



BELKNAP COUNTY COMMISSIONERS
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Christopher D. Boothby
Chairman
Meredith

Edward D. Philpot Jr.
Vice-Chairman
Laconia

Richard W. Long
Clerk
Belmont

Minutes
Belknap County Commissioners Meeting
July 29, 2009 at 7:30 AM

Members Present: Christopher Boothby, Chairman, Edward Philpot, Vice Chair, Richard Long, Clerk.

Also Present: Debra Shackett, County Administrator, Angela Bovill, Admin Asst.

Harold Powell, Director of Maintenance presented information on the air conditioner for the court house. He submitted an estimate for repair and an estimate for replacement. M/Long, S/Philpot to have the repair done as soon as possible for a cost of \$9500. Unanimous. **Motion carries.** Harold also notified the Commissioners of some work being done by the State in the probate office at the Court House. (Office partitions and protective glass)

Administrator Shackett reported to the Board that she had toured the court house with the Maintenance Director and applauded the work that has been done to building, both inside and outside. She proceeded with the Administrative Report to the Commissioners.

Commissioner Boothby reported on the National Association of Counties Conference that he just returned from. He relayed information on several sessions that he attended and will review all the information he brought back with the County Administrator. He noted that it was an excellent learning experience.

The Commissioners discussed the Citizen's Council and Juvenile Restorative Justice. They have encouraged any creative planning and certainly hope there is continued discussion going on for the Citizens' Council to continue beyond 12/31/09. The Commissioners don't want to stifle any creative efforts, but do see Restorative Justice falling under the County Attorney's department. They will continue to wait for a plan from Citizen's Council and also from Restorative Justice. They instructed Administrator Shackett to proceed with the budget as has been done in the past.

Sheriff Wiggin informed the Board that the Department of Justice has approved Belknap County's grant request for \$217,578. The grant will be administered strictly in accordance with the terms of the grant, and the County's policy. Commissioner Philpot asked the Sheriff to track the time spent administering the grant. M/Philpot, S/Long to accept the grant funds in accordance with the terms and conditions. Unanimous. **Motion carries.**

The Sheriff notified the Commissioners that he is seeking another grant opportunity in conjunction with the City of Laconia. The County would receive approximately \$13,500 if awarded. The Commissioners would like the Sheriff to explore any opportunity to utilize these funds for the benefit of the Juvenile Restorative Justice program. They thanked the Sheriff. The Commissioners asked that information about this grant opportunity be presented on the county website.

After a request for public comment Tom Tardif asked several questions of the Board, mostly regarding the grant process, the Belknap County Special Operations Group, and accounting methods.

At 9:09 a roll call vote was taken to enter non-public session in accordance with RSA 91-A: 3 II (e). Comm. Philpot – yes, Comm. Long – yes, Comm. Boothby – yes.

At 9:32 the Commissioners resumed the meeting in public session.

A lengthy conversation ensued regarding budgetary transfers and the restrictions or requirements provided in NH Statutes. Administrator Shackett was instructed to contact DRA for advice and to discuss with Representative Millham.

The Commissioners also discussed the upcoming Forum (August 12, 2009 at 6:00 PM) and where it should be located. They reviewed the proposed agenda and agreed that the Chairman should open the meeting and present the first two items, then turn it over to the facilitators.

M/Philpot, S/Long to adjourn the meeting at 9:55 am. Unanimous. **Motion carries.**
Respectfully submitted,

Debra A. Shackett, County Administrator