

Beacon Falls Board of Selectmen
10 Maple Avenue
Beacon Falls, CT 06403



**BEACON FALLS BOARD OF SELECTMEN
Monthly Meeting
February 12, 2018
MINUTES
(Subject to Revision)**

1. Call to Order/Pledge to the Flag

First Selectman Chris Bielik called the meeting to order at 7:30 P.M.

Members Present: First Selectman Chris Bielik, Selectman Peter Betkoski, and Selectman Mike Krenesky

Others present: Kevin McDuffie, Chairmen of P&Z, Mike Mormile, Zoning Enforcement Officer, Sadie Colcord, EDC, Tom Broesler Finance Manager
Citizen News

2. Comments from the Public

Tom Broesler, 17 Lorrain Dr. I would like to comment on some inaccuracy about Bethany and the Fire Department who purchased a Rosenbauer that was worked out between the Board of Selectman and the Fire Department and happened before I (Tom) worked for them. And I did NOT authorize any deposit for the fire truck. The Board of Selectman and the Fire Department agreed to a 50% deposit. I did negotiate the use of bond funds to pay for the truck, to save the town some money, instead of the town making a big payment over three years.

Bielik: Thanked Tom for clearing the air on that issue.

C. Bielik asked three times and there were no further comments from the public at this time.

Motion to make a new agenda item 3; Electric **Rates discussion and possible actions** **Betkoski/Krenesky; no discussion; all ayes**

3. Electric Rates discussion and possible actions;

Tom; The State of Ct has a public access website that lists the current rates available of about 20 different energy suppliers that are licensed to provide energy

in the State of CT. In my opinion to use this site to get a bid from, instead of going through an RFP process and spend more time and money to do it. I'm asking the Board of Selectmen if that would be a possible situation we could do?

Bielik; The Finance Department would take care of this every year? Tom; yes we would take care of it. Bielik; I know our current contracts are staggered as far as their expiration goes. Tom; we now have all the contracts all aligned. Bielik; are we at a point where there is a competitive rate out there, then what Eversource is providing currently? Tom; yes there are a number of them. What I had suggested last time is, we now sell energy to Eversource for a fixed rate. Then Eversource charges us at a wholesale average rate based on prior 6 months. We should work in consort with that 6 month period and not try to beat the market just play the market compared to what we are paying for the electrical service. I think the best course of action for the town is to make a commitment to buy energy at a price that matches the time frame Eversource is changing our rates, so we are not trying to beat Eversource prices and just working with a consistent spread. Bielik; and when is the next period we should be looking in trying to sink that up? Tom; I believe the rate is going to change in July because it was supposed to change in January. It goes January – June.

Betkoski; we have an energy board, do we need to run it by them? And keep them in the loop? Tom; this is strictly a pricing situation. The recommendations were to buy a 5-year contract. So if we were trying to beat the market we actually would have made the long haul. Betkoski; I'm with you; I may be questioned at the coffee shop why it wasn't run by the Energy Board. Krenesky; we need to keep them in the loop. But for us to jump on something, or do we have till July? We don't want to wait for them to have a meeting to do this? I think we can pull the trigger a little more efficiently ourselves. Tom; are we going to have a Board meeting every six months to tell us, yes that's a lower rate and buy it? Betkoski; they should, what is the purpose of this Board, Michael you would know? Bielik; I'm not sure about who is on the current board. And when the last time they had a meeting, and what the term limits were if any. I will have to look into it. Krenesky; what is the action we need to do tonight?

Tom; to approve the publish rate as a source forbidding, without doing an RFP process. We approve the prices on the State bid list; we approve the prices on the COGG bid list. Bielik; so it's a procedural process that streamlines the process and lets us react to something in a more exhibitionist way instead of an RFP multiply bidding situation. Tom; Yes that is correct.

