



BELKNAP COUNTY COMMISSIONERS
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Christopher D. Boothby
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Meredith

Edward D. Philpot Jr.
Vice-Chairman
Laconia

Richard W. Long
Clerk
Belmont

Minutes
Belknap County Commissioners Meeting
October 21, 2009, 7:30 AM

Commissioner Boothby called the Belknap County Commissioners meeting to order at 7:33 AM on the above date at 34 County Drive, Laconia, NH and started with the pledge of allegiance.

In Attendance: Chairman Christopher Boothby, Vice Chairman Edward Philpot Jr., Clerk Richard W. Long and County Administrator, Debra Shackett.

Approval of Minutes: M/Philpot, S/Long to approve the 10/07/09 minutes. Unanimous. **Motion carries.**

Agency Nursing (Richard Grenier): Commissioners asked the Superintendent to explain the recent bills for agency nurses in the jail. Superintendent Grenier informed that Commissioners that they have just hired one full time and one part time nurse last week. There will be minimal need for the agency nurses over the next week, and then November and December will be on track. Superintendent Grenier has also told his head nurse that there will be no agency nurse unless the Superintendent approves it.

Parking lot bids: Commissioner Philpot recused himself from this decision due to the fact that he has a client on the list. Ms. Shackett reported that 16 companies did a walk through and 7 of them submitted bids. Ms. Shackett is recommending James Piscapo General Contracting for the parking lot project (including Alt #1) for a total price of \$89,600. M/Long, S/Boothby to accept James Piscapo bid as recommended by Ms. Shackett, including alternate option #1 for a total price of \$89,600. This includes the total parking lot along with the Sheriff's department parking spot (alt#1). Long and Boothby vote yes. Philpot abstains. Unanimous. **Motion carries.** Ms. Shackett had the chairman sign on the contract on behalf of the county.

NHAC Conference and County Conversations: Ms. Shackett reviewed the plan. Primex will facilitate this meeting at the conference. Ms. Shackett forwarded her power point presentation to Primex in preparation. Everything is in place and all are informed of the order of business.

Budget meetings: Commissioners scheduled a budget session for Monday, November 9, 2009 at 5:30 PM in the Commissioner's Office.

Consolidated Purchasing: Ms. Shackett told the Commissioners that she is currently working on changes needed to implement consolidated purchasing efforts.

Sheriff's Department: Ms. Shackett said that she expects to have access to financial reporting for the Sheriff's Grants in the very near future. Commissioners would like to have this on their next meeting's agenda as a follow up.

Commissioners Committee Reports: There were none.

Facilities analysis: Commissioner Philpot reviewed Ms. Shackett's recommendations and commended her for a great job narrowing the spectrum down to the final 4 out of 14 qualified firms. There are interviews scheduled with the four recommended firms on Monday, November 2, 2009 with Ms. Shackett and Commissioners Philpot. It is their intention to have the recommendation to the board of Commissioners by the November 4, 2009 Commissioners meeting.

Public comment: Commissioner Boothby asked for public input. There was none.

Budget Session: Commissioners had a budget review/update.

Adjourn: With no further business before the board, the meeting ended at 8:30 AM.

Respectfully submitted,

Angela A. Bovill, Administrative Assistant