



BELKNAP COUNTY COMMISSIONERS
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Minutes
Belknap County Commissioners Meeting
April 13, 2009

Commissioner Boothby called the Belknap County Commissioners meeting to order at 5:00 PM on the above date at 34 County Drive, Laconia, NH and started with the pledge of allegiance.

In Attendance: Chairman Christopher Boothby, Vice Chairman Edward Philpot Jr., Clerk Richard Long, and Debra Shackett, County Administrator.

1. Approval of minutes: M/ Philpot, S/Long to approve the nonpublic minutes of 3/23/09. Unanimous. **Motion carries.** M/Philpot, S/Long to approve minutes of the 3/25/09 meeting. Unanimous. **Motion carries.**

2. May meeting dates: M/Philpot, S/Long as follows: May 6, 2009 at 7:30 AM, May 7, 2009 at 8:00 AM (Primex), May 11, 2009 at 7:00 PM (County Convention) and Tuesday, May 19, 2009 at 7:30 AM.

3. Non-public session per RSA 91-A: 3, II (a) & (c) (Alan Robichaud): M/Philpot, S/Long. Commissioner Boothby polled the Board: Long/Y, Philpot/Y, and Boothby/Y. Commissioners were in a nonpublic session at 5:09 PM. Non public session was concluded by unanimous vote at 6:16 PM. While in non public session no actions were taken and no decisions were made. At 6:17 PM, the Commissioners were back in a public meeting.

4. Citizens council updates (Alan Robichaud): Executive Director Alan Robichaud presented the Commissioners with a “draft” version of the “Report to the Belknap County Commissioners from the Belknap County Citizens Council”. Discussion ensued around the MOU that was reached between the Youth Services Bureau (YSB) and Restorative Juvenile Justice (RJJ) and how the two programs are working together. Mr. Robichaud stated that the Citizens Council will play an active role in that in any way they can. Commissioners would ideally like to see the YAP (Youth Assistance Program) program be part of that MOU. Commissioners thanked Mr. Robichaud and members of his council for the work that went into compiling this draft report. Commissioners will take it to review and then will provide feedback to the council after they have more thought and discussion on it. It was a good first draft perspective. Commissioners thanked Mr. Robichaud for all his hard work and efforts.

5. NHAC annual conference: The NHAC is polling each Board of Commissioners regarding the 2009 annual conference. Budgetary constraints are a factor. Commissioner Boothby feels that this is very valuable. He would like to see more integration of legislation partners with Counties but feels that this is something he would like to continue. Commissioner Long expressed that it is one day two long. Two days and one night would be a good compromise. There is valuable information/people to network and integrate with. Commissioner Philpot has never participated but believes it sounds like a good learning experience and is all for getting the most value.

6. NHAC Executive Committee members: Each County is entitled to five members on the association's Executive Committee. Current members are Richard Grenier, Courtney Marshall and Debra Shackett. (Commissioner Boothby is a member because of his past president designation) That leaves two openings. Ms. Shackett recommends Craig Wiggin and Alan Robichaud. Commissioners concur with this recommendation.

7. PSNH lighting contracts: The lighting project has been completed in the courthouse and the jail. The contracts now need to be signed with PSNH regarding how the county will pay for the work. Ms. Shackett recommends that the county pay for the courthouse work outright (\$8724) and then finance the jail (\$20,978). Commissioner Long asked if it was possible to do a little of both in the jail (pay ½ fiancé other ½). Commissioner Boothby needs to sign both contracts tonight. He will sign them and authorize Ms. Shackett to negotiate from there. M/Philpot to execute the courthouse PSNH project and pay in full, S/Long. Unanimous. **Motion carries.** M/Philpot for Administrator Shackett to contact PSNH regarding partial payment in jail if possible, not to exceed the amount left in the courthouse budget and to finance the remaining balance. S/Long. **Motion carries.**

8. Press release on legal opinion: Commissioners have reviewed with their legal counsel, their powers and authority regarding the implementation and funding of non-constitutional programs. Ms. Shackett prepared a press release for their review that will be sent to the newspapers. Discussions ensued on funding for BCEDC, Genesis, and CAP (a portion of CAP). Commissioners value the work of all three and encourage them to continue to provide innovative ways to obtain funding in the future. Commissioner Boothby met with United Way Director, Jack Terrell to have conversations to help with these innovative ways. Commissioner Long said that they should stay the course as indicated for 2009 and cast the stone moving forward into the 2010 budget. Commissioner Philpot wants to continue to look at moving forward in a collaborative way with the County Convention and have more discussions during the budget building phase of the budget so that they will be more united. There was discussion. Commissioners concur that they will fund agencies as they are for the 2009 budget and will make changes moving forward to 2010.

9. Primex resolutions: Ms. Shackett presented the board with the resolutions from Primex that needed to be signed by the chairman. M/Long to authorize the Chairman's signature, S/Philpot. Unanimous. **Motion carries.**

10. LGC agreement: M/Long, S/Philpot to authorize the chairman to sign the resolution from Local Government Center. Unanimous. **Motion carries.**

11. Committee reports: Commissioners gave updates on the various outside agencies that they represent.

12. Johnson controls proposal: Ms. Shackett had conversation with Brad Parson from Johnson Controls regarding information on other heating sources as the Commissioners mentioned at their 4/8/09 meeting with Mr. Parsons. Mr. Parsons wanted clarification from the Board that they were in fact instructing Johnson Controls to explore other renewable and biomass energy sources. Commissioners concur and want them to move forward.

13. Roofing proposals: Ms. Shackett gave the Commissioners a spreadsheet that Mr. Powell put together with the comparison of the three quotes he received for the Courthouse roofing project. Commissioner Philpot asked if there was a formal RFP and spec's to bid on. These companies should be bidding on our specifications so that we can fairly compare them. There was discussion. Mr. Powell will put together an RFP and bring it to the next Commissioners meeting. Ms. Shackett informed the board that Mr. Powell is also seeking quotes on the air conditioner for the new office and that they will be presented to the Commissioners at their next scheduled meeting.

14. Public input: Chairman Boothby asked for public input two times. There was none.

15. Adjourn: M/Long, S/Philpot at adjourn the meeting at 7:37 PM. Unanimous. **Motion carries.**

Respectfully submitted,

Angela A. Bovill, Administrative Assistant