Motion for the Board of Selectmen approves the use of the CT competitive electricity market for pricing future electric rates. Krenesky/Betkoski; no discussion; all ayes

Motion to move the finance report up to agenda item 4 and move the budget transfers to agenda item 5; Betkoski/Krenesky; no discussion; all ayes

4. Report of the Finance Manager;

Tom; Revenues from the part we can control are hitting on all cylinders. Looks like Maryann once again breaks the budget on last year's taxes, we've collected 90% of this year's tax bills to date. As of the end of January, we look when it's deposited and Maryann looks at it when she received the payment. So there is a little bit of time difference.

Bielik; Noted the estimated and the actual revenue and the state aid we have received is under budget with no other funds expected for the rest of the year. We will have to look at them and see where we will be short.

Krenesky; on the bank statement line item 10-90-71-1121, electricity solar, what is up with the transfer request?

Bielik; we will answer that in the budget transfer section.

Motion to accept the Finance Manager report as presented and pass it onto the Board of Finance for their review; Krenesky/Betkoski; no discussion; all ayes

5. Budget Transfer Requests;

Bielik; Tom why don't you explain some of these budget transfer requests.

Tom: On the Solar energy, when we started the year, I didn't know how much power it would generate, just how much we would need to pay for it, I looked at it and figured \$35,000.00 for the year, now we are six months in Erin did some research and I was too aggressive with the fire department and I need to put some money back, and other lines they have don't have such a big cost, Garage, Waste Water Plant, Water treatment plants are all hooked up to the meter we don't have to pay anything because it's hooked up to the Solar meter. The pump station is not in the solar meter. The advantage to the system we are on when we over produce power Eversource will pay us for the electricity and gives us a credit on other meters, only the cost of the electric, the other half is the service of it. \$10,000.00 and their bill for electricity is only \$6,000.00 they still get the credit of \$10,000.00. We get it all in the month we buy it so we are constantly up to date no credits left in the future. We are making money, due to the fact of the power of the cost we pay and the amount they will buy it for. We produced in the month of June and didn't get credits until July.

Bielik; if everyone remembers the transfers for the solar power line we made to the new Solar Power lines to the consulate, eventually this year we will have a solar line and have all the correct numbers and not have to do transfers. Tom: I'm estimating on what we produced on the first six months this year that our cost next year is going to be around \$53,000.00- \$54,000.00, this year it looks like it's going to be about \$65,000.00 - \$70,000.00, because the price goes down the first three years and then gradually goes up again.

Bielik; There are two transfers, first one is for \$19,000.00 from Electricity Waste Water #10.90.67.1121 to Electricity - Solar Generation, #10.90.03.1121. The other one is, \$9,600.00 from Electricity Park & Rec # 10.90.71.1121 into Electricity - Solar Generation, # 10.90.03.1121. Betkoski; I'm a little confused on that transfer?

Bielik; what they are saying is, there is money in this line so we can move the money out of there to pay the bills. It's an accounting device; it's cleaner to see where the money is all going. Betkoski; It's a benefit to the town. Bielik; from an

accounting stand point, it's a benefit for Erin and Tom because now they are actually writing checks out of a line we can track it back to.

Motion to approve the 2 budget transfer requests from Electricity – Waste Water in the amount of \$19,000.00 line #10.90.67.1121 to Electricity – Solar Generation \$19,000.00 line # 10.90.03.1121 and second transfer from Electricity – Park & Rec in the amount of \$9,600.00 line # 10.90.71.1121 into Electricity – Solar Generation amount of \$9,600.00 line # 10.90.03.1121 as follows and pass it along to the Board of Finance; Betkoski/Krenesky; no discussion; all ayes

Motions to approve budget transfer request from Electricity - Town Hall in the amount of \$4,000.00 line # 10.90.03.1120 and transfer to the Electricity - Fire Department line # 10-90-03-1121 in the amount of \$4,000.00; Krenesky/Betkoski; no discussion; all ayes.

