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Christine B. Heath
TOWN CLERK

**INLAND WETLANDS & WATERCOURSE COMMISSION
TOWN OF BEACON FALLS
INLAND WETLANDS & WATERCOURSE COMMISSION
REGULAR MEETING MINUTES, DECEMBER 8, 2010**

Chairman Edward Smith called the Regular Meeting of the Inland Wetlands and Watercourse Commission to order at 7:00 p.m.

Present: Chairman Edward Smith, Commissioners: Richard Minnick, Walter Opuszynski and Arlene Brumer.

Absent: Vice Chairman Stephen Knapik, Commissioner: David Chadderton.

Also Present: James Galligan, Town Engineer and Wetlands Enforcement Officer David Keating.

Pledge of Allegiance – recited

Motion was made by Commissioner Minnick and seconded by Commissioner Opuszynski to allow the Chairman to rearrange the agenda to accommodate the public and to add to the agenda Special Meeting Minutes of 12/2/2010.

Discussion: None Vote: 4 in favor Abstained: 0 Opposed: 0

Comments from the Public – none

Public Petitions – none

Public Hearings & Considerations of Public Hearings – none

Approval of Minutes – November

Motion was made by Commissioner Minnick and seconded by Commissioner Opuszynski to approve the regular minutes of November.

Discussion: None Vote: 3 in favor Abstained: 1 Opposed: 0

Motion was made by Commissioner Knapik and seconded by Commission Brumer to approve the special meeting minutes of December 2, 2010.

Discussion: None Vote: 3 in favor Abstained: 1 Opposed: 0

Correspondence

Letter from Atty. Bryne dated November 22, 2010 regarding Chatfield Farms – Wyndham Homes
A copy of a letter from Larry Secor, Nafis & Young dated 11/10/2010 sent to Joe Darnell, Wyndham Homes regarding Notice of Soil and Erosion Inspection.
Christmas card from Nafis & Young

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Monthly dated November 10, 2010 from Wyndham Homes
Planning and Zoning Minutes for November 18, 2010
Letter from Board of Selectmen dated November 29, 2010 regarding new budget
Interoffice Memo from Board of Selectmen dated November 16, 2010 regarding clerk raises
Connecticut Wildlife & The Habitant

Commissioner Minnick asked that the Chairman read into the record the interoffice memo from the Board of Selectmen dated November 16, 2010: Dear Board and Commission Chairs – It is with emotion that I write this memo. After lengthy discussions with both the Board of Selectmen and Board of Finance, including a discussion at the October 21, 2010 meeting with the Board of Finance, it was agreed that due to having an extremely low 2010/2011 budget, the policy set with regard to new fee increases for Board and Commission clerks in an earlier September 15, 2010 memo will not be in effect at the current time. We are asking that you include any requests for wage increases for your clerks in your 2011/2012 budget proposed requests. Thank you.
Sincerely, Susan A. Cable, First Selectman

Chatfield Farms – Wyndham Homes
Chairman Smith stated that Chatfield Farms is still in control of the project.

Administrative Report
Jim Galligan, Town Engineer noted the Wyndham Homes gave a report concerning the soil and erosion control inspection for Chatfield Farms. A letter dated November 10, 2010 is on file.

Open Space on Skokorat Road
Commissioner Minnick noted that the activity that was being done on the open space on Skokorat Road is completed. Pictures were presented at the meeting. The estimated total cost for the project if done by private contractors would be \$16,000. Steven Knapik volunteered to do the project.

IWWC Regulations & Application Update
Motion was made by Commissioner Minnick and seconded by Vice Chairman Knapik to hold a Special Meeting on Thursday, January 6, 2010 at 6:45 p.m. at the Town Hall to discuss the proposed regulations and application.

Discussion: None Vote: 4 in favor Abstained: 0 Opposed: 0

Report of Accounts
A report of the Commission accounts was given by Commissioner Opuszynski.

Budget
Chairman Smith noted a memo from the First Selectman concerning 2011/2012 budget which will has to be done by January 10, 2011.

Payment of Bills
M. Kempa
Motion was made by Commissioner Minnick and seconded by Commissioner Opuszynski to approve the numbers of meetings and associated hours for the bill submitted by the clerk,

Maryann Kempa, with the rate per meeting and per hour adjusted, by the Chairman, to be in keeping with those approved by this Commission and subsequently approved by the Board of Selectmen. This pay adjustment is in line with the budget approved by the Board of Selectmen and of the Board of Finance. It was subsequently approved by the legislative body of the Town. Any changes to the approved budget without the approval of the legislative body, the citizens, is contrary to the Town Ordinances and State Statute. It is illegal.

Discussion: Commissioner Brumer stated she thought this was approved already. Chairman Smith stated the letter previously read stated that the approval of the raise was taken back.

None **Vote: 3 in favor** **Abstained: 0** **Opposed: 1**

Motion was made by Commissioner Minnick and seconded by Commissioner Brumer to recess into Executive Session at 7:30 p.m. to discuss personnel matter inviting M. Kempa. Commissioner Minnick presented information that he has researched concerning this matter.

Discussion: None **Vote: 4 in favor** **Abstained: 0** **Opposed: 0**

The Commission resumed its regular meeting at 7:40 p.m.

Motion was made by Commissioner Minnick and seconded by Commission Opuszynski to withdraw the previous motion.

Discussion: None **Vote: 4 in favor** **Abstained: 0** **Opposed: 0**

Motion was made by Commissioner Opuszynski and seconded by Commissioner Brumer to pay the bill as submitted.

Vote: 3 in favor **Abstained: 0** **Opposed: 1**

Discussion: Commissioner Minnick opposed to M. Kempa invoice as submitted.

State of Connecticut Fees – nothing to report

Miscellaneous – none

Petitions from Commissioners – none

Motion was made by Commissioner Minnick and seconded by Commissioner Brumer to adjourn the meeting at 8:05 p.m.

Respectfully submitted,


Maryann Kempa

Clerk

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