foundation, NH Department of Health and Human Services, and Convergence Partnership Fund of Tides Foundation. More information about the HEAL NH Campaign can be found at www.healnh.org.

I&I Work

The rain is a pain but it should give us some good data to go on with all the flow meter work we are doing in the sanitary sewers. I have attached a time schedule that Nelson Construction provided in April on their work schedule. Our Agreement with Nelson requires Substantial Completion by October 22nd and Final Completion by November 21st, 2012. Delays beyond these dates will result in liquidated damages of \$1,000 per day paid by the Contractor to the City for each day of incompleteness. Nelson tells us that the base coat paving on Riverside Drive should occur this week (if it ever stops raining).

Berlin Summer Recreation Program

Attached is a flier listing the many activities being put on this summer by Berlin Recreation and Parks. Looks like there is plenty to do this summer for all so there is no excuse to be sitting in from the of boob tube...

Source to the Sea Trek

Attached is a calendar on this annual canoe/kayak event for hearty souls who want to experience the Androscoggin River up close and personal. It starts at Umbagog on July 6th and ends in Brunswick, ME. on August 4th. Interested people can do the whole thing or just one part as they choose. Web sites for more information are included on the calendar.

Insurance Changes

Our recent RFQ for insurance didn't lead to any significant changes in our insurance. However, we have quite a few changes coming down the road anyway. The newly formed NH Interlocal Trust (NHIT) will now be the NH sponsor of the Harvard Pilgrim health insurance that most employees have. This will require employees (and retirees) to be enrolled with NHIT which will have to be managed by the Finance Department. Our Teamsters group is going from a former Primex Plan to an LGC plan which also requires enrollment.

Airport Fuel Tank Bids

A bid package for the replacement of the Jet A fuel tank at the airport has been prepared by HEB engineers and have been advertised for bids. The bid opening will be June 28th.

Legislative Matters

Retirement Bills: This should be the last week of the legislative session. Last Thursday was the deadline for all committee of conference action. HB1483, which repeals all references to the Special Account which provided for cost of living increases to state pensioners, was amended by the Senate to repeal the spiking language which municipalities had found very objectionable. Last week, the House concurred with this amendment and so it goes to the Governor for signature. It is likely the Governor will be heavily lobbied not to sign it because it would do away with COLA's in the retirement system.

SB 229 was the Senate Bill which would create a defined contribution retirement plan for the state. Because of disagreements over whether the subject had been adequately studied, this bill died in deadlock for this session.

CACR 6 is a proposed constitutional amendment as proposed by a Committee of Conference which would require a 60% majority vote to pass "a new tax or license fee or to increase a tax or license fee" of the state. NHMA is opposing this proposed constitutional amendment because of its fear of putting increased pressure on the state to "downshift" its costs to municipalities. Approval of this proposal requires a 60 percent majority in each body which may be difficult to achieve this week.

HB 1223 is the Right-to-Know law bill which would provide additional remedies for violations of it. Previously, the bill was written so that violators would be removed by the courts from their positions as public officials. This seemed possibly unworkable. The Senate has amended the bill instead to provide that violators must pay fines of \$250 to \$2,000 for bad faith violations to the public body they represent.

PWD Monthly Report and Manager's Timekeeping available for public review in the City Manager's Office.

Councilor Rozek moved with a second by Councilor Higbee to accept the City Manager's Report and place it on file. So moved, the motion carried.

Councilor Theberge commented that since Mike brought up the I&I work on Riverside Drive and knowing that Kent Street work is about to begin this week, should we wait until we hear from the contractor before we begin any work there? Pat replied he plans to speak to the Contractor about it on Wednesday.

12. Mayor's Report - Appointments:

- Water Works Commission: David Bertrand for a term to expire May 2014 to fill Terry Block's unexpired term. Councilor Rozek moved with a second by Councilor Theberge to accept the Mayor's nomination of David Bertrand to the Water Commission. So moved, the motion carried.

- BIDPA: Michael Caron for a term to expire July 2015; Jay Poulin for a term to expire July 2015. Councilor Rozek moved with a second by Councilor Otis to accept the Mayor's BIDPA nominations of Jay Poulin and Michael Caron. So moved, the motion carried.

Councilor Rozek moved with a second by Councilor Ducharme to accept the Mayor's Report and place it on file. So moved, the motion carried.

13. Public Comments: No comments.

14. Council Comments:
Councilor Theberge mentioned that Council received a copy of Adam Fleury's letter regarding being able to take his ATV from his home to go directly to the trail. Councilor Theberge asked if this could be placed on a ballot to have citizens vote on it since he thinks there is a large interest in this.

Mayor Grenier explained that there is a specific process to have items placed on a ballot and the timeframe to do so has passed for this year.

15. Adjournment:
There being no further business before the Mayor and Council at this time, Councilor Rozek moved with a second by Councilor Remillard to adjourn the regular meeting. So moved, the motion carried and Mayor Grenier declared the regular meeting closed at approximately 8:23 p.m.

A True Record, Attest:
Debra A. Patrick, CMC
City Clerk