

**Beacon Falls Board of Selectmen
10 Maple Avenue
Beacon Falls, CT 06403**



**BEACON FALLS BOARD OF SELECTMEN
Monthly Meeting
March 13, 2017
REVISED MINUTES
(Subject to Revision)**

1. Call to Order/Pledge to the Flag

First Selectman Chris Bielik called the meeting to order at 7:30 P.M.

Members Present: First Selectman Chris Bielik, Selectman Peter Betkoski (arrived at 8:53 PM), and Selectman Mike Krenesky

Others present: Sue Dowdell, Library Director; Chief Trzaski, Asst. Chief DeGeorge, and Kenny George, Beacon Hose Co. 1; Len Greene, Town Clerk; Gary Komarowsky, Board of Assessment Appeals; Luke Marshall, Citizens News; and 3 members of the public.

2. Comments from the Public

Doug Bousquet, Cedar Circle, was present to ask about the bid specs for the Tax Collector's office. The drawing that he received has no bid specs and nothing written on it. C. Bielik indicated that Jim Baldwin has been contacted and will be taking it for action.

Dino Verrelli, Kaleas Way, asked where leaves and branches could be dropped off. C. Bielik indicated that a meeting was held and putting together something.

D. Verrelli also asked for an update on his question of police coverage from a couple of months ago. C. Bielik indicated that they are trying to correlate everyone's schedule so a meeting could be scheduled.

C. Bielik asked three times and there were no further comments from the public at this time.

Motion to change Agenda Item 17d, New Business – Eagle Scout Project by Frankie Macero – Discussion, to Agenda Item 3; and to change Agenda Item 17e, New Business – Codification of Town Legislation Project – Discussion and Action, to Agenda Item 4: Krenesky/Bielik;no discussion;all ayes.

3. Eagle Scout Project by Frankie Macero - Discussion

Frankie Macero indicated that he would like to do an informational billboard in town for the local businesses, clubs, and organizations. F. Macero noted that he is thinking of approximately 9' tall x4' wide, with 3 ½ foot legs, as the rough estimate, dependent on the area where he would be able to place the billboard.

After a brief discussion, C. Bielik noted that the EDC would be a good contact for F. Macero to discuss the billboard. C. Bielik asked when the project needs to be completed by and F. Macero indicated by September. C. Bielik indicated that they will provide some direction by the end of the month.

4. Codification of Town Legislation Project – Discussion and Action

Len Greene, Town Clerk, presented copies of a proposal from Suzanne Owens of General Code for codifying the town ordinances and regulations.

L. Greene noted that the original cost was approximately \$11,000. He went back to S. Owens to review, and the revised cost is \$9,960. L. Greene also noted that he has the funds in the Town Clerk MERS line under the General Fund as shown in the Town Clerk's monthly report. C. Bielik noted that he looked into General Code and found that they are a state-approved vendor.

After a brief discussion, C. Bielik indicated that he will entertain a motion.

Motion to authorize the Town Clerk to move forward with the Codification of Town Legislation project, use General Code as the vendor, and to use the Town Clerk MERS funds: Krenesky/Bielik;no discussion;all ayes.

5. Read and Approve Minutes from Previous Meetings

The Selectmen reviewed the two minutes from the meetings held in February 2017 – the regular monthly meeting held on 02/13/2017 and the special meeting held on 02/13/2017.

Motion to accept the two minutes from the meetings held in January 2017: Krenesky/Bielik; no discussion; all ayes.

6. Resident Trooper/Police Report

Motion to accept the Police Report by the Resident Trooper for tonight's meeting:
Krenesky/Bielik; no discussion; all ayes.

7. Wastewater Treatment Plant Report

Motion to accept the report as submitted by the Wastewater Treatment Plant for tonight's meeting: **Krenesky/Bielik; no discussion; all ayes.**

8. Report of Public Works

Motion to accept the report as submitted by Public Works for tonight's meeting:
Krenesky/Bielik; no discussion; all ayes.

9. Report of the Fire Marshal

Motion to accept the report as submitted by the Fire Marshal for tonight's meeting:
Krenesky/Bielik; discussion was by C. Bielik noting that the report indicates the month as "03" for March and should be "02" for February; all ayes.

