

Town of Becket
Board of Selectmen's Working Meeting
December 18, 2017
9:30 a.m.
Town Hall
557 Main Street, Becket

Attendees:

Board of Selectmen: William ("Bill") Elovirta, *Chair*; Nicole Ledoux, *Vice-Chair*
Michael Lavery, *Clerk*

Staff: Ed Gibson, *Town Administrator*; Beverly Gilbert, *Recording Secretary*;

1. Call to order

Bill called the meeting to order at 9:34 a.m. He noted that the BOS was recording today's working meeting.

2. Recruitment to fill upcoming vacancy of Town Administrator Position

The BOS reviewed and modified an ad to publish in The Beacon publication (January and February editions) and to post on the MMA website for sixty days.

Bill will contact and invite Bob Markel (ex-Interim Town Administrator Southampton) who had expressed interest and may be a possible Interim Town Administrator for the Town of Becket to an upcoming BOS meeting. The BOS discussed conceivable rates of pay for the Interim Town Administrator. It is anticipated that the Interim Town Administrator would work less than 20 hours per week.

On 12/20/2017, the BOS will discuss and possibly update the draft Town Administrator's job description which, after approval, will be posted on the town's website.

Michael moved to authorize Bill, during the absence of a Town Administrator, to sign all associated documents and official day to day (not items requiring BOS vote) memorandum that correspond with the functioning of the Town of Becket until such time when the town hires a Town Administrator. Nicole seconded. Motion carried. Bill recused himself.

Beverly will contact the Country Journal to ask if they would consider once again as they did last week, to publish the news item specifying that the BOS seeks volunteers to serve on the Town Administrator Search Committee.

3. Town Beach Policy

Beverly gave the Board of Selectmen a copy of the tax bill stuffer announcing the new Town Beach Policy that will go into effect on May 1, 2018. On 12/20/2017, she will give the BOS a copy of the Town Beach Policy with changes marked in red that she and Ed recommend to clarify the

intentions of the policy that had been approved on December 6, 2017.

4. BOS review and possible vote on its recommendations for changes to the Bylaw Review Committee Proposed Amendments to Article 17 Section 21. for BOS Comments – BOS to discuss possible dates to meet with the Bylaw Review Committee

The BOS will discuss this at their meeting scheduled on 12/20/2017.

5. Policy for Federal Grants – Discussion and Possible Vote

The BOS reviewed and discussed a draft Federal Grant Policy of the Town of Becket. Ed advised that the town's auditors had recommended this policy aimed at CDBG Grants as well as for other federal funds provided to the town. There was a typo on the second page, and under B. Inventory Procedure, Ed recommended that the following sentence should read, "Inventory records are the responsibility of the Town Accountant **and/or Town** Administrator." Michael moved to approve, as amended, the Federal Grant Policy of the Town of Becket. Nicole seconded. Motion carried unanimously. The BOS will sign this policy on 12/20/2017.

6. Draft Revolving Account Bylaw Review

Ed provided a draft town meeting warrant article regarding revolving funds. In keeping with the Selectmen's meeting of 12/6/2017 and based on activity and to allow for growth, Ed added an \$8,000 spending limit for Fire Inspections.

7. Draft Borrego Solar P.I.L.O.T. Agreement Review

This will be discussed on 12/20/2017.

8. Any other business to come before the Board

Per Michael's inquiries, Ed advised that due to the cold weather (cement work is involved), the plumbing work to close the Route 20 Spring will occur in the Springtime of 2018; and before the town may demolish 12 Maple Street, it must obtain a Request for Determination from the Conservation Commission due to its proximity to Yokum Brook.

The BOS signed a contract between the Town and: 1) Lane Construction Corp, Pittsfield for the award of sealed Bid #18-002 for Full Depth Reclamation with Injected Asphalt Stabilization Fine grade and Compaction and Type I and Hot Mix Asphalt Binder and Top mixes; and 2) Dependable Truck & Tank Limited, Brampton, Ontario Canada for the Rescue pumper for the 2017 or Newer Fire Apparatus Rescue Mini-Pumper.

9. Motion to adjourn the meeting

Michael moved to adjourn. Nicole seconded. Motion carried unanimously. At 10:45 a.m., Bill adjourned the meeting.

Respectfully submitted,
Beverly Gilbert, Secretary



William Elovirta, Chairperson