

BEACON FALLS BOARD OF SELECTMEN
Monthly Meeting
July 10, 2017, 7:30PM
Revised MINUTES (Subject to Approval)

Attendance: 1st Selectman Chris Bielik, Selectman Michael Krenesky, Selectman Peter Betkoski

Other Officials: Finance Manager Tom Broesler, Board of Finance Chairman Joe Roderigo, Planning and Zoning Chairman Kevin McDuffie.

Members of the public: four (4)

Citizen's News Reporter Luke Marshall

1. Call to Order/Pledge:
 - a. Meeting delayed until 7:40 - waiting for Selectman Peter Betkoski
 - b. Moment of Silence for Former State Representative Kevin DeGobbo
2. Comments from the Public
 - a. None
3. Read and Approve Minutes from Previous Meetings
 - a. Monthly Meeting – June 12
 - b. MOTION to Approve; Betkoski/Krenesky; no discussion; all ayes.
4. Resident State Trooper Report
 - a. Discussion on Status of Car Break-ins; request to Citizen's News to remind resident to lock their vehicles.
MOTION: "to Approve Report"; Betkoski/Krenesky; no discussion; all ayes.
5. Wastewater Treatment Plant Report
 - a. Noted that Supervisor has returned to work.
MOTION: to "Approve Report"; Krenesky/Betkoski; no discussion; all ayes.
6. Report of Public Works
 - a. Discussion on coverage due to vacations.
 - i. Should be three (3) Public Works working each week for the remaining summer months.
MOTION: "to Approve Report"; Betkoski/Krenesky; no discussion; all ayes.
7. Report of Fire Marshall
MOTION: "to Approve Report"; Krenesky/Betkoski; no discussion; all ayes.
8. Report of Finance Manager
 - a. Budget Transfers are a being prepared, several to be handled later in this meeting. May need a special meeting of both BOS and BOF to review and take action on some transfers that are not ready for this evening.
 - b. Trending towards surplus of approximately \$300,000
MOTION: "to Approve Report and forward to Board of Finance"; Krenesky/Betkoski; no discussion; all ayes.
9. Report of Tax Collector
MOTION: "to Approve Report and forward to Board of Finance"; Krenesky/Betkoski; no discussion; all ayes.
10. Report of the Town Treasurer
MOTION: "to Approve Report and forward to Board of Finance"; Krenesky/Betkoski; no discussion; all ayes.
11. Report of the Town Clerk
MOTION: "to Approve Report and forward to Board of Finance"; Betkoski/Krenesky; no discussion; all ayes.
12. Report of the Library
MOTION: "to Approve Report"; Krenesky/Betkoski; no discussion; all ayes.
13. Report of Fire Department

MOTION: “to Approve Report”; Krenesky/Betkoski; no discussion; all ayes.

14. Other Reports

- a. Report of the Building Custodian
 - i. Library A/C malfunctioning, repairman coming Thursday 13-July and Finance Manager will oversee while Custodian in on vacation.
 - ii. Flagpole Lights Issue – Timer was blocked by plantings – plant trimmed and issue resolved.

MOTION: “to Approve Report”; Betkoski/Krenesky; no discussion; all ayes.

- b. Report of the Town Nurse

MOTION: “to Approve Report”; Betkoski/Krenesky; no discussion; all ayes.

- c. Report of the Animal Control Officer

- i. Bear sighting - Animal Control does not handle wildlife, only Cats and Dogs. DEEP to be called as needed when this occurs.

MOTION: “to Approve Report”; Betkoski/Krenesky; no discussion; all ayes.

- d. Report of the Community/Media Center Building Committee

MOTION: “to Approve Report”; Betkoski/Bielik; no discussion; all ayes.

15. Correspondence

- a. Monthly Invoice from Board Clerk

- i. Note: June Meeting was Marla’s last as clerk, search for replacement clerk on-going.

MOTION: “to Approve Paying Invoice”; Betkoski/Krenesky; no discussion; all ayes.

- b. Tax Payment Refunds

- i. Total of \$741.17 to be refunded

MOTION: “to Approve Paying Refunds”; Krenesky/Betkoski; no discussion; all ayes.

- c. Letter from Region #16

- i. 2017-18 Payment schedule

- ii. Beacon Falls share of school budget = \$15,121,523

- d. Copy of Letter from Zoning Enforcement Officer to owner of property at 7 Rimmon Hill (Rimmon Schoolhouse) to mow grass.

