

# Belknap County Commissioners Meeting of July 2, 2008 Commissioners Conference Room

Commissioner Daigneault called the Belknap County Commissioners meeting to order at 8:05 AM on the above date at 34 County Drive, Laconia, NH.

Members present: Commissioner Philip Daigneault, Chairman and Commissioner Richard Long, Clerk. Commissioner Christopher Boothby, Vice Chairman was on a scheduled vacation.

Attendees: Carol Schonfeld, Richard Grenier, Tammy Johnson, Alan Robichaud, Debra Shackett and Angela Bovill.

## Minutes of the Meeting

### Carol Schonfeld, Human Services Administrator

**Recoveries:** Ms. Schonfeld discussed the Nursing Home HCBC and the fact that it is not addressed in the MOA. The counties should receive 100%, as the State no longer participates in the INC/HCBC programs. Ms. Schonfeld advised the Commissioners that she raised the issue at the HB2 meeting and that it has been requested that the State provide us with information regarding their recovery process.

**Payments based on the MOA:** Ms. Schonfeld worked up a spreadsheet on how we would pay those bills. The State wants twelve monthly payments. (That would put the figure at 2.4 million instead of the 2.3 figures for 2008). Ms. Schonfeld would like to know the Commissioners position regarding the continuation of auditing the bills. There was discussion.

Commissioners want Ms. Schonfeld to audit the bills because we need this history. This will better prepare us when 2010 comes (which is when the MOA expires). Commissioners directed Ms. Schonfeld to audit the bill and to pay in accordance of what the bill says. A reminder for the record that the last 6 months of bills are front-loaded due to the fact that it will be the first 6 months of the States budget but the last 6 months of our budget. (Fiscal vs. calendar year)

**Motion to audit the bills for the record:** Commissioner Long made the motion to follow the recommendation of the Human Services Administrator in the minutes of the 6/18/2008 meeting and to audit the bills and pay as received. Clarification, we are auditing all State bills and paying on the basis of the audit amount for payment. Commissioner Daigneault seconded. Unanimous. **Motion carries.**

**MOA signed:** Commissioners unanimously concurred to the MOA and authorized the chairman to sign on behalf of Belknap County Commissioners. Ms. Bovill will fax back to the Association as requested by Betsy Miller.

**Incentive Funds:** Ms. Schonfeld brought the press release that she prepared with regard to the Incentive Funds Awards. This is for SFY09 Incentive Funds.

**Categorical programs updates:** Ms. Schonfeld provided the Commissioners with an update as of the April 2008 State bill.

**Richard Grenier, Superintendent of the Department of Corrections**

**Non-public session:** Commissioner Long made the motion to enter into non-public session with the Superintendent of the jail, per RSA 91: -A; 3, paragraph II, (a) to discuss a personnel issue. Commissioner Daigneault seconded. Commissioner Daigneault took a polling of the board. Unanimous. **Motion carries.** At 8:37 AM, the board was in a non-public session.

The non-public session concluded at 9:30 AM by unanimous vote, and the board was back in a public meeting at 9:30 AM. While in non-public session, no actions were taken and no decisions were made.

**Alan Robichaud, Executive Director of Citizens Council of Children and Families**

**HB1370:** Mr. Robichaud told the Commissioners that house bill 1370, which was relevant to the Juvenile Justice Information Sharing in Belknap County, has passed. The Governor signed it and it becomes effective August 10, 2008.

**System integration initiative:** They had a symposium on June 5<sup>th</sup> at Meadow brook. Commissioner Boothby was there along Commissioner Toumpas from DHHS was there along with his associate Commissioner and Bill Feneman the Director of Juvenile Justice in Concord. There was a follow up to that meeting and one of the groups that they want to convene on a quarterly basis is a group they calling Administrative Advisory Committee. These people from various agencies will be representing the Commissioner of Health and Human Services (DHHS). Some from Director level positions to the States advocacy organizations. Mr. Robichaud feels that it is necessary that we have a Commissioner on that committee. Commissioners asked how often they would have these meetings. Answer: Quarterly. They are still working out details of this committee and Commissioners feel it is imperative that one of them is involved. They will discuss and Mr. Robichaud will keep them informed on the progress.

**New council members:** There are two new candidates that have applied for membership to the council. Pam Kuczkowski of New Hampton and Ruth O'Hara of Laconia. Mr. Robichaud provided background on these two candidates. Commissioners concur. Mr. Robichaud said that there are about 5 other people that they are waiting for to complete applications. Currently they have 15 members on the council, which is their minimum number. The council is always looking for new members.

**State Advisory Group on Juvenile Justice (SAG):** Mr. Robichaud let the Commissioners know that they have submitted a third year application to finish the last phase of that project. They received notification that they were approved for a grant of \$21K. That would begin October 1<sup>st</sup> and carry them through until next September.

**Commissioners Daigneault and Long and CA & FO, Debra Shackett**

**Semi-annual tour of the Department of Corrections:** At 9:59 AM, the Commissioners paused their regular meeting to take a scheduled semi-annual tour of the County Department of Corrections. County Administrator and Finance Officer, Ms. Debra Shackett joined the Commissioners for this.

At 11:20 AM, the Commissioners and Ms. Shackett returned from the jail and found the facility to be in order and a letter signed by the Commissioners will be submitted to the State with an update on the facility in accordance with RSA 30-B: 12.

**Angela Bovill, Commissioners Administrative Assistant**

**Sheriffs Department update:** There were various newspaper articles for the Commissioners to review and be kept up to date.

**Mental illness and substance conference:** There were two letters in the jail folder relative to the conference that will be coming in November that the Judiciary, the Department of Corrections and the Department of Health and Human Services are sponsoring. They are asking each county to contribute \$1000 towards the conference. This conference is relative to mental illness and substance abuse. Commissioners would like Ms. Bovill to forward to the Superintendent of the Jail and have him make a recommendation to the Commissioners their next meeting.

**Mileage reimbursement increase in rate:** Effective July 1, 2008, the IRS announced that there would be an increase in reimbursement mileage rates for all business miles driven from July 1, 2008 through December 31, 2008. The rate will increase to 58.5 cents per mile. This is an increase of eight cents from the 50.5 that was in effect for the first 6 months of 2008. Commissioner Long made the motion to follow the proposed increase based on IRS rates for mileage reimbursement from 50.5 to 58.5 effective July 1, 2008. Commissioner Daigneault seconded. Unanimous. **Motion carries.**

**County Attorney:** Ms. Shackett gave the Commissioners a copy of a line item transfer request that she received from the County Attorney, James Carroll. Commissioner Long made the motion to approve the transfer of \$800 from 4110-0540 to 4110-0512. Commissioner Daigneault seconded. Unanimous. **Motion carries.**

**Approval of the minutes of June meetings:** There were copies of the 6-5-08 and 6-18-08 meeting minutes for the commissioners to review and approve. Commissioner Long then made the motion to approve the minutes if the 6/5/08 and the 6/18/08 Commissioners meetings as printed. Commissioner Daigneault seconded. Unanimous. **Motion carries.**

With no further business to discuss, the meeting was adjourned by a unanimous vote at 11:50 AM.

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Angela A. Bovill, Administrative Assistant

Attest: \_\_\_\_\_  
**Philip P. Daigneault, Chairman**

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**Richard W. Long, Clerk**