Bielik; Tom would you like to talk about the accounting software. Tom; I received quotes from 3 companies, we went over the bids and we have picked two companies who we want to come in and do a demo, invite everyone from the Board of Selectmen and Board of Finance who would like to see the demo's and have someone from Bethany here also. I'm hoping Jim Carroll from Finance comes he has a lot of experience with finance software. Krenesky; most of these are coming out of unanticipated funds; there is about a million dollar in there, what's left after we do all these moves? Bielik; it's actually 1.1 million in unassigned fund balance. Tom; we have spent some of the 1.1 million and with this, we will still have 650,000.00 left. Bielik; it's still over and above 9.25% that is required to have by our policy's. If we call it 2 million then our unassigned balance after the request will be about 2.6 million. Tom: it will be about 2.6 million, but we have 2 million we need to keep. Betkoski; is this a surplus? Tom: if you were a business then yes it would be said that way. Betkoski; is that why the region leave a fund balance? Tom: no, their policy is different from ours. Actually, the region isn't allowed to maintain a fund balance. They are allowed to defer 1% of capital funding funds.

Bielik; we need to do this with the Board of Finance and bring this to a meeting for town approval. \$ 250,000.00 to the water treatment plants SWWT this in anticipation expending on the upgrade plan and \$35,000.00 for the accounting software.

Motion to transfer \$250,000.00 from Undesignated Fund Balance line #10.30.90.0990 to Transfer – SWWT in the amount of \$250,000.00 line # 60.80.27.1010, and second \$35,000.00 from Undesignated Fund Balance line # 10.30.90.0990 to Accounting Software in the amount of\$35,000.00. Betkoski/Krenesky; Betkoski; for the sewer treatment plant is this for the study? Bielik; No it's at the start of the upgrade. All ayes

Finance is looking for approval access from the LOCIP, which is state grant which we receive every year funding, for local capital improvements, two projects, and one for \$3,500.00 to expand the server closet and create recessed areas in Town Clerk's Office for the displaced map printer. And the Senior Center and Ground floor of the Town Hall does not have an automatic push button handicapped access doors. For \$5,500.00. They are working on getting some quotes.

Motion to approve the LOCIP funds for the Town Clerks server closet and Map Table at \$3,500.00 and the handicapped doors for the Senior Center and Town Hall for \$5,500.00; Krenesky/ Betkoski; no discussion; all ayes

Bielik: three request for transfers \$9,585.53, tax collectors, expenditures for the accusation of Hubble Ave. The town acquired it for back taxes, the fees are for attorney and Marshal Fees.

\$2,000.00 assessors tax collection renovations, a couple of changes made to it, a couple of exponders that we didn't know about, and blinds and Jim Baldwin made cabinets for his office. Krenesky; Question on the blinds, are they for the outside windows? Bielik; I'm not sure if they are for the outside window.

And the last one is for \$5,000.00 for new furnishing for the assembly room, a new conference room table.

Motion to approve the three transfers, First one for \$9,585.53 from Undesignated Fund Balance line # 10.30.90.0990 into Tax Collector – Misc. Exp. Line # 10.90.07.1220 for \$9,585.53. Second one for \$2,000.00 from Undesignated Fund Balance line # 10.30.90.0990 into Assessor Renovation line # 45.90.90.2167 for \$2,000.00. Third one for \$5,000.00 from Undesignated Fund Balance line # 10.30.90.0990 into Assembly Room line # 45 for \$5,000.00; Betkoski/Krenesky; no discussion; all ayes

Bielik: Two more request transfers, the police phone system upgrade \$9,000.00, from the Town Meeting we received authorization to do that work. This is part of this, now we need to spend it.

The request is from the Senior Center, for \$ 2,200.00 to replace the soda machine. Krenesky; they usually are 5,000.00. Bielik; they have a soda machine and cost to repair it is beyond it repair life. It's a money making the item for the senior center. People buy enough that it helps them with their activity they do. Krenesky; my understanding is the town of Beacon falls is purchasing this machine. So stocking this machine with a product is to be done by the seniors, we are not replenishing the products. It's a town machine. Bielik; there are a number of compelling reason to buy it.

