



BELKNAP COUNTY COMMISSIONERS
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Minutes
Belknap County Commissioners Meeting
November 4, 2009, 8:15 AM

Commissioner Boothby called the Belknap County Commissioners meeting to order at 8:28 AM on the above date at 34 County Drive, Laconia, NH and started with the pledge of allegiance.

In Attendance: Chairman Christopher Boothby, Vice Chairman Edward Philpot Jr., , Norman O'Neil, Human Resource Director and County Administrator, Debra Shackett. Clerk Richard W. Long was on a scheduled vacation.

Restoration of books: Barbara Luther, the Registrar of Deeds discussed restoration of books. Mr. Moriarty, whom Ms. Luther has used before gave a price of \$1,100 per book for restoration. (35 Deeds books) Barbara has taken a look at these books, they are in good shape. Most people use the computer now for the information. Ms. Luther has 8 or 9 index books that need restoration. Ms. Luther would like to have those restored instead of the deeds books. The money would be better sent on those 8-9 index books. Ms. Luther said it can be done a little at a time to keep the costs under control in the budget. Commissioners though this was good planning. Commissioners want this put out as a bid and for Ms. Luther to let Mr. Moriarty it will have to go through the bid process. Ms. Luther will also ask Mr. Moriarty for info on the books she has in the control room and for a schedule on repairing and restoring.

Ms. Luther also informed the Commissioners that Connor and Connor (who has been a privately owned family business for 40 years) has been sold to Fidlar Technologies. Ms. Luther met with the gentleman from Fidlar and they made an extremely favorable impression. She is confident that this transition will be a smooth one. She also mentioned that at some point, an education seminar will take place on this in Illinois.

Approval of Minutes: M/Philpot, S/Long to approve the 10/21/09 minutes. Unanimous. **Motion carries.**

Meeting location: The November 18, 2009 7:30 AM Commissioners meeting will be held in Courtroom #1 at the County Courthouse. Judge McGuire invited the Commissioners to show them the work that has been done and to thank them for all the help the county maintenance department has given them.

Re-appoint NHAC Executive Committee Membership: The following is the County Administrator recommendation for appointment on the HNAC Executive committee: Debra Shackett, Courtney Marshall, Jail Superintendent, Craig Wiggin and Norman O’Neil. Commissioners concur.

Administrators report:

1. Ms. Shackett held her second administrators meeting yesterday. The two big items of discussion were the outside agencies and what the towns/city s are paying and the second were health insurance rates.
2. Ms. Shackett told the Commissioners that there is 10% budget right now for 2010 for health insurance; she will know the rate on November 20th. (16% - 20% is what is anticipated.)
3. **Facilities Analysis:** Ms. Shackett narrowed down interviews to 4 Architect firms. Commissioner Philpot and Ms. Shackett met with all 4 on 11/02/09. Commissioner Philpot said that Ms. Shackett did a great job narrowing it down to the 4 interviewed. All four companies were very good, reputable companies. Ms. Shackett stated that Sumner Davis had good experience across the whole spectrum of the County’s needs. Therefore, it is their recommendation to go with Sumner Davis Architects as the company to do the facilities analysis for Belknap County. Both concurred that this was a great process to go through. M/Philpot, S/Boothby to enter into contract with Sumner David\s Architects for the facilities analysis for Belknap County based on the recommendation. Unanimous. **Motion carries.**
4. **Additional Budget Forum:** Ms. Shackett asked the Commissioners if they intend to hold another budget forum in order to receive input from Selectman/City Council on the Commissioners recommendation. Commissioners concur and the meeting will take place on Thursday, November 12th at 6:00 PM. Representative Liz Merry was present and stated that she would get the word to delegation members to talk to their respective towns for them to have someone present at this budget forum.
5. **Meeting with Commissioner Toumpas:** Ms. Shackett attended a meeting in New Hampton where DHHS Commissioner spoke. The State of New Hampshire is in real trouble. Commissioners Toumpas talked about how Health and Human Service will have to change the way they do business based on recent major layoffs. The State as a whole, (from town to city to county to state) has to look at its governance model. Consolidation is on everyone’s radar, but you always have to consider whether or not there will still be efficiencies in services, etc. when consolidating. Ms. Shackett said that it was a very informative meeting.

NHAC 2010 Conference: The 2010 NHAC annual conference will be hosted by Belknap County. Commissioners will meet on 12/4/09 at 1:00 AM for strategic planning discussions, which is immediately following the regularly scheduled NHAC Executive Committee meeting. (In Concord)

Non Public Session: M/Philpot, S/Boothby to enter non public session pursuant to RSA 91-A: 3, II, (a) to discuss a personnel issue. Chairman Boothby polled the board. Philpot/Y, Boothby/Y. Unanimous, **Motion carries.** At 9:30 AM Commissioners were in non public session.

Commissioners concluded non public session by unanimous vote and were back in public meeting at 9:35 AM. M/Philpot, S/Boothby to seal the non public minutes for 30 days. Chairman Boothby polled the board. Philpot/Y, Boothby/Y. Unanimous.

Adjourn: Unanimous motion to adjourn at 9:52 AM.

Respectfully submitted,

Angela A. Bovill, Administrative Assistant