10. Report of the Finance Manager

Motion to accept the report as submitted by the Finance Manager for tonight's meeting and forward to the Board of Finance for their next scheduled meeting:
Krenesky/Bielik; no discussion; all ayes.

11. Report of the Tax Collector

Motions to accept the monthly report as submitted by the Tax Collector for tonight's meeting and forward to the Board of Finance for their next scheduled meeting:
Krenesky/Bielik; no discussion; all ayes.

12. Report of the Town Treasurer

Motions to accept the monthly report as submitted by the Town Treasurer for tonight's meeting and forward to the Board of Finance for their next scheduled meeting: **Krenesky/Bielik; no discussion; all ayes.**

13. Report of the Town Clerk

Motions to accept the monthly report as submitted by the Town Clerk for tonight's meeting and forward to the Board of Finance for their next scheduled meeting: **Krenesky/Bielik; no discussion; all ayes.**

14. Report of the Library

Motion to accept the report as submitted by the Library Director for tonight's meeting: **Krenesky/Bielik; no discussion; all ayes.**

15. Report of the Fire Department

Chief Trzaski noted that the Fire Department had a membership drive and there are 12 new members. Chief Trzaski also noted that he will be stepping down as Chief as of 05/01/2017 and Asst. Chief DeGeorge will be the new chief. The installation dinner for the new officers will be on 04/29/2017.

Motion to accept the report as submitted by the Fire Department for tonight's meeting: **Krenesky/Bielik; no discussion; all ayes.**

16. Any Other Reports

a. Report of the Custodian

Motion to accept the report as submitted by the Custodian for tonight's meeting: **Krenesky/Bielik; no discussion; all ayes.**

b. Report of the Town Nurse

There was no quarterly report submitted by the Town Nurse since it is not due until March 31, 2017.

c. Report of the Animal Control Officer

There was no report submitted by the Animal Control Officer.

d. Report of the Community Media Building Committee

M. Krenesky presented a copy of the minutes from the last meeting.

Motion to accept the report as submitted by the Community Media Building Committee Chairman at tonight's meeting: **Bielik/Krenesky; no discussion; all ayes.**

17. Correspondence

1. There were two invoices from the Board's clerk that were submitted for payment – one dated 02/13/2017 in the amount of \$83.75 and one dated 02/13/2017 in the amount of \$42.50.

Motion to approve and pay the clerk for the invoice as submitted for tonight's meeting in the amount of \$126.25: **Krenesky/Bielik;no discussion;all ayes.**

2. A list of tax rebates to be refunded was submitted by the Tax Collector. The total of names is 11 and the amount totals \$23,548.14, and it as follows:

CoreLogic Tax Service in the amount of \$6,133.55 – one is for Wm. M. Ames in the amount of \$2,759.98 and one is for Vonetta Threat in the amount of \$3,373.57

ION Bank in the amount of \$9,890.89

Donald D. Matejek, Jr. in the amount of \$1,134.31

Ever Bank Mortgage in the amount of \$134.90

Paula M. Pelletier in the amount of \$3,898.16

Dariusz Samojlik in the amount of \$103.68

Honda Lease Trust in the amount of \$239.39

Atty. John Wabiszczewicz, Trustee, in the amount of \$1,835.66

Hyundai Lease Titling Trust in the amount of \$177.60

Motion to approve and pay the eleven tax rebate refunds to the individual and/or organizations as listed previously, and as submitted for tonight's meeting by the Tax Collector for a grand total of \$23,548.14:

Krenesky/Bielik;no discussion;all ayes.

3. An email dated 03/08/2017 was received from Rob Villano, Member of Planning & Zoning, indicated that he was resigning from the Planning & Zoning Board.

Motion to accept, with regret, the resignation from Rob Villano from Planning & Zoning: **Krenesky/Bielik;no discussion;all ayes.**

4. A notice was received from the Assessor indicated that the 1-year probation period for Cindy Bernardini has been completed and the new pay rate to increase from \$17.37/hour to \$17.94/hour. The new pay rate is retroactive to 03/07/2017.

Motion to approve the pay rate increase from \$17.37/hour to \$17.94/hour for Cindy Bernardini due to the completion of the 1-year probation period:
Bielik/Krenesky;no discussion; all ayes.

C. Bielik asked for a motion for a two-minute recess.

Motion to enter into a two-minute recess at 8:23 PM: **Krenesky/Bielik;no discussion;all ayes.**

The Selectmen came out of recess at 8:25 PM.

5. A copy of a letter from the Chairmen of the Conservation Commission was received indicating that the Commission has been trying to contact its member Dave Farley. There has been no response by D. Farley and he has not be at a meeting in quite some time.
6. A notice was received from the Town Clerk indicated that the 1-year probation period for Beth Nelson has been completed and the new pay rate to increase from \$18.76/hour to \$19.35/hour. The new pay rate will be effective as of 03/14/2017.

Motion to approve the pay rate increase from \$18.76/hour to \$19.35/hour for Beth Nelson due to the completion of the 1-year probation period:
Krenesky/Bielik;no discussion; all ayes.

18. Old Business

a. Riverbend Park Update

C. Bielik indicated that there will be a general community clean-up at the Park on Saturday, March 25, 2017, starting at 10:00 AM. C. Bielik also indicated that the dedication ceremony is scheduled from Tuesday, April 4, 2017, at 5:00 PM.

19. New Business

a. Adopt Fair Housing Resolution

C. Bielik indicated that this part of the Small Cities Grant program.

C. Bielik read the resolution as follows:

FAIR HOUSING RESOLUTION: Town of Beacon Falls

Whereas, All persons are afforded a right to full and equal housing opportunities in the neighborhood of their choice; and

Whereas, Federal fair housing laws require that all individuals, regardless of race, color, religion, sex, handicap, familial status or national origin, be given equal access to all housing-related opportunities, including rental and homeownership opportunities, and be allowed to make free choices regarding housing location; and

Whereas, Connecticut fair housing laws require that all individuals, regardless of race, creed, color, national origin, ancestry, sex, marital status, age, lawful source of income, familial status, learning disability, physical or mental disability, sexual orientation, be given equal access to all housing-related opportunities, including rental and home ownership opportunities, and be allowed to make free choices regarding housing location; and

Whereas, The Town of Beacon Falls is committed to upholding these laws, and realizes that these laws must be supplemented by an Affirmative Statement publicly endorsing the right of all people to full and equal housing opportunities in the neighborhood of their choice.

NOW THEREFORE, BE IT RESOVED,

That the Town of Beacon Falls hereby endorses a Fair Housing Policy to ensure equal opportunity for all persons to rent, purchase, obtain financing

and enjoy all other housing-related services of their choice on a non-discriminatory basis as provided by state and federal law; and

BE IT FURTHER RESOLVED,

That the chief executive officer of the Town of Beacon Falls or his/her designated representative is responsible for responding to and assisting any person who alleges to be the victim of an illegal discriminatory housing practice in the Town of Beacon Falls and for advising such person of the right to file a complaint with the State of Connecticut Commission on Human Rights and Opportunities (CHRO) or the U.S. Department of Housing and Urban Development (HUD) or to seek assistance from the CT Fair Housing Center, legal services, or other fair housing organizations to protect his or her right to equal housing opportunities.

Adopted by the TOWN OF BEACON FALLS in the month of March, 2017.

Motion to accept the Fair Housing Resolution as read: **Krenesky/Bielik;no discussion;all ayes.**

b. Conservation Commission Member – Discussion and Action

C. Bielik asked for the Selectmen to take action under this Agenda Item during Appointments.

Motion to take action on Agenda Item 19b, Conservation Commission Member – Discussion and Action, during Agenda Item 20, Appointments:**Bielik/Krenesky;no discussion; all ayes.**

c. Oakwood Estates Bond Reduction – Discussion and Vote

C. Bielik indicated that that there was a request for a bond reduction from the developer of Timber Ridge Road. Nafis & Young performed an inspection and provided a letter of recommendation to the Selectmen. C. Bielik read the Nafis & Young recommendation letter, which is to reduce the construction bond from \$420,000 by \$370,000 to a new total of \$50,000.

Motion to approve the letter of recommendation by Nafis & Young and to reduce the construction bond as delineated by the Town Engineer to \$50,000: **Krenesky/Bielik;discussion by M. Krenesky for clarification of the month of the meeting;all ayes.**

d. Lancaster Drive Private Road - Discussion

C. Bielik indicated that they will defer this agenda item to either a Special Meeting in March or to the Board of Selectmen Monthly Meeting in April.

20. Appointments

a. Land Use/Open Space – Joe Fitzpatrick – Term Expired 11/08/2016

C. Bielik indicated that there is no candidate for this vacancy.

b. Inland Wetlands – to replace Jamie Lillis – Term Expires 11/07/2017

C. Bielik indicated that there is no candidate for this vacancy.

c. Planning & Zoning

C. Bielik indicated that there are two candidates for the vacancy on Planning & Zoning by Rob Villano – Brian Horrigan and Bob Starkey. C. Bielik noted that R. Villano is a registered Republican and would suggest to appoint B. Starkey to the vacancy to keep balance since B. Starkey is a registered Republican. M. Krenesky asked what party is B. Horrigan is registered as an C. Bielik indicated that he is a registered Democrat.

Motion to appoint Bob Starkey to Planning & Zoning: Krenesky/Bielik;no discussion;all ayes.

d. Conservation Commission

C. Bielik indicated that the Conservation Commission recommends William Burritt to the vacancy on the Commission by Dave Farley.

Motion to terminate Dave Farley as a member of the Conservation Commission: Krenesky/Bielik;discussion by C. Bielik noting that the Conservation Commission ordinance does specify under Section 3.1 that annual training must be performed by the Members and documentation must be provided by the Members. D. Farley has not provided such documentation;all ayes.

Motion to appoint William Burritt to the Conservation Commission: Krenesky/Bielik;no discussion;all ayes.

e. Safety Committee

Motion to appoint Edith Dionne and James Baldwin to the Safety Committee: Krenesky/Bielik;no discussion;all ayes.

f. American Disability Act. Rep. – James Baldwin

Motion to appoint James Baldwin as the American Disability Act Representative: Krenesky/Bielik; no discussion; all ayes.

g. Ethics Board - Alternate

C. Bielik indicated that there is no candidate as an Alternate on the Ethics Board.

Selectman Peter Betkoski arrived at 8:53 PM.

21. Budget Transfer Request

C. Bielik indicated that there are three budget transfer requests to be addressed tonight and pass along to the Board of Finance for their next monthly meeting.

G. Komarowsky, Chairman of the Board of Assessment Appeals, gave the background information to his budget transfer request. There was a brief discussion to make sure that the amount request was enough to avoid another transfer request this year.

Motion to approve the budget transfer request from the Board of Assessment Appeals as follows and pass it along to the Board of Finance:

1. From Line Item 10.90.17.1220, Wages Expenses, in the amount of \$150.00 to Line Item 10.90.17.1010, Wages - Clerk, in the amount of \$150.00.

Krenesky/Betkoski; no discussion; all ayes.

Motion to approve the budget transfer request from Beacon Hose Co. 1 as follows and pass it along to the Board of Finance:

1. From Line Item 10.90.83.1170, Contingency, in the amount of \$5,000.00 to Line Item 10.90.44.1495, Fire Dept. Training, in the amount of \$5,000.00.

Betkoski/Krenesky; no discussion; all ayes.

Motion to approve the budget transfer request from the Finance Manager and pass it along to the Board of Finance:

1. From Line Item 10.90.83.1170, Contingency, in the amount of \$25,943.00 to Line Item 10.90.87.2013, Bond Anticipation Note Interest, in the amount of \$25,943.00 based on the Auditors' request.

Krenesky/Betkoski; no discussion; all ayes.

22. Public Comment

Sue Dowdell, 32 Wolfe Avenue, asked for the balance of the Contingency Account. C. Bielik reviewed the Finance Manager's report and noted that the balance is \$71,889.00 prior to tonight's budget transfer requests.

C. Bielik asked three times if there were any further public comments and there were none at this time.

23. Executive Session

The Selectmen did not enter into an Executive Session tonight.

24. Adjournment

With no further business to discuss, C. Bielik asked for a motion to adjourn tonight's meeting.

Motion to adjourn tonight's Board of Selectmen meeting at 9:04 P.M.:

Betkoski/Krenesky; no discussion; all ayes.

The next regular monthly meeting for the Board of Selectmen is scheduled for Monday, April 10, 2017, starting at 7:30 PM in the Town Hall Assembly Room.

Respectfully submitted,

Marla Scirpo
Clerk, Board of Selectmen