Motion to approve the transfer of \$9,000.00 from Undesignated Fund Balance line # 10.30.90.0990 to Police Phone System line # 45.90.90.2174 for \$9,000.00. And to approve the transfer of \$2,200.00 from Undesignated Fund Balance line # 10.30.90.0990 into Senior Center Activities line # 10.90.79.1681 for \$2,200.00; Krenesky/Betkoski; Kevin McDuffie I do know the PEPSI representatives and I can ask them if there is anything they can do for us. All ayes

Motion to move Agenda Item 18 d Proposed Change in Land Use Permits Ordinance (Zoning Compliance) – discussion and possible action to Agenda Item #6; Betkoski/Krenesky; no discussion; all ayes

6. Proposed Change in Land use Permits Ordinance (Zoning Compliance) – Discussion and possible Action

Bielik: We have done a comprehensive look at a number of these types of permit fees and charges Mike and Kevin would you like to explain? Mike; with a discussion with Mr. Baldwin (Building Inspector) other towns fees are much greater than our town fees are. Sometimes when builders come in they are surprised with the low price of the fees we charge. Bielik; we will be making a change process to the existing town ordinance. McDuffie; we all discussed on the board, the average homeowner won't feel this. If they want to do a deck, pool or put a shed up the fees will be the same. It will be building homes permits. Bielik; Based on the research you have all done, it makes us competitive? McDuffie: Yes we are competitive and still a little underpriced. The Town Ordinance will be changed and you need a public hearing. But our rules state for someone putting in a road, everything must be done, curbs, and paved before all the homes are done. And a lot of the time the roads take a beating when the construction trucks come in for home building. Based on other towns it should be binder course, nice and clean up to a certain percentage. Then they can put the final process down and it's not tearing up a final project. Bielik: if we are having a public hearing maybe we need to bring that to the meeting, and get the town attorney involved and get the right verbiage on it and have it for next month's meeting and then we can read it over and have it with a joint public meeting with it all. McDuffie; Right now we have Chatfield farms pays separately for engineering fee's and inspection, and Pond Springs don't pay for any of that. So what I'm proposing is, in the Town Ordinance Book, that any new developer when it comes to the inspection they need to pay the inspection fees and they get charged for it. Bielik: put together the language and we will put it all together.

Motion to move Item Agenda 12; Report from Economic Development to Agenda Item #7; Krenesky/Betkoski; no discussion; all ayes

7. Report from Economic Development

Sadie; Gave the Selectmen reports on the Fee's Schedule for the Town of Beacon Falls. I've been working with possible tenants for Main St, and someone for the industrial park, tax incentives, website update, updating the portfolio and contact for business, planning a business breakfast, more business visitation, meeting with NVCC, marketing champagne for the commercial properties in town. Brownfield grant funding, DCE there is a municipal grand which offers up to 4 million dollars, we can do remediate, demolish. In reviewing the study of Wolf Ave, I believe an

environmental site inspection done, so we could just ask for money for remediation and demolish that property. Bielik; did you find a place for business breakfast? Betkoski; who are you going to have there? Sadie, do you go see Lee Kovah? Sadie; I don't have his contact number. Betkoski; I have it I will give it to you, see him I'm sure he would be willing to help with the Breakfast Meeting. Sadie; Chamber will be there, and local business. Krenesky; I would like to see just position and not names on the report for the Tax Incentive Report. Betkoski; is this zoning application going hand in hand with the Zoning Officer? Sadie: I made the changes to the code and I am working with Zoning.

Motion to move Item Agenda 18 C; EDC Tax Incentive Program – Discussion and Possible Action to Item #8; Krenesky/Betkoski; no discussion; all ayes

Motion to take a 2 minutes recess at 8:33 P.M.; Betkoski/Krenesky; all ayes. Out of recess at: 8: 37 P.M.