- e. Letter/Email from Rich Minnick concerning Horse “droppings” found on walking trails within Toby’s Pond area.

- i. Brief discussion on how this is handled at Matthies Park.

- ii. Issue to be added as Old Business at August BOS Meeting.

- f. Letter from State of CT on Historic Document Funding

- i. Funding to continue in 2017-18

- g. Resignation Letter from Clem Cardow, Representative to the Regional Mental Health Board

- i. Discussion/Action to be handled during Appointments.

MOTION: “to Accept Resignation with regret”; Betkoski/Krenesky; no discussion; all ayes.

- h. Resignation Letter from Doug Parsons, Planning and Zoning Commissioner

- i. Discussion/Action to be handled during Appointments.

MOTION: “to Accept Resignation with regret”; Betkoski/Krenesky; no discussion; all ayes.

- i. Letter from John ‘Jack’ Burns

- i. Interested in being appointed to Planning and Zoning when opening occurs.

- j. Email from Planning and Zoning Chairman McDuffie

- i. Supporting John Burns for open position on PandZ Commission.

16. Old Business

- a. Riverbend Park Maintenance – Adopt-a-Park Program

- i. Suggestion to create this program, which would be a voluntary program

- ii. Park and Rec would create 'maintenance' plan that volunteer organization/individual would follow.
- iii. Possibly create signage with volunteer organization's name
 - 1. Option to remain anonymous
- iv. BOS would like recommendation from Park and Rec on program before proceeding

MOTION: "Motion by the Board of Selectman to endorse starting an Adopt-a-Park Program".
Krenesky/Betkoski; All Ayes.

17. New Business

a. Appointments

- i. Land Use/Open Space – No Action, Referred to the Chairman of Planning & Zoning
- ii. Inland Wetlands - No Action
- iii. Ethics Board – No Action, referred to the Republican Town Committee for a replacement.
- iv. Conservation Commission

MOTION: "to accept with regret and best wishes as she moves to her new Town and her new home, the resignation of Bonnie Chevarella from the Conservation Commission";

Krenesky/Betkoski; All ayes

MOTION: "to appoint Sophie Zyla to the Conservation Commission"; Betkoski/Krenesky; All ayes

v. NW Regional Mental Health Rep

MOTION: "to appoint Joyce Krenesky as Beacon Falls Representative to the Regional Mental Health Board "; Krenesky/Betkoski; All ayes

vi. Planning & Zoning

MOTION: "to appoint John Burns to the Planning & Zoning Commission "; Krenesky/Betkoski; All aye

b. Town Ordinance: Heavy Truck Traffic and Processing of Materials

- i. Discussion: Resident has noticed many trucks bringing 'materials' into Town, which would be a violation of the existing Town Ordinance and Planning and Zoning Regulations (comments from PandZ Chairman – Kevin McDuffie).
- ii. PandZRegs state that material may be moved within Town Limits/borders. But from outside into Town.
- iii. Complaint did not mention the trucking company moving material, but a question was raised by Selectman Betkoski if OandG was "grandfathered" to move material. Research will be necessary, and PandZ Chairman McDuffie suggested he will review this.

MOTION: "Send letter to PandZ Commission asking them to research if trucking firm has valid permit (grandfathered or otherwise) to move material into Town". Krenesky/Betkoski; All Ayes.

18. Budget Transfer Requests

- a. Department Expense Lines - Year End Transfers – Total \$37,190.54
- b. Motion below for Department Expense excludes Highway – Highway Materials (\$6,000) and Equipment Replacement (\$24,960), which are addressed separately bellow.

