

# Belknap County Commissioners Meeting of May 21, 2008 Commissioners Conference Room

Commissioner Daigneault called the Belknap County Commissioners meeting to order at 8:00 AM on the above date at 34 County Drive, Laconia, NH.

Members present: Commissioner Philip Daigneault, Chairman; Commissioner Christopher Boothby, Vice Chairman and Commissioner Richard Long, Clerk.

Attendees: Carol Schonfeld, candidate for the CA & FO vacant position and Angela Bovill.

## Minutes of the Meeting

### Commissioners Daigneault, Boothby and Long

**Approval of meeting minutes:** Commissioners need to approve the minutes of the May 6, 2008 and May 19, 2008 Commissioners meetings. There was discussion. Commissioner Long made the motion to approve the 5/6/2008 and 5/19/2008 Commissioners meeting minutes. Commissioner Daigneault seconded. Unanimous. **Motion carries.**

### Carol Schonfeld, Human Services Administrator

**Parental Reimbursement:** Carol told the Commissioners that the following counties have chosen to continue Parental Reimbursement function for another 6 months: Hillsborough, Rockingham, Cheshire and Grafton. They will be collecting on all current cases established and those going forward for the next 6 months (that change appears in the 5/2/08 draft of the MOA).

**Human Services Software:** Carol also told the Commissioners that Hillsborough, Rockingham, Grafton, Strafford, Sullivan are all interested in purchasing software for INC, HCBC and rate setting (also refereed to audit) which will interface with the State's new system. Carol says that it appears that this will be necessary in order for counties to pay the bill, regardless of whether or not you plan on monitoring the expenses. Carol recommendation is that Belknap County purchases this software. Carol says that she does not have a written estimate of cost at this time, but George has been requested to prepare one. Carol also reminded the Commissioners that she has budgeted \$10,000 for this software.

Carols said that Merrimack and Cheshire counties did not have an answer at this time about the software and that Carroll County and Coos County were not present at the meeting to give a response. Carol told her affiliate that she would speak to the Commissioners and get back to them with Belknap Counties answer.

**MOA (Memo of Understanding) dated 5/2/2008:** Carol provided a copy for the Commissioners. As she understands it, the counties have not signed this agreement and that the Attorney Generals (AG's) Office has a problem with the hold harmless and Attorney Bob Dunn's language. Carol

told the Commissioners she attended the Senate Finance hearing where there was a presentation to the House Finance Committee regarding HB2 MOA on 5/20/08; following that meeting, Carol said that there was a County Finance Meeting at 1:00 PM at the Brown Building.

### **Commissioners Daigneault, Boothby and Long**

**DRA (Department of Revenue Administration):** Commissioners Daigneault took a call during the Commissioners meeting at 8:58 from Barbara Robinson of DRA. This was with respect to a conversation that they had yesterday, 5/20/08. In conversation with Commissioner Daigneault, Barbara said that the State agreed with the fact that the Commissioners default budget as well as the County Convention meeting minutes and the MS 42, MS 45 and MS 46 be submitted to the Department of Revenue of Administration with the knowledge that \$250,000 of depreciation was in the default budget. The State will receive all that information and accept the Commissioners default budget along with the claim that Belknap County will no longer show depreciation line item in the Nursing Home budget in future budgets moving forward.

Commissioner Daigneault also said that in the conversation yesterday the State indicated that perhaps they also should have looked more thoroughly at the budget at the time and they may have picked up on the depreciation being a non-budget item and advised us. Moving forward, the State and County are all on the same page and will no longer show this as a line item in the Nursing Home budget as indicated. This was a budgetary error with no tax implication.

Commissioners Daigneault prepared a press release and read aloud to the other two Commissioners. There was discussion. Each Commissioner will make some changes to the letter. Then the commissioners will put on their letterhead with all three signatures and send out to the local newspapers.

**Non-public session:** Commissioner Boothby made the motion to enter into non-public session per RSA 91-A; 3, paragraph II, (b). Commissioner Long seconded. Commissioner Daigneault took a polling of the board. Unanimous. Motion carries. At 9:04 AM, the board as in a non-public session.

At 9:40 AM, non-public session was concluded and the board of Commissioners were back in a public meeting.

**Offer of employment:** Commissioner Boothby made the motion for the record that the Board of Commissioners have made an offer of employment to an applicant for the position of the County Administrator and Finance Officer. That offer has not yet been officially accepted. The applicant would like time to notify their employer. Commissioners will wait to see if the candidate will officially accept the offer before the terms of employment are made public. Commissioner Long seconded. Unanimous. **Motion carries.**

### **Angela Bovill, Commissioners Administrative Assistant**

**Retirement:** Evelyn Sanville is retiring from the County after 18 years of service. There is an open house for her on Friday, May 30, 2008 from, 3-5 PM in the Sheriff's department. Commissioners Boothby and Long and will present Evelyn a gift at this time.

**Maintenance:** Angela let the Commissioners know that Harold has prepared the oil bids for the 2008-2009 heating season for Belknap County. This is forthcoming. As soon as all the quotes are obtained, Harold will make his recommendation to the Commissioners.

**Nursing Home:** Courtney gave the Commissioners a copy of the drug/alcohol testing policy that he would like to implement at the Nursing home. Our County Attorney James Carroll has reviewed this. Commissioners would like to take this with them to review and will discuss it at the next schedule Commissioners meeting.

**Computer Services from Cybertron:** Angela gave the Commissioners a copy of a letter that she received from Cybertron that indicated they would be increasing their hourly rates effective July 1, 2008. Angela spoke with Jon and he said that this would have no effect on the county as we are under a contract with Cybertron. The only time this would affect us is if Cybertron is called in on a project above and beyond the scope of contract.

**June Commissioners meeting dates:** The June meeting dates are as follows: Thursday, June 5, 2008 at 8:00 AM and Wednesday, June 18, 2008 at 8:00 AM.

**July meeting dates:** Are as follows: Wednesday, July 2, 2008 at 8:00 AM, Wednesday, July 16, 2008 at 8:00 AM and Wednesday, July 30, 2008 at 8:00 AM

**Commissioner Toumpas of DHHS:** Commissioner Daigneault would also like Angela to get a hold of Commissioners Nicholas Toumpas from DHHS to try and schedule him to come to one of the June Commissioners meetings. Commissioner Daigneault and Commissioner Toumpas attended a meeting together last week and Commissioner Toumpas indicated his interest in meeting with the Commissioners. Commissioners would certainly welcome this and would like to have him into their meeting for discussions.

With no further business to discuss the meeting was adjourned by unanimous vote at 10:00 AM.

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Angela A. Bovill, Administrative Assistant

Attest: \_\_\_\_\_  
**Philip P. Daigneault, Chairman**

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**Christopher D. Boothby, Vice Chairman**

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**Richard W. Long, Clerk**