



BELLINGHAM PLANNING BOARD

2 MECHANIC STREET
BELLINGHAM, MASSACHUSETTS 02019
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Meeting Minutes June 25, 2015

MEETING LOCATION: ARCAND MEETING ROOM – MUNICIPAL CENTER

Present at the Meeting

Brian T. Salisbury (BTS), Chairman
William F. O'Connell Jr. (WFO), Vice Chairman
Peter C. Pappas (PCP), Secretary
Patricia M. Murphy (PMM), Member - absent
Dennis J. Trebino (DJT), Member
Nikyda Resto (NR), Alternate - absent

Other Officials:

Jay Talerma (JT), Town Counsel
Jean Keyes (JK), Planning Board Coordinator

BTS opened the meeting at 7:00 p.m.

7:00 p.m. 70 & 80 Moody Street – Elliot Knight 81P

Present: Andrew Bissanti, Applicant Elliot Knight, and Mounir Tayara who will be buying one of the lots to use for an inclusionary housing unit for Hillside Estates. Mr. Bissanti explained the purpose of the 81P.

WFO: Motion to sign the ANR Plan (81P) for 70 & 80 Moody Street, Elliott Knight.

DJT: Second.

Discussion: None.

Vote: 4-0. Motion Carried. (BTS, WFO, PCP, DJT)

7:00 p.m. Master Plan Implementation Committee (MPIC) Discussion

Larry Sposato, Chairman of the MPIC gave the Board a 2-page list of MPIC Recommendations and revisions and pointed out that the Town's 200th anniversary is approaching.

Present: Larry Sposato, MPIC Chair, James Sullivan, member, and Brian Sutherland, member.

Per Mr. Sposato, the reason for the discussion was twofold: 1) the Master Plan needs to be revised and 2) the MPIC needs direction from the Board.

JT gave suggestions as to how the updating process could work and suggested presenting the update and/or revisions at the spring Town Meeting.

The Board and JT suggested that the MPIC come up with a short priority list and come back before the Board for discussion on August 13, 2015.

Discussion: Town Planner/Zoning Enforcement Officer position

BTS explained the status of Town Planner and that Ms. Wetstein resigned her position on Monday, June 15, 2015. In the interim, Town Counsel Jay Talerma will be reviewing all planning board applications and documentation.

JT explained the new position that is being created by the Board of Selectmen (BOS). The Town Planner's current duties would be expanded to include monitoring zoning compliance; wherein, the Planner would turn over infractions to the Town's enforcement agent to handle. Attorney Talerma represented that this new position is consistent with what he has seen in other towns. Betsy Cournoyer will continue to research issues, but the zoning function will be centralized to handle 40B projects as well.

Brian Sutherland of MPIC suggested that the Board change the term enforcement to compliance in the job title as zoning enforcement duties are not the same as zoning compliance review.

WFO: Motion to approve the essential duties and responsibilities of the Town Planner/Zoning Compliance Officer Position.

PCP: Second.

Discussion: None.

Vote: 4-0. Motion Carried. (BTS, WFO, PCP, DJT)

General Business:

Old Business:

WFO: Motion to sign the June 11, 2015 Meeting Minutes.

PCP: Second.

Discussion: None.

Vote: 4-0. Motion Carried. (BTS, WFO, PCP, DJT)

PCP: Motion to sign the Vouchers/Payroll

WFO: Second.

Discussion: JK explained the vouchers and payroll.

Vote: 4-0. Motion Carried. (BTS, WFO, PCP, DJT)

WFO: Motion to sign the Planning Coordinator Contract for Jean Keyes for Fiscal Year 2016.

PCP: Second.

Discussion: WFO pointed out that the middle initial of his name on the signature page was incorrect. WFO corrected it and initialed the correction.

Vote: 4-0. Motion Carried. (BTS, WFO, PCP, DJT)

New Business (81-P)

General Bylaw Review Committee is holding a Public Hearing on July 14, 2015 at 7:00 p.m. JT suggested that the Board send a representative and PCP volunteered to attend. PCP requested that the Board review the General Bylaws and send their comments to him before the meeting.

BTS formally recognized the contributions that former Town Planner Stacey Wetstein made over last 12 years.

WFO: Motion to formally recognize Stacey Wetstein's services to the Town.

PCP: Second.

Discussion: None.

Vote: 4-0. Motion Carried. (BTS, WFO, PCP, DJT)

WFO: Motion to adjourn.

PCP: Second.

Discussion: None.

Vote: 4-0. Motion Carried. (BTS, WFO, PCP, DJT)

Meeting Adjourned at 7:50 p.m.

Minutes Accepted on: 7-9-15
(Date)

Jean Keyes
(Prepared by: Jean Keyes)

Brian Salisbury
Brian T. Salisbury

William F. O'Connell Jr.
William F. O'Connell Jr.

Peter C. Pappas
Peter C. Pappas

Patricia M. Murphy
Patricia M. Murphy

Dennis J. Trebino
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