DEPARTMENT EXPENSE LINES

| TRANSFER TO: | | | TRANSFER FROM: | | |
|--|--|---------------------|-----------------------|--------------------------------|--|
| <u>Line</u> | <u>Description</u> | <u>Amount</u> | <u>Line</u> | <u>Description</u> | |
| 10.90.03.1160 | Town Hall - Elevator Service Agreement | \$ 226.72 | 10.90.03.1140 | Town Hall – Misc. Repairs | |
| 10.90.03.1167 | Town Hall - Mileage | \$ 1,017.76 | 10.90.83.1170 | Contingency | |
| 10.90.05.1180 | Town Clerk - MicroFilm Records | \$ 5.59 | 10.90.05.1170 | Town Clerk Expenses | |
| 10.90.15.1220 | Assessor - Office Supplies | \$ 11.80 | 10.90.15.1060 | Assessor - Computer Support | |
| 10.90.18.1220 | ZBA Wages – Clerk | \$ 108.75 | 10.90.18.1220 | ZBA - Expenses | |
| 10.90.41.1400 | Ethics Board – Expenses | \$ 38.75 | 10.90.41.1401 | Land Use Expense | |
| 10.90.44.1435 | Building Maintenance | \$ 80.85 | 10.90.44.1486 | Fire - EMS Training | |
| 10.90.44.1552 | Fire Department - Fire Dept Supplies | \$ 48.66 | 10.90.44.1490 | Physicals & Innoculations | |
| 10.90.44.1553 | Fire Department – EMS Supplies | \$ 795.70 | 10.90.83.1170 | Contingency | |
| 10.90.53.1060 | Police - Computer Support | \$ 64.77 | 10.90.53.1220 | Police - Departmental Supplies | |
| 10.90.55.1020 | Animal Control – Mileage | \$ 415.70 | 10.90.83.1170 | Contingency | |
| 10.90.55.1550 | Animal Control – Department Supplies | \$ 913.24 | 10.90.83.1170 | Contingency | |
| 10.90.59.1710 | Highway - Highway Materials | \$ 6,000.00 | 10.90.59.1720 | Mandated Storm Drains | |
| 10.90.59.1700 | Highway – Gas/Fuel | \$ 1,896.71 | 10.90.83.1170 | Contingency | |
| 10.90.67.1760 | Sewer - Plant Operations | \$ 605.54 | 10.90.67.1122 | Fuel | |
| 10.90.67.1765 | Equipment Replacement | \$ 24,960.00 | | Various Lines | |
| | | | | <i>see Request</i> | |
| TOTAL DEPT. EXPENSE LINE TRANSFERS: | | | | \$ 37,190.54 | |

MOTION: “to Approve Dept Transfers as listed totaling \$6,230.54 and forward to Board of Finance”; Betkoski/Krenesky; no discussion; all ayes.

- c. Wastewater Transfer

MOTION: “to Approve Transfer of \$16,500 from 10.90.67.1770 Sludge Processing to 10.90.67.1765 Equipment Replacement \$2,850 from 10.90.67.1776 Nitrogen Credit to 10.90.67.1765 Equipment Replacement \$4,950 from 10.90.67.1121 Electricity to 10.90.67.1765 Equipment Replacement \$660 from 10.90.67.1130 Telephone to 10.90.67.1765 Equipment Replacement and forward to Board of Finance”; Betkoski/Krenesky; no discussion; all ayes.

- d. Guard Rail Replacement – Highway Materials

MOTION: “to Approve Transfer of \$6,000 from 10.90.59.1720 Storm Drains to 10.90.59.1710 Highway Materials and forward to Board of Finance”; Krenesky/Betkoski; no discussion; all ayes.

- e. Adjustment to Transfer from previous month - \$5,400

- i. Typo listed transfer as \$600 when it was actually \$6,000.

MOTION: “to Approve Transfer of \$5,400 from 10.90.33.1170 Contingency to 10.90.44.1465 Fire-CommEquipment and forward to Board of Finance”; Betkoski/Krenesky; no discussion; all ayes.

- f. Assessors Office

- i. Additional \$3,000 required to meet the single bid received and approved in a previous BOS meeting.

MOTION: “to Approve Transfer of \$3,000 from 45.90.90.2162 Roof Replacement to 45.90.90.2167 Renovate Assessor’s Office and forward to Board of Finance”; Betkoski/Krenesky; no discussion; all ayes.

- g. Wage and Salary Adjustments

| Transfer From | | Transfer to | | Amount | Comments |
|---------------|---------------------------|---------------|--------------------------------|-------------|--------------------|
| Account | Description | Account | Description | | |
| | | 10.90.01.1020 | FIRST SELECTMAN'S SECRETARY | \$ 1,965.00 | Martha's Salary |
| | | 10.90.03.1040 | WAGES - CUSTODIAN | 1,463.00 | Vac & sick payouts |
| | | 10.90.05.1020 | Wages-Assistant Town Clerk P/T | 920.00 | Vac & sick payouts |
| | | 10.90.05.1042 | WAGES - ASST. TOWN CLERK | 930.00 | Vac & sick payouts |
| | | 10.90.07.1020 | WAGES - ASST. TAX COLLECT | 990.00 | Vac & sick payouts |
| | | 10.90.11.1020 | WAGES - BLDG INSPECTOR | 6,279.00 | Staff replacement |
| | | 10.90.15.1041 | WAGES - CERT. ASSESSOR | 1,808.00 | Vac & sick payouts |
| | | 10.90.55.1010 | WAGES - ANIMAL CONTROL | 41.00 | Vac & sick payouts |
| | | 10.90.63.1010 | WAGES - NURSE | 604.00 | Vac & sick payouts |
| 10.90.13.1235 | WAGE SALARY ADJUSTMENTS | | | 15,000.00 | |
| | | 10.90.63.1010 | WAGES - NURSE | 89.00 | Vac & sick payouts |
| | | 10.90.59.1010 | WAGES - FOREMAN | 3,936.00 | Vac & sick payouts |
| | | 10.90.59.1011 | WAGES - ASST ROAD FOREMAN (1) | 3,236.00 | Vac & sick payouts |
| | | 10.90.67.1010 | WAGES - SUPERVISOR | 5,389.00 | Vac & sick payouts |
| | | 10.90.67.1011 | WAGES - ASST SUPERVISOR | 2,919.00 | Vac & sick payouts |
| | | 10.90.67.1042 | WAGES - HELPER F/T | 3,065.00 | Vac & sick payouts |
| | | 10.90.67.1049 | WAGES - OVERTIME | 443.00 | Vac & sick payouts |
| 10.90.25.1040 | WAGES - ZONING ENFORCEMNT | | | 19,077.00 | |
| | | 10.90.67.1049 | WAGES - OVERTIME | 552.00 | |
| | | 10.90.53.1020 | WAGES - PATROL F/T | 8,815.00 | Vac & sick payouts |
| | | 10.90.53.1040 | WAGES - CLERK | 600.00 | Vac & sick payouts |
| 10.90.53.1041 | WAGES - PATROL P/T | | | 9,967.00 | |
| 10.90.59.1013 | WAGES - HWY MAINT (3) | | | 4,513.00 | Vac & sick payouts |
| 10.90.59.1049 | WAGES - OVERTIME | | | 1,204.00 | |
| | | 10.90.59.1012 | WAGES - MAINTAINER/MECHANIC II | 5,717.00 | |
| 10.90.53.1050 | Police Lt. Overtime | 10.90.53.1019 | Police Lt. | 1,405.00 | Vac & sick payouts |
| 10.90.20.1045 | Wages - Finance Temp Help | 10.90.69.1010 | WAGES - FULL TIME (3) | 2,550.00 | Vac & sick payouts |
| 10.90.20.1046 | WAGES - FINANCE MANAGER | 10.90.20.1044 | WAGES - FINANCE CLERK | 1,224.00 | Vac & sick payouts |
| 10.90.49.1541 | BEACON FALLS | 10.90.49.1540 | COTTON HOLLOW | 513.00 | |

MOTION: "to Approve Transfers as listed above totaling \$55,453 and forward to Board of Finance"; Betkoski/Krenesky; no discussion; all ayes.

19. Comments from the Public

- a. Joe Roderigo – Suggested that the BOS and BOF should plan an ‘appreciation’ event to thank our Clerk for her years of service to both Boards.
- b. Kevin McDuffie – Provided update on open issue related to the “waiving of fees” on the Tiverton Application (Charlie Edwards)

MOTION: “to add Fees discussion to agenda as Agenda Item 16b under Old Business, to include P and Z Chairman McDuffie”; Betkoski/Krenesky; All ayes.

- i. Discussion: Chairman McDuffie explained that the request to waive the fees was predicated on these fees (\$1,000) were paid previously for a previous Tiverton Project Application. There was no change to the application, but there was a question raised by the applicant, Charles Edwards, that the original application public hearing was not conducted properly. In lieu of a lawsuit against the Town, the waiving of the fees stopped the lawsuit from moving forward.
- ii. Discussion by the BOS concluded with the following motion:

MOTION: “To waive duplicate application fee related to the Tiverton Project”; Betkoski/Krenesky; All Ayes.

20. Executive Session – None required

21. Adjournment

MOTION: “To adjourn meeting”; Betkoski/Krenesky; All Ayes

Meeting closed at 8:54PM

**Respectively submitted,
Michael Krenesky, Selectman**