8. EDC Tax Incentive program – Discussion and Possible Action

Sadie; with the lower level of investment, you get a lower incentive and a longer investment you get a bigger incentive. There is more detail in the Tax Incentive report. Bielik; we used the framework from other municipalities, based on our strengths and weakness are. And made the length of time reflect something would be beneficial to the Town of Beacon Falls and gives us a small advantage if someone was looking to come into Beacon Falls. I think it captures the idea, that Beacon Falls is willing to help you if you move to Beacon Falls. Sadie; Even though we would be giving some taxes away, we still wouldn't have the business if we couldn't capture them. Bielik; this will need to go to a town meeting to be adopted. Krenesky; this references a lot of state statutes, do we need to make sure all the state statutes are correct? Sadie; There should be only two statutes that have been cited, and I made sure they match up with the state statute and it's in the hands of the attorney right now to review it. Bielik; Thank you, Sadie, I don't think we need to take any action tonight and we will keep this under old business for next months agenda.

9. Read and Approve Minutes from Previous Meetings

Motion to accept the minutes of the meetings – regular monthly meeting held on 01/08/2018; the special town meeting held on 01/23/2018; the joint Board of Selectmen/Finance meetings held on 01/24/2018: Betkoski/Krenesky; all ayes

Krenesky; January 8th, regular meeting item #4 Ethics Board, Mr. Shawn Styfco, made a comment volunteering to fill in the alternate position, and there is nothing in the minutes that state that at all. Correct the minutes with wording that shows we did have a volunteer which was not acted on.

10. Resident Trooper/Police Report

Motion to accept the Resident Trooper/ Police Reports submitted for tonight's meeting: **Krenesky/Betkoski;** *Betkoski discussion; emergency button are they okay now? Bielik; yes we had the company come out and do a site survey, batteries refreshed and a central router and refurbished it for free. An email came out that Martha sent out an email as to how to use the button. all ayes*

11. Wastewater Treatment Plant Report

Motion to accept the report as submitted by the Wastewater Treatment Plant for tonight's meeting: **Betkoski/Krenesky;** *Bielik; Treatment plant said he would change the report and I acknowledge the artistic look of the new report format. all ayes.*

Krenesky; Question on 01/24/2018 there was a meeting with Dave and the Vice-Chairmen of Finance; it said they had a meeting and none of the Board of Selectmen was there? Bielik; I will check my notes because we did have a meeting that I did attend and I'm not sure if that is the meeting you are referring to, but I'm reasonably sure that I was there. Krenesky; I have a couple of questions for Dave. Bielik; we are working on getting Dave down here to give a presentation.

12. Report of Public Works

Motion to accept the report as submitted by Public Works for tonight's meeting: **Krenesky/Betkoski;** *Krenesky; Do we know what the long-range plan on the community pine tree downtown, which is now supporting Valentine days ornaments? Bielik; It has not escaped our attention; it does seem to have evolved into a community holiday tree. Krenesky; I like the idea; I'm just concerned we potential have residents running around the median and could be a hazard to people crossing the road. Betkoski: there really isn't much difference with someone trying to cross at Full Harvest. Bielik; Maybe to say use caution when crossing the road. Maybe talk with the town attorney as to what kind of liability this has. all ayes*

13. Report of the Fire Marshal

Motion to accept the report as submitted by the Fire Marshall for tonight's meeting: **Betkoski/Krenesky;** *Bielik: 45 Pines road, blasting permits and activity, we had a lot of coordination with the Fire Marshall and Planning Enforcement and after*

speaking to the business owner we have been assured blasting is permanently compete. all ayes

14. Report of the Tax Collector

Motions to accept the monthly report as submitted by the Tax Collector for tonight's meeting and forward to the Board of Finance for their next scheduled meeting:
Krenesky/Betkoski; no discussion; all ayes

15. Report of the Town Treasurer

Motions to accept the monthly report as submitted by the Town Treasurer for tonight's meeting and forward to the Board of Finance for their next scheduled meeting: *Betkoski/Krenesky; Krenesky; I would like to make a request of the treasure on The Melbourne trust CD, on how we go to rebuilding the fund, if there is a way to add it to the tax collector, would like to get more visibility for people to know it's there. Bielik; is the trust set up as a 501C3? Krenesky; I don't think so but we can ask her. Bielik; Mike please make an email to work on it; all ayes*

16. Report of the Town Clerk

Motions to accept the monthly report as submitted by the Town Clerk for tonight's meeting and forward to the Board of Finance for their next scheduled meeting:
Krenesky/Betkoski; no discussion; all ayes

17. Report of the Library

Motion to accept the report as submitted by the Library Director for tonight's meeting: *Betkoski/Krenesky; Bielik: Note under service report, the theater group is in rehearsal. Mark your calendars the performances are marked for June. Krenesky; and it was noted in the Waterbury Republican. all ayes*

18. Report of the Fire Department

Motion to accept the report as submitted by the Fire Department for tonight's meeting: *Betkoski/Krenesky; no discussion; all ayes*

19. Any Other Reports

a. Report of the Custodian

Motion to accept the report as submitted by the Custodian for tonight's meeting: *Betkoski/Krenesky; Krenesky; the lights are the 8-foot bulb in the tax collector, are they LED lighting? Bielik yes they are 8 feet and yes*

they are LED. Over the last weekend, we did some trim work in the conference room. **all ayes.**

b. Report of the Town Nurse - No Report was given.

c. Report of the Animal Control Officer

Motion to accept the two reports, December and January report as submitted by the Animal Control Officer for tonight's meeting:

Betkoski/Krenesky; no discussion; all ayes.

Krenesky would like to make a note a couple of dogs are roaming free on Wolf Ave, which was noted on the Neighborhood App, and I am worried about them getting hit by a car. Bielik; we should encourage people if they see dogs off their leash and roaming, they should call the animal control officer.

d. Report of the Community Media Center Building Committee

Motion to accept the report from the Community Media Center Building Committee as submitted for tonight's meeting: **Betkoski/Bielik; Krenesky;**

*there is nothing new in the minutes other than 104 North Main St, last Thursday a trip to the site, First selectmen, Sadie Colcord, the Library Director and a construction company Drown Construction, assessment on the site for using this as the media/library. I'm not sure the site is ideal for the site for the Community Center and Media/Library, and we just got some good news from Sadie about a funding. And one member of the committee and the proximity between Wolf Ave and Laurel Ledge school. And I made a comment that the town of Beacon Falls is not in the transportation business, yes it's been convenient to have it across from the school, from a financial aspect renovating North Main St. made sense. Betkoski; have they given us the price for nothing? Krenesky; This company is sent a copy of reuse assessment program that a town in MA did, just to show us what we would do if we wanted to renovate this property. There is a lot of renovation on the 104 North Main St. But I get a feeling it's not going in that directions. **all ayes***

e. Report of the Grant Writer - No formal report at this time.

20. Correspondence

1. Three invoices from the clerk were received for the BOS meetings 01/08/2018 in the amount of \$72.50; one from the Special meeting; 01/23/2018 in the

amount of \$35.00; and one from Joint BOS & BOF 01/24/2018 in the amount of \$35.00.

Motion to approve and pay the clerk for the three invoices as submitted for tonight's meeting in the amount of \$72.50, \$35.00, \$35.00;

Betkoski/Krenesky; no discussion; all ayes.

2. Bielik; Report from the Tax Collector; Refunds 22 individual's items accounted for the total amount is \$34,156.68. Due to the fact the Federal change in Tax laws coming into effect 2018, most Tax Payers needed to take advantage of paying their second payment for the G/L year 2017 during the month of December.

Motion to refund these funds; Krenesky/Betkoski; no discussion; all ayes

Bielik; Letter from the Treasure of the Lions Club, Easter Sunday is April 1st, requesting permission to use the municipal parking lot by BHC#1 to sell their Easter/Spring flowers, March 28th container comes there, Flowers delivered on March 29th and the selling of flowers will be on March 30th and March 31st.

Motion to authorize the lions to do what they do; Betkoski/Bielik; no discussion; all ayes

Bielik: Request from the Chairman of the Conservation Commission to get a copy of the key for the Senior Center, since they use the senior center the seconded Tuesday every month for their meetings. The current process is for the Chairmen to check out the key by a certain time and get it back by a certain time. Other commissions have a key to the Town Hall, and they should have access to the Senior Center as everyone else has at the Town Hall. Betkoski; why do they hold the meetings at the Senior Citizen Center, and I don't believe they should have an outside key. Krenesky; before we make a decision on this we need to ask the seniors how many keys and how are they distributed, I would say there are several people that do have keys; I know the town nurse has one. We need to know how many keys existed, and I believe we need to check with The Senior Center, and why doesn't the conservation have their meeting at the Town Hall. There are still open nights they could have their meeting here. Bielik; I can tell you they use to meet the 1st Monday and now they are meeting the 2nd Tuesday. We will postpone action and do some follow up.

Bielik; Sad duty to report, Laura Ewing, part-time Library Assistant, tendering her resignation from that position, I believe she has another position the stops her from working her hours. We wish her the best and thank her for the

amount of effort to fill the holes in the Library schedule. **Motion to accept Laura Ewing resignation; Betkoski/ Krenesky; no discussion; all ayes**

Bielik; on another sad note Rich Minnick regrets he hasn't been able to meet the criteria of the Conservation Committee, and he must tender his resignation; I thank Rich for being able to assist with Conservation committee this time around; **Motion to accept Rich Minnick's resignation; Betkoski/Krenesky; no discussion; all ayes**

Bielik: received a letter from Library Director; part-time staff members are being paid \$11.51 per hour that for July 1, 2016, when the next year budget came around the increase was made to \$11.80 per hour, but when doing this year's budget this had not been done and realized the mistake, I am asking for the increase as soon as possible, in the next pay for the increase of \$11:80 per hour. Krenesky; would like to go to the Board of Finance and see if it was approved? But if it was there, I think it's open to another challenge, since the start of the fiscal year, they may be owed back pay. Bielik; they are part-time members and are at-will employees, there is no legal challenge there. Having looked at the numbers there is sufficient funding to support the increase. I'm inclined to approve it. If anyone has any objects that fine.

Make a motion to approve this rate increase from \$11.51 to \$11.80 per hour for our Part-Time Library staff beginning with our next full pay period; Betkoski/Krenesky; Krenesky; I think we may have created a problem and ask if it's should be retro, and ask the finance department to review this? All ayes

21. Old Business

- a. **Accounting Software RFPs – discussion and Possible Action – Discussed it with the finance manager.** Bielik; we discussed that with the Finance Manager.
- b. **Status of Community Media Center Building Committee – Discussion and Possible Action**
Bielik; this is being carried over from December, and I don't see any reason not to carry on so we should just carry on.

22. New Business

- a. **Appointments -**

1. **Land Use/Open Space – Joe Fitzpatrick – Term Expired 11/08/2016**
Bielik; No one for this

2. **Ethics Board – to replace Peter Christensen as alternate**
Bielik; we have one volunteer for this position which has been recommended by the Republican Committee. And that is Shawn Styfco.
Motion to appoint Shawn Styfco to the Ethics Board;
Krenesky/Bielik; no discussion; 2 yes, 0 opposed, 1 abstain.

3. **Conservation Commission – to replace Rich Minnick**
Bielik; Right now no one, and carry it over to the next meeting.

b. **Reappointments -**
Bielik: No additional reappointments.

c. **Charitable Games Permit Fees – Discussion and Possible Action**

Bielik; as of the first of January a new law that each municipality is in charge of all permits for; bingo, bazaars, and raffles in their town. The state is handing it down to the municipality to take care of it. We were given forms and setting a permit schedule similar to what they had done in the past. Our assistant has done a procedure for, bazaars, bingo, and raffles permit fees. Krenesky; how do they fall with what the state charges, Bielik; it mirror image, raffle fee's same as the state would have charge. A sample application, some guidelines for what may or may not be a bazaar or raffle. And then for the Assistant use a tracker she can keep track of what was done. Who is applying for what and fees that were paid? A thorough and comprehensive approach to the state handing it to us and said do what you want with it. CCM had no guidance; Naugatuck Valley COGG had no idea. Are there any questions? Krenesky; now I understand why it took so long for people to get permits on this. If we are prepared tonight I would like to; make a **Motion to accept the Charitable Games Permit manual;**
Krenesky/Betkoski; no discussion; all ayes

Bielik: And a very heartfelt thanks to Martha for all of her hard work.

Krenesky; Can we get it on the Web site for people to fill out.

Bielik; I believe that would be the next step in getting them online.

d. Proposed Transfer Station Fee Changes – Discussion and Possible Action

Bielik; transfer station runs you need to verify you are a Beacon Falls resident. One way of doing that is you get a sticker to show you are a resident of Beacon Falls. And that is a onetime fee of \$2:00 and it's extremely generous. There is a cost to run the transfer station. There is a proposal to visit that \$2.00 onetime fee and establish something different if it's an annual fee, there are a number of options to look at. Krenesky; I think we should be looking at it. We've known for a long time that it was a low price. We felt we should be charging something, and I believe it should be reviewed. Bielik; Let keep it on next month's schedule, postpone until next month and think of proposals we can talk about.

e. Rate for Board/Commission Clerks – Discussion and Possible Action

Bielik; refresh everyone memory, The Boards and Commission use to have their own funding lines, for the individual clerks, with last year's budget were rolled up all of those clerks line and created one central pot on money to pay boards and commission, the point of that was to control the boards for paying different pays to their clerks. I think it's incumbent to us, in developing some kind of standardized pay scale, for all of the Boards and Commissions clerks, if someone has just started a lower rate and someone who has been there a long time a higher rate. We need to decide how to set those rates, how long you should be here before you move up to the next step for the pay increase. We received some information on how other towns pay their own Board and Commission Clerks. The way we pay if you show up and the board don't show up, you still get the \$35.00 for just being there if it cancels you don't get paid. And then the hourly rate for the time and prep for the reports. Then we can use the data here to figure out how to pay each clerk. Krenesky; this has always been a bone of contention with clerks, I know from a planning and zoning clerk standpoint the clerk there has appeared to do far more work outside of the meeting and that may be what the clerks take on themselves, and maybe what the job description should be. We need to take a closer look for each clerk and see what outside of the meeting they do. Bielik; I know there is a Board who wanted to give their clerk a raise, and make sure all the boards are aware that they can't do that anymore. Let's postpone action on this, and to carry it over to next month's meeting.

Krenesky; Joe Rodorigo informed me on the bulky waste for leaves and brush, he informed me that the funding we put into the budget for the dumpsters have been used up those funds so they don't exist when we

open in April. I want to get it on the table for next month's meeting. Also, where are we with O&G on the property? Bielik; as for the bulky waste we will have to review that. As for O&G, Kevin McDuffie was to give me an update and he left already.

23. Public Comment

C. Bielik asked three times if there were any public comments and there were none at this time.

24. Executive Session

The Selectmen did not enter into an Executive Session tonight.

25. Adjournment

With no further business to discuss, C. Bielik asked for a motion to adjourn tonight's meeting.

Motion to adjourn tonight's Board of Selectmen meeting at 9:44 PM;
Betkoski/Krenesky; no discussion; all ayes

The next regular monthly meeting of the Board of Selectmen is scheduled for Monday, March 12, 2018, starting at 7:30 PM in the Town Hall Assembly Room.

Respectfully submitted,

Joann Overby
Clerk, Board